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Union County Board of County Commissioners  
15 Northeast 1<sup>st</sup> Street, Lake Butler, FL 32054 • Phone: 386-496-4241 • Fax: 386-496-4810

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**AGENDA  
REGULAR MEETING  
AUGUST 21, 2023  
6:00 P.M.**

*NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made*

1. Meeting Called to Order.....Chairman
2. Invocation and Pledge.....Commissioner Tallman
3. Presentation/Legislative Update.....Representative Brannen/Senator Bradley
4. Public Comments
5. Tax Collector Update.....Lisa Johnson
6. James Moore & Co. Audit Report 2021-22.....Zach Chalifour
7. Report/ discussion From Thomas Howell and Ferguson..... John Beall
8. Approval of Consent Agenda.....Chairman
  - Finance Report
  - Minutes: July 31, 2023 Budget Workshop, July 25, 2023 Special Meeting, July 17, 2023 Regular Meeting, December 15, 2022 Workshop, September 19, 2022 Planning & Zoning Public Hearing, September 19, 2022 Regular Meeting, September 19, 2022 Shade Session, September 19, 2022 Final Budget Hearing, September 8, 2022 Tentative Budget Hearing, August 15, 2022 Regular Meeting, August 2, 2022 Budget Workshop and July 12, 2022 Budget Workshop
  - Budget Amendment: **2023-07**
9. Consideration of **Ordinance 2023-04**, Comp Plan Amendment.....Russ Wade
10. Consideration of **Ordinance 2023-05**, Amend Zoning of LDR.....Russ Wade
11. Consideration of budget calendar ..... Jimmy Williams
12. Career Source Florida Crown, Merger with Alachua County.....Executive Director, Robert Jones
13. Consideration of Laydown Yard on Charles Alvarez Property.....JR Davis
14. Consideration of Regional Utility Board.....Jimmy Williams/Greg Bailey
15. Consideration for SHIP Annual Close Out for FY 2020/21 and 2021/22.....Jimmy Williams
16. Consideration of COPCN for Century Ambulance.....Toby Witt
17. Consideration of Purchasing a New Fire Truck.....Toby Witt
18. **Resolution 2023-11 and Interlocal Agreement**, Authorizing Participation in the FL Local Government Health Insurance Consortium.....Russ Wade
19. Consideration of State Aid to Libraries Grant Application.....Mary Brown
20. Report from **County Coordinator, Jimmy Williams** and Department Heads
  - Kim Hayes, Solid Waste Director**
  - Shelton Arnold, Jr., Road Department**
  - Mary Brown, Public Library**
  - Toby Witt, EMS Director**
  - Jim DeValerio, Extension Director**

**BOARD MEMBERS:**

RYAN PEREZ, District 1 • CHANNING DOBBS, District 2 • JIMMY TALLMAN, District 3 • MAC JOHNS District 4 • WILLIE CROFT, District 5

21. Report Kellie Hendricks Rhoades, Clerk of Courts and Comptroller..... Clerk Rhoades
22. Report from Russell A. Wade III, County Attorney.....Attorney Wade
23. Report from County Commissioners  
    **Ryan Perez, District 1**  
    **Channing Dobbs, District 2**  
    **Jimmy Tallman, District 3**  
    **Mac Johns, District 4**  
    **Willie Croft, District 5**
24. Adjournment



**UNION COUNTY BOARD OF COUNTY COMMISSIONERS**  
**BUDGET CALENDAR, FISCAL YEAR 2024**

Deadline	Responsible Office	Activity	Statutory Requirement
Third Monday of February	Board of County Commissioners	Approval of the FY Budget Timetable Regular BOCC meeting	
March 1, 2023	Budget Officer	Budget request forms/ spreadsheets submitted to departments.	
April 1, 2023	Department Heads	Departments prepare and submit FY budgets	
April 1, 2023	Clerk of Court	Prepare Revenue Forecasts	
April- 1 to May 1	County Coordinator, Budget Officer, and Department heads	Meet internally to discuss budget submission, revisions, and midyear expenditures.	
June 1, 2023	Property Appraiser	Property Appraiser submits Tentative budget to BCC and Dept. of Revenue	(F.S. 195.087(1)(a))
June 1, 2023	Property Appraiser	Estimate of assessed property values due to the BOCC	(F.S. 200.065 (8))
June 1, 2023	Constitutional Officers/ BOCC Departments	Submission of budget requests to the County Coordinator and Budget Officer	Section 129.03(2) Florida Statutes Constitutional officers.
June 28, 2023 to July 1, 2023	Varies	FAC 2022 Annual Conference & Exposition	None
July 1, 2023	Department Heads	Departments submit Goals, Objectives, and Performance Measures	None

Deadline	Responsible Office	Activity	Statutory Requirement
July 1, 2023	Property Appraiser	The Property Appraiser certifies, to each taxing authority, the taxable value within the jurisdiction of the taxing authority	Section 129.03(1)Florida Statutes
July 17, 2023 to July 27, 2023	Budget Officer	The Board of County Commissioners' (BOCC) Budget Officer delivers a tentative budget to the board. No meeting required.	Section 129.03(3)Florida Statutes
July 27, 2023 to September 1, 2023	BOCC, Budget officer and County Coordinator	Workshops on tentative budget.	None
July 17, 2023 or within 35 days of certification value	Board of County Commissioners	Regular/ Special Meeting for discussion of Budget. Announcement of Proposed Millage Rates and selection of dates, times and places for public hearings. Approval	Sections 129.03(3)(a) and 200.065(2)(b) Florida Statutes
August 1, 2023	Tax Collector	Submit a budget for operation of the Tax Collector's office to the Department of Revenue	(F.S. 195.087(2))
September (set day on July 17th) or within 65-80 days from PA	Board of County Commissioners	First Public Hearing Adoption of Tentative Budget and Millage Rate	Sections 129.03(3)(c), 200.065(2)(c) and 200.065(2)(e), Florida
September (Within 15 days after the meeting adopting the tentative budget)	Budget Officer	Budget Ad to be published in newspaper for final budget hearing.	Section 200.065(2)(d), Florida Statutes
September (set day on July 17th) 2-5 days after advertisement	Board of County Commissioners	Final Public Hearing (Regular BOCC meeting day) Adoption of Final Budget and Millage Rate	Sections 129.03(3)(c), 200.065(2)(d) and 200.065(2)(e), Florida
(Within 3 days of adoption)		Submission of approved millage levy resolution and budget to Property Appraiser, Tax Collector and Department of Revenue	(F.S. 200.065(4))
(Within 30 days of adoption)	Property Appraiser and Tax Collector	Post final approved budget on Official Website	(F.S. 195.087(6))



Deadline	Responsible Office	Activity	Statutory Requirement
October 1, 2023	All	Beginning of new fiscal year	
within 30 days of Final P.H.		Certification of Compliance submitted to Department of Revenue	(F.S. 200.068)

**BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
CONSENT AGENDA  
AUGUST 21, 2023**

**1. Minutes:**

- July 31, 2023 Budget Workshop
- July 25, 2023 Special Meeting
- July 17, 2023 Regular Meeting
- December 15, 2022 Workshop
- September 19, 2022 Planning & Zoning Public Hearing
- September 19, 2022 Regular Meeting
- September 19, 2022 Shade Session
- September 19, 2022 Final Budget Hearing
- September 8, 2022 Tentative Budget Hearing
- August 15, 2022 Regular Meeting
- August 2, 2022 Budget Workshop
- July 12, 2022 Budget Workshop

**2. Finance Report**

- Checks submitted for approval of payment
- Additional bills submitted after processing

BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
BUDGET WORKSHOP  
JULY 31, 2023

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Ryan Perez, Chair

RECORDING: Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Mac Johns; Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner James A. Tallman; Russ Wade, County Attorney; Jimmy Williams, County Coordinator; Pamela Woodington, Finance Director; Kellie Hendricks Rhoades, Clerk of Courts & Comptroller

**MEETING CALLED TO ORDER**

Chair Perez called the meeting to order 4:00 pm. Commissioner Johns offered the prayer and led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Seeing no requests to speak, Chair Perez closed the floor to public comments.

**DISCUSSION**

Due to it raining heavily at the moment, The Board first entered into discussion regarding leaks in the roof of the Courthouse and the \$300,000 historical preservation grant. They then moved on to the A/C units and chillers' failure and considered solutions to the issue. Clerk Rhoades reminded the Board of previous discussion to use GFSA#2 to replace the chiller. Commissioner Tallman suggested using separate systems and a smaller, local company versus a chiller with W.W. Gay. Commissioner Dobbs followed this sentiment by stating that he would like to see a solution that is efficient and cost effective. After hearing further discussion, Mr. Williams said that he would, if it was the pleasure of the Board, schedule an engineering analysis in order to obtain a bid for the project. Clerk Rhoades reminded the Board that this action was already decided in February. There were no objections raised, so he said he would reach out to engineers in Continued Services.

Chair Perez requested the Board recess for 10 minutes and it did so by general consent. The Board reconvened at 4:36 pm.

**ROAD DEPARTMENT**

Mr. Shelton Arnold Jr., Road Department Director, stood before the Board and presented the budget for the Road Department. The Board reviewed said budget and inquired about fund allocation, requested changes and approved appropriations. Discussion regarding new tax stated there would be no change in funding at pumps and would likely be necessary for future grants.

**EMS & FIRE**

Mr. Toby Witt, EMS Director, stood before the Board and presented the budgets for EMS and Fire. The Board reviewed said budgets and inquired about fund allocation, requested changes and approved appropriations. After adjustments had been made, Clerk Rhoades said that together the two would need approximately \$800,000. Mr. Witt stated he would rework and attempt to reduce the budgets.

Commissioner Dobbs and Mr. Williams then brought up the budget calendar Mr. Williams created. After debate on that subject, the Board considered possible dates to schedule the next meeting.

Seeing no further business, the Board recessed to reconvene at the newly scheduled date, August 10th, at 4:00 pm.

July 31, 2023  
Budget Workshop

On August 10th, Chair Perez appeared via telephone, reconvening the meeting. He adjourned that portion of the meeting due to the absence of all County Commissioners, whom were attending a meeting with Representative Kat Cammack and Senator Rick Scott, which was made known to the Board within the past 24 hours because of security precautions.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller



BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
SPECIAL MEETING  
JULY 25, 2023

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Ryan Perez, Chair

RECORDING: Reagan E. Robinson, Deputy Clerk; Pamela Woodington, Finance Director

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Mac Johns; Commissioner James A. Tallman; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney

**MEETING CALLED TO ORDER**

Chair Perez called the meeting to order at 5:30 pm.

**INVOCATION AND PLEDGE**

Commissioner Croft led the Invocation and Pledge of Allegiance.

**PUBLIC COMMENTS**

Seeing no requests to speak, Chair Perez closed the floor to public comments.

**INSURANCE DISCUSSION**

Chair Perez opened discussion by mentioning the assembling of the Insurance Committee, what options insurance companies offered them, and what action the Committee suggested the Board take. Ms. Michaela Clemons, member of the Insurance Committee, recognized the Board. After which she detailed the options the Committee was presented: Florida Blue originally increased 48% but the Committee was able to negotiate a lesser rate of 37%, United Health was fully insured with a 27% increase, and the option to join a self-funded consortium with protection for the county had a 18% increase rate. She stated that the consortium was the Committee's recommendation on the matter. Commissioner Dobbs sought and received confirmation that last year's increase was 14%. Mr. Williams went on to explain that the consortium was a coalition that 13-14 counties and other entities come together to lower prices for everyone involved. Ms. Clemons then detailed United Health, explaining that the option of interest is their Choice Plus program, which is nationally recognized and larger than Florida Blue.

Commissioner Dobbs followed her comment up by informing the Board that United Health is also the State of Florida's provider. Mr. Williams, revisiting the consortium option, noted it provided the same four options that Florida Blue does. Ms. Clemons expanded on exact similarities between the programs by bringing up their co-pay and co-insurance rates. Mr. Williams then explained the main difference between the two: their cost. The single coverage option difference of \$757.14 per employee would be absorbed by the Board through this plan. Commissioner Dobbs agreed with this action, stating his opinion that it is the Board's job to absorb the increase, as he doesn't want to take even more food from the mouths of the employees. Mrs. Woodington reminded the Board that they had not increased what employees contribute since it began in 2016 if they were on the HRA/HAS Single Plan. Mr. Williams explained the possibility of the County receiving remaining funding that was estimated for claims if not used. He also advocated for the consortium by highlighting the seat on their board the County would be allowed. Discussion on coverage costs of the current insurance versus the other options ensued, as well as questions regarding the impact demographics had on rates. Mrs. Peggy Gatlin reminded the Board that it is extremely difficult to accurately complete the minutes when everyone is talking over one another.

Commissioner Johns, listening to everything said thus far, asked if the insurance type that would feel the greatest impacted was five employees under the Employee and Children plan. His inquiry was quickly confirmed. Commissioner Tallman exclaimed that it should be a cut and dry matter. He backed this claim by exemplifying the little change from 47% increase Florida Blue to the 14% increase consortium. He mentioned the \$11 pay period that would still be contributed to coverage. Mr. Williams followed Commissioner Tallman statement by informing the Board that he'd like to see a motion made to provide those on the Single Employee plan (and the other four employees on the Employee and Children plan, excluding himself) \$90 health equity cards monthly. After further discussion and calculations, Commissioner Dobbs noted this action would require an extra \$153,396 from the Board. The oration of this number led to debate on cost to the Board and measures to help offset said costs. Commissioner Johns, listening to discussion, stated his opinion that the consortium was the best option.

Mr. Williams agreed with his sentiment and that of Commissioner Tallman by stating that Commissioner Tallman hit it right on the head. Mr. Williams said that the consortium was most cost efficient for the county and offered them a seat on their board, as well as the same exact coverage for employees. Chair Perez inquired if the consortium was part of United Health. Mr. Williams responded that it is not part of United Health, but the consortium does deals with United Health's service provider. Chair Perez, acknowledging the information, asked the Board to circle back to making a decision on the equity card. Commissioner Dobbs reiterated that he did not want cost to increase for employees. Commissioner Johns mentioned his stance that insurance should be free to employees, as it was when he worked as a police officer in Alachua County. The Board then entered in to discussion, comparing the increases of other counties in the consortium, as well as the previous year's cost divisions.

Afterwards, Chair Perez redirected the Board toward the question of equity cards. Commissioner Dobbs questioned the additional costs that the plan would present to employee. Chair Perez informed him there would be an increase of \$865.44 plus the additional \$90 to every coverage level available. Chair Perez then explained that the card would even costs and funds allocated to the different groups. Mrs. Woodington specified the group by mentioning they must be on an HRA plan. Commissioner Johns was adamant that the County should cover the full costs of only its employees, insistent that it should be a benefit for working for it. Commissioner Tallman mentioned that the funds on the cards that aren't used come back to the county. Mrs. Woodington, noting that, determined that it would be an additional \$172,000 to cover the cost of every employee's insurance (only the employee even if part of the Children plan). After further debate, Mr. Williams recommended that the Board take action on the consortium, take a week for the figures to be calculated and return with a final report. Mrs. Lisa B. Johnson, Tax Collector, stated she thought that Mr. Williams did not understand the concept of the HRA Contribution for single coverage being same benefit as reducing the employee's cost for dependent coverage.

**Commissioner Tallman moved that the Board absorb the entire premium for single coverage, and contribute \$909.44 per employee to the cost of the premium through the consortium. Commissioner Johns seconded the motion and it passed unanimously.**

Commissioner Dobbs moved to the issues regarding insurance network. He mentioned starting a coalition with the surrounding counties like Baker and Bradford to grow said networks. Mr. Williams stated that the consortium was the same principle and that Baker and Bradford County could be added. Commissioner Dobbs then brought up the prison system and how prisoners were clogging court proceedings. Discussion on possibly adding the County to state insurance or self-insuring in order to save money. Commissioner Dobbs then mentioned the possibility to petition the State in order to add ALL counties with prisons to their insurance.

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Wrapping up the meeting, Chair Perez informed the Board that he had signed the \$388,663 appropriation for LESA funding regarding Sherriff's Office salaries for fiscally constrained counties. The signage of the contract was passed by general consent.

Chair Perez informed the Board that Clerk Rhoades was absent due to a family emergency and asked that the Board reschedule the Budget Workshop because of her absence.

Mrs. Woodington presented checks to the U.S. Treasury for fees of managing the NRA account.

The Board then unanimously waived the Budget Workshop scheduled after the meeting to a later date.

**Commissioner Dobbs then moved that employees be able to edit their own time under the discretion of their director. Commissioner Croft seconded the motion and it passed unanimously.**

Chair Perez requested that Mrs. Hannon work with Clerk Rhoades to reschedule the Budget Workshop.

Chair Perez declared the meeting adjourned by general consent at 6:47 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
REGULAR MEETING  
JULY 17, 2023

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Ryan Perez, Chair

RECORDING: Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Mac Johns; Commissioner James A. Tallman; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Pamela Woodington, Finance Director; Kellie Hendricks Rhoades, Clerk of Courts & Comptroller

**MEETING CALLED TO ORDER**

Chair Perez called the meeting to order at 6:00 pm.

**INVOCATION AND PLEDGE**

Commissioner Tallman led the invocation and Pledge of Allegiance.

**PUBLIC COMMENTS**

Mrs. Vicky Johns, Vice President of the Union County Babe Ruth Board, addressed the Board, giving her thanks for the Board's improvement to the OJ Phillips Recreation Complex. She also expressed how invaluable the position that Mr. Tommy Mobley holds is to all programs. She then informed the Board of the new soccer program, which held a summer camp that hosted 100 participants. This figure was used by coordinators to predict a full upcoming season. Mrs. Johns also mentioned the need for lighting on the t-ball and new football field. She explained that the t-ball program is Babe Ruth's largest, housing an average of six teams, while other age groups normally make up two to three. The lack of lighting forces early practices and games, which are largely inconvenient for parents and other supporters. She had used a softball field in the past to help eradicate this issue, but that has caused scheduling conflicts for softball. As for the football field, she explained how lighting is vital for both football and soccer who will both be using the field. Chair Perez informed her that the issue of lighting would be brought up to be discussed at the end of the meeting. She closed by again thanking the Board for its support, contributing the growth of programs to County assistance.

Hearing no further requests to speak, Chair Perez closed the floor to public comments.

**APPROVAL OF THE CONSENT AGENDA**

**Commissioner Tallman moved to approve the consent agenda. Commissioner Croft seconded the motion and it passed unanimously.**

Clerk Rhoades then informed the Board of Budget Amendment 2023-05, which included an increase in budget to encompass the FRDP Grant and the appropriation of funds from LESA Funding to the Sherriff's Office.

**Commissioner Tallman moved to adopt Budget Amendment 2023-05. Commissioner Croft seconded the motion and it passed unanimously.**

Clerk Rhoades went on to introduce Miss Reagan Robinson, who will be in charge of writing and entering Board minutes moving forward, to the Board.

**CONSIDERATION OF ORDINANCE 2023-03**

Attorney Wade then introduced Ordinance 2023-03, a one-year moratorium on the acceptance of applications and processing of special exception applications for travel trailer parks and campgrounds for its second reading, as it



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passed on the first. He explained that it is a formality of land issues to pass twice, and passage on second reading creates a final adoption.

**Commissioner Dobbs moved to adopt Ordinance 2023-03. Commissioner Tallman seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF DATES FOR BUDGET WORKSHOPS AND HEARINGS**

Mr. Williams asked the Board to determine suitable dates for budget workshops and volunteered Mrs. Hannon to communicate with the Board to plan them. Clerk Rhoades informed the Board the budget hearing must be scheduled after the School Board, as they get first priority. Chair Perez stated that the School Board's tentative budget hearing is August 31<sup>st</sup>, while its final budget hearing is September 11<sup>th</sup>. Mrs. Woodington then raised concerns whether there would be enough time between the Board's tentative and final hearing to properly advertise if the Tentative was held on September 18<sup>th</sup>. Mr. Williams added on by stating that the advertisement must be at least five days prior to the final. Mrs. Woodington suggested the 12<sup>th</sup> of September for the tentative hearing, but Clerk Rhoades brought up the newspapers services and the fact that those dates would not allow them to print the information in a timely manner. Clerk Rhoades then suggested the 18<sup>th</sup> and 25<sup>th</sup> for Tentative and Budget Hearings, respectively, and everyone agreed to begin each of the meetings on those dates at 5:05 pm. Chair Perez closed by asking Mrs. Hannon if she could coordinate and schedule the workshops.

#### **CONSIDERATION OF RESOLUTION 2023-10, TRAFFIC SIGNAL MAINTINENCE AGREEMENT & RESOLUTION**

Attorney Wade explained that Resolution 2023-10 considered standard procedures for DOT like traffic sign and light maintenance.

**Commissioner Croft moved to adopt Resolution 2023-10 and the accompanying maintenance agreement. Commissioner Dobbs seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF SPECIAL MEETING DATE FOR INSURANCE PLANS**

Mr. Williams informed the Board that proposals will be in on July 21<sup>st</sup> for the Insurance Committee to consider. The question was then on the date that the Board would hold a special meeting to review insurance plan options for final decision. Mr. Williams mentioned setting the meeting on the 25<sup>th</sup>, Chair Perez inquired about doing so at 5:30, no objection was raised and it was set.

#### **CONSIDERATION TO WAIVE PURCHASE POLICY FOR APPROPRIATED FIRE EQUIPMENT GRANT**

Mr. Williams mentioned that he had spoken with Lauren from the State Fire Marshall Office, who explained that the grant is only usable if the equipment is purchased and delivered by the end of the State's fiscal year. With equipment anywhere from one to two years away from completion, numerous other agencies had found this time window near impossible to act upon. Mr. Williams, on Mr. Witt's behalf, informed the Board that Mr. Witt had found a brush truck that was completed. In order to purchase it, Mr. Williams requested the Board waive the purchasing policy that requires that a company must be on state contract OR selected using a sealed bid system. Mr. Witt then came before the Board, explaining the challenges that he faces in finding equipment. He stated that the appropriation from the state is \$305,000 and the brush truck that was being considered was priced at \$139,500, under budget.

**Commissioner Johns moved to waive the purchasing policy for the requested purchase of a brush truck not to exceed \$140,000 and authorize the Clerk to issue payment. Commissioner Croft seconded the motion and it passed unanimously.**

Clerk Rhoades discussed how the appropriation required a budget amendment if it was to be expended within the current fiscal year. She asked, if it was the pleasure of the Board, to let the Finance Department perfect the

amendment and present it at the next meeting and agreed by general consent. Mr. Williams then inquired about the wording of the previous motion, asking if it provided room for the purchase of other pieces of equipment if desired. Clerk Rhoades informed him that it did not. Mr. Williams then expressed the importance of being able to immediately purchase machinery. It is not guaranteed that any given piece of equipment will still be available after waiting another month for Board approval. Attorney Wade explained that a motion of this manner would delegate spending authority to the department head. Mr. Witt, answering an inquiry from Commissioner Dobbs, reiterated the uniqueness of the situation, how it requires the full \$305,000 and immediate action may need to be taken if equipment is found. Mr. Williams then explained, also answering Commissioner Dobbs, that the grant funding can only be used for the Fire Department.

**Commissioner Dobbs moved to waive the purchasing policy regarding the remaining amount of the \$305,000 appropriation. Commissioner Croft seconded the motion and it passed unanimously.**

**PRESENTATION AND CONSIDERATION OF THOMAS HOWELL AND FERGUSON**

Chair Perez introduced Thomas Howell & Ferguson (THF), an accounting firm, explaining how they could assist the Board with its vision amongst other financial reporting in conjunction with Clerk Rhoades and the rest of the Finance Department. Steve Stevens, a shareholder of THF, addressed the Board on behalf of the company, explained that his experience in various positions has given him an understanding of the relationship between the Board of County Commissioners and Constitutional Officers. He informed the Board that he wanted to assist Commissioners in understanding financial reports, and would aid in accepting and managing grants. He also hoped to serve as a liaison between the Clerk's office and the Board, and would work to keep their bill as low as possible. Mr. Stevens indicated their bill would not exceed \$2,000 monthly and would be less if workload is lighter. Clerk Rhoades noted that the company bills for travel and that they are two hours away from Union County. With this in mind, she inquired if Zoom calls were a possibility in order to help alleviate some of the cost. Mr. Stevens confirmed the option. Commissioner Dobbs stated that hiring THF would be a step in the right direction that would benefit both parties. He also mentioned he'd like to use the company to handle the procurement policy updates and Clerk Rhoades agreed. Mr. Stevens said that would not be covered under the proposed engagement and might exceed \$2,000. Clerk Rhoades was then tasked with communicating with the THF team regarding the purchasing policy the following day. Commissioner Johns looked to both Mr. Williams and Clerk Rhoades, asking if they felt confident in the impact the company would have, they both agreed affirmatively. Clerk Rhoades also mentioned that she did not want to waste County resources by duplicating efforts the Clerk's Office can make. She stated her opinion that the THF team could bring value by better explaining reports provided. Mr. Williams mentioned that he would look for grants to help fund this venture.

**Commissioner Dobbs moved to accept the engagement letter of Thomas Howell & Ferguson as presented. Commissioner Johns seconded the motion and it passed unanimously.**

**REPORT FROM COUNTY COORDINATOR AND DEPARTMENT HEADS**

Mr. Williams provided updates on road projects throughout the County. He stated that both 92<sup>nd</sup> Place and CR-18 plans are under review, but close to completion. Providence Fire Station building plans were 90% complete, yet still waiting on the drainage permit. He also mentioned that the work on 229 had to be postponed a few more weeks because DOT has to provide notice to advertise and an additional \$1.3 million that was allocated to the project. CR-238N plans were submitted ahead of schedule. In the area of Courthouse security, Mr. Williams explained that Clerk Rhoades and Tax Collector, Mrs. Lisa Johnson had been asked to allocate a few feet of office space to widen the hallway. Clerk Rhoades had been informed and didn't see an issue, but asked to see final plans before agreeing. Mrs. Johnson was surprised to hear this and explained that she had not been informed of the proposal. She told the Board that she uses the office space for concealed carry permit processing. Mr. Williams

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informed the Board of an ethics training for elected officials from FACT, explaining it would take place at the community center on August 23<sup>rd</sup> at 10:30 am. He also stated that Chair Perez completed the Certification of County Commissioners course, and that he had leads on IT grants that could likely fund the whole department. Mr. Williams then brought up a firm that studied the County's property, liability, casualty and worker's compensation insurance, finding that they could save up to \$120,000 if certain changes are implemented. He stated he would release an RFP regarding the item of business the following day and notify FACT.

Mrs. Kim Hayes, Solid Waste Director, provided the Board pricing for renting, leasing and purchasing roll-off trucks. Purchasing was found to be less expensive in the long run. If the truck was ordered in October, she explained, the County would receive it in 2024. Mr. Williams suggested she look for grants to cover some of the cost and that he would assist her in doing so. Commissioner Tallman inquired about the status of her roll-off truck that was most recently repaired. She informed him that it broke again and that she was advised the computer module was likely going out. After looking over the numbers Mrs. Hayes provided, Commissioner Dobbs stated his opinion that Nextran is the only way to go in terms of services provided and affordability. Mrs. Hayes moved on to her second request, informing the Board that she needed a prefabricated lean-to installed on the side of her mosquito shed, and provided a list of quotes. She mentioned that a crew member's van and equipment was moved to create required storage for mosquito control chemicals and equipment, and is now open to the elements. She explained that she had \$26,000 in budget for new equipment that she reserved in hopes of procuring the lean to. Commissioner Dobbs questioned a number on the quotes she provided and she noted the different companies and their prices.

**Commissioner Tallman moved to approve the purchase of an \$11,137.50 lean to from Handi-House. Commissioner Dobbs seconded the motion and it passed unanimously.**

Mr. Shelton Arnold went before the Board, informing them of the mechanical issues he was having with the Kubota and the challenges that come along with only having one tractor. Mr. Williams explained that the tractor is under warranty and the dealership should've provided Mr. Arnold with another tractor until the other one's issues were resolved, but has not had one available. Commissioner Tallman noted that the M111 has a superb reputation, yet just has not worked for the County. Attorney Wade suggested that the problem, which had reoccurred four times previously, be resolved before its warranty expires.

Mrs. Mary Brown from the Union County Public Library was absent due to the birth of a grandchild.

Mr. Jim DeValerio, 4-H Extension, greeted the Board, stating that he had the soil tested at the recreation fields and found that lime would need to be put down before fertilizing the fields. He also mentioned he was working on the budget, needing upper cabinets, room dividers and an ice machine. He had been working with Mr. Williams to get an ice machine contract, as opposed to purchasing a new one. He explained that he found upper cabinets for \$5000, in budget, and inquired if any further steps were needed in order to move ahead in purchasing them. Clerk Rhoades said that as long as it is in budget and within policy he is free to. Mr. Williams suggested he use the DOC work squad to install the cabinetry. Clerk Rhoades stated regarding one of Mr. DeValerio's questions from a prior conversation, stated that his budget does not normally roll over, but there is a possibility the Board could agree to let it happen. Mr. DeValerio, in closing, mentioned moving the current retention pond to lower ground. Mr. Williams explained that the current pond was permitted through the Suwannee River Water Management District and was part of the original grant. North Florida Professional Services suggested he look into the existing permit. Mr. DeValerio handed the floor over to Mrs. Megan Daniels to cover the current happening within the 4-H program. She mentioned that summer camps were in full swing, cake decorating amongst other activities. She also brought up the upcoming auction to the Board, informing them of its importance in covering the cost of club activities

July 17, 2023  
Regular Meeting

throughout the year. Commissioner Dobbs asked Mrs. Daniels about the smoothie bike and she informed him it was a huge hit.

**REPORT FROM KELLIE HENDRICKS RHOADES, CLERK OF COURTS AND COMPTROLLER**

Clerk Rhoades told the Board that the new time keeping system was working well and was fully implemented for everyone but 911, because of their schedule and that this issue will be resolved quickly.

**REPORT FROM COUNTY COMMISSIONERS**

Chair Perez brought up the issue of broadband in the County. He mentioned that the County was part of a multi-county team and felt that it was not well represented, so they seceded. A new Union County team was formed to work directly with citizens. Robin Bielling, a member of Commissioner Johns' Providence Internet Committee, was selected to be part of this team. He went on to say that this is a federally funded project and that funding will be used to fill gaps. Chair Perez also mentioned the A/C issues in the Courthouse and that WW Gay is supposed to return with quotes for the repairs shortly. The Board agreed by general consent for Mr. Perez to authorize any necessary repairs.

Commissioner Dobbs praised the Recreation Department and Mr. Tommy Mobley regarding the soccer camp that his children enjoyed. He then raised concern for the home in his district that burned down, which he discussed in the previous meeting. He explained that he would like the County to cover the cost of the tipping fees. Clerk Rhoades pointed out that this funding is budgeted as an expense in the Solid Waste budget. Commissioner Tallman said that he'd bring it up at the next New River Solid Waste Association (NRSWA) meeting about the possibility of having the action implemented moving forward across all three counties. Discussion proceeded regarding NRSWA in providing funds for these hardship cases.

**Commissioner Tallman moved to pay the tipping expenses and seek reimbursement from the New River Solid Waste Association. Commissioner Dobbs seconded the motion and it passes unanimously.**

Commissioner Johns expressed, from earlier in the meeting, the urgency of procuring lighting for the t-ball and football field. Mr. Williams mentioned that City of Lake Butler poles were donated and free help was available to get them set. He explained that the County has to get lights and that there are older lights in storage. Mr. Mobley agreed that they did have the old lights, but most of their components need to be replaced. He figured that it would take more resources to repair them and that they just need to purchase new LEDs. The Board then discussed the specifics of light type, size and voltage, amongst other details, and how they affect the overall cost. Clerk Rhoades suggested appropriating funding from GFSA #2 for the project, asking if a quote could be provided at the next meeting. Clerk Rhoades also mentioned in the general fund that the Recreation Board currently has and confirmed that any of it had not been spent. Mrs. Johns mentioned that the Gator was stolen and funding from this account might be used in accordance with insurance funds to help purchase a new one. Commissioner Dobbs then expanded on the importance of this project and investing in children. Commissioner Johns explained how much it was needed and that he wanted to move forward.

**Commissioner Johns moved to amend the budget to fund lighting for the t-ball and football fields with \$25,000 appropriated from GFSA #2. Commissioner Dobbs seconded the motion and it passed unanimously.**

Chairman Perez adjourned the meeting by general consent at 7:53.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller



BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
WORKSHOP  
DECEMBER 15, 2022

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Ryan Perez, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Mac Johns; Commissioner James A. Tallman; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Pamela Woodington, Finance Director

**MEETING CALLED TO ORDER**

Chair Perez called the meeting to order at 8:00 am.

**PUBLIC COMMENTS**

Mr. Matt Denson addressed the Board, asking questions regarding the Agriculture Education Building's sewage system. Ms. Melissa Hendrix, City of Lake Butler explained that the City would allow the Ag Ed Building to tie in to the sewage system, but cannot afford the lift station.

Hearing no further requests to speak, Chair Perez closed the floor to public comments.

**DISCUSSION OF PUBLIC SAFETY AND CODE ENFORCEMENT**

Mr. Williams informed the Board that a former Code Enforcement Agent (CEA) would stay on an on-call basis, requiring \$200-300 per incident. There was then discussion regarding the level of enforcement need, the enforcement of either everything or nothing, and challenges that come with enforcing said code. After which, the Board discussed land development regulation changes and procuring advice from Mr. David Theriaque.

At 10:54, the Board moved and passed the motion to recess, reconvening at 1:30 pm, later the same day.

**DISCUSSION OF MINIMUM WAGE INCREASE WITH COMPRESSION**

The Board then partook in discussion regarding a wage increase to account for minimum wage changes.

**DISCUSSION OF CEMETARY MAINTENANCE**

The Board spoke about stopping the maintenance of private cemeteries.

**DISCUSSION OF SIGNATURE AUTHORITY FOR COUNTY COORDINATOR**

There was discussion regarding signature authority on contracts of previously approved grants.

Chair Perez adjourned the meeting by general consent at 3:40 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS  
SERVING AS THE PLANNING & ZONING BOARD  
UNION COUNTY, FLORIDA  
PUBLIC HEARING  
SEPTEMBER 19, 2022

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: James Tallman, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Lacey Cannon; Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Ryan Perez; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Jimmy Williams, County Coordinator

**MEETING CALLED TO ORDER**

Chair Tallman called the meeting to order at 5:55 pm.

**INVOCATION AND PLEDGE**

The Board chose to forego the invocation and Pledge of Allegiance to be presented at the regular meeting.

**PUBLIC COMMENTS**

Mr. JR Davis requested the Board consider an area in Worthington Springs be separated into ½ acre lots for residential use. He broached the idea of a Board workshop or discussion on the matter. Chair Tallman suggested that the subject would be better considered at the Regular Meeting, if comments could be held until then. Mr. Davis obliged.

Hearing no further requests to speak, Chair Tallman closed the floor to public comments.

**CONSIDERATION OF CPA 22-01, AMENDING FUTURE LAND USE PLAN MAP SERIES OF THE COMPREHENSIVE PLAN**

Attorney Wade proceeded to read the header of CPA 22-01, which was an application by the Board of County Commissioners, to amend the text and the Future Land Use Plan Map Series of the Comprehensive Plan, based upon an evaluation completed by the County, to reflect changes in state requirements pursuant to Section 163.3191, Florida Statutes, as amended.

**PUBLIC COMMENTS IN FAVOR OF:**

There were no public comments in favor of Resolution No. PZ/LP CPA 22-01.

**PUBLIC COMMENTS OPPOSED TO:**

There were no public comments in opposition of Resolution No. PZ/LP CPA 22-01.

**CONSIDERATION OF RESOLUTION NO. PZ/LP CPA 22-01 AND ACTION BY THE BOARD**

Commissioner Perez moved to approve Resolution No. PZ/LP CPA 22-01. Commissioner Croft seconded the motion and it passed unanimously.

Chairman Tallman adjourned the meeting by general consent at 5:58 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
REGULAR MEETING  
SEPTEMBER 19, 2022

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: James A. Tallman, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Lacey Cannon; Commissioner Ryan Perez; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Pamela Woodington, Finance Director

**MEETING CALLED TO ORDER**

Chair Tallman called the meeting to order at 6:05 pm.

**INVOCATION AND PLEDGE**

Commissioner Croft led the Invocation and Pledge of Allegiance.

**PUBLIC COMMENTS**

Mr. J.R. Davis asked the Board to host a workshop regarding ½ acre lots in Worthington Springs. Commissioner Tallman stated that the Board would have citizen input for review of Land Development Regulations (LDRs). Commissioner Tallman encouraged the use of site-built homes on the properties in question. He also mentioned that NCFRPC only makes recommendations on the matter. Mr. Davis asked Chair Tallman if he had a time frame of when decisions would be made and he responded that it'd be soon. Mr. Davis then expressed that any way to build infrastructure for people moving in is much needed. Attorney Wade provided the requirements to instate and use impact fees, but left it up for discussion. Chair Tallman offered that funds could be appropriated from the general fund. He went on to say that an increase in the special account would relieve the general fund. Mr. Davis also inquired if action would be taken regarding some citizens failure to pay when using Solid Waste's containers. Clerk Rhoades informed the Board that a collection company was willing to assist in the manner. She went on to ask that a decision be made, if it was the pleasure of the Board, to allow Mrs. Kim Hayes, Solid Waste Director, to sign the contract.

**Commissioner Dobbs moved the motion that Mrs. Hayes be designated to sign the contract regarding the collection company. Commissioner Perez seconded the motion and it passed unanimously.**

President Gary Cothran and Vice President Janice Parrish, both of the Union County Riding Club, thanked the Board for its support and for funding their lighting. Mr. Cothran then invited the Board to attend one of their rides, which fall on the second and fourth Saturday of every month. He then brought up the possibility of development in and around the riding club and requested that they be involved in decisions being made involving the Riding Club. Chair Tallman explained that the development that was mentioned was an idea of his, discussed with Mr. Williams, to obtain grants to purchase 80 acres behind the UC Riding Club for the creation of recreational trails. He made a point to mention that nothing regarding the suggestion had come before the Board. Chair Tallman, bringing up a side note, mentioned Worthington Springs' park. He explained that the river was nearly inaccessible due to debris that prevents anyone from going more than 100 feet up or down river. His hope moving forward is that debris would be cleared up to the CR-241 Bridge. Considering these actions, Chair Tallman detailed his aspirations of positive growth and increased revenue for the County. Mr. Cothran appreciated the ideas of Chair Tallman, inviting the Board to one of the Riding Club's meetings, which are the second Monday of each month. Mr. Williams expanded on the previous statements, mentioning acquiring a FRDP grant to assist in covering costs for the earlier mentioned projects, as well as connections for campers being used as sleeping quarters at the Riding Club.

Seeing no further requests to speak, Chair Tallman closed the floor to public comments.

**CONSIDERATION OF STATE AID TO LIBRARIES GRANT AGREEMENT BETWEEN THE STATE OF FLORIDA,  
DEPARTMENT OF STATE AND NEW RIVER PUBLIC LIBRARY COOPERATIVE**

Chair Tallman proceeded to take the agenda out of its order, opting to consider the County's acceptance of the State Aid to Libraries Grant. Mrs. Pritti McNutt, from the UC Public Library, came before the Board, to represent the Union County Library on this matter, since Ms. Mary Brown was unable to attend. Clerk Rhoades stepped in to further inform the Board of the grant's meaning and impact.

**Commissioner Dobbs moved to accept the grant. Commissioner Croft seconded the motion and it passed unanimously.**

**ADDENDUM AGENDA**

Chair Tallman first brought up the IT contract for Solid Waste and Road Department. Mrs. Kim Hayes, Solid Waste Director, informed the Board that Solid Waste did not currently have IT. She explained that Nathan had helped in the past, but they now needed more than he could do. She had obtained quotes from Mr. Brady Clark and Mr. Billy Hall, Mr. Clark's quote was found to be more cost effective. Discussion ensued regarding payment for his services moving forward. Clerk Rhoades mentioned, that if it was the pleasure of the Board, she would speak with Brady about servicing the entire County.

**Commissioner Dobbs moved to hire Brady and accept his provided costs. Commissioner Perez seconded the motion and it passed unanimously.**

Clerk Rhoades reminded the Board of discussion from years prior regarding the purchase of a new digital phone system for the Courthouse. She requested consent to move forward and the Board agreed to look into it.

Mr. Williams then reviewed the ongoing grants: Brownsfield, FDR130P, Design Restoration for the Courthouse, Agriculture Education Building, Enterprise Consulting and Marketing, Tire Amnesty, CR-229 Bridgework, Lake Butler Sidewalk, and SR-121/231 Turning Lane. He informed the Board that the total figure of all running grants was right at \$5,534,000. He then covered appropriated funds and how their projects were coming along; Appropriations totaled to be \$23,834,198.34. At the time, Mr. Williams explained, the County's recurring revenue was at \$250,986. He went on to detail the \$550,000 upgrades to Courthouse security, as well as the status of \$850,000 Providence Fire Station, which is currently waiting on the Notice of Commencement to begin. He then went on to highlight the efforts of Sherriff Brad Whitehead and members of the Board for establishing and obtaining funding for the creation of a public safety complex. He then covered the SCRAP and SCOP grants that were funding roadwork on CR-18, 238N, 92<sup>nd</sup> and 229, which totaled \$23,834,198.34. Mr. Williams proceeded to mention other reoccurring revenue: the Florida Power & Light (FPL) franchise fee (\$97,000), the Emergency Distribution Fund (increased \$130,000), and Supplemental Distribution Fund (increased \$23,000). The Board intends to increase funding by an additional \$276,000 working alongside the Florida Association of Counties. Further discussion took place before it shifted toward the acceptance of a donation for the O.J. Phillips Sports Complex from FPL.

Chair Tallman circled back to the formation of an Agriculture Education Facility Committee. Mr. Williams recommended that the Board consist of one Commissioner, at least one person from the Union County Livestock Association (UCLA), one 4-H/UF IFAS Extension Agent, stakeholders and other community members.

**Commissioner Dobbs moved to accept Florida Power & Light's donation of \$8,125 and poles for the new field on behalf of the O.J. Phillips Sports Complex. Commissioner Croft seconded the motion and it passed unanimously.**

**Commissioner Croft moved to appoint a Commissioner to form the Agriculture Education Building Committee. Commissioner Dobbs seconded the motion and it passed unanimously.**



**APPROVAL OF CONSENT AGENDA**

Commissioner Dobbs moved to approve the Consent Agenda, which included the Finance Report, Minutes and Budget Amendments. Commissioner Croft seconded the motion and it passed unanimously.

**CONSIDERATION OF RESOLUTION 2022-11, TRAFFIC SIGNAL MAINTENANCE AGREEMENT**

Mrs. Woodington informed the Board that the amount attached to the agreement went up \$10-25.

Commissioner Dobbs moved to approve Resolution 2022-11 and the Traffic Signal Maintenance Agreement. Commissioner Croft seconded the motion and it passed unanimously.

**DISCUSSION OF FAITH & FAMILY AG FESTIVAL**

In the absence of Mr. John Hall, Mr. Williams detailed the upcoming Faith & Family Ag Festival, which was to be held on October 22<sup>nd</sup> from 9:00 am to 2:00 pm. He went on to say that Mr. Hall's family and Promiseland Church would hosting a festival based on both agricultural and spiritual education. The Board agreed on assisting by providing a container for garbage gathered throughout the day.

**CONSIDERATION OF CONTRACT BETWEEN UNION COUNTY HEALTH DEPARTMENT AND BOCC**

Ms. Amie Johns, from the Health Department presented a contract for renewal and disclosed the absence of changes from the prior contract.

Commissioner Croft moved to approve the contract between the Union County Health Department and Board of County Commissioners. Commissioner Dobbs seconded the motion and it passed unanimously.

Clerk Rhoades directed her question of why the County insures assets to Ms. Johns. She responded that it is how the State had always done it and would work with the Finance Department to further investigate the matter.

**CONSIDERATION OF PROPOSED EMS FEE SCHEDULE**

Mr. Toby Witt, EMS Director, stood before the Board and presented a newly proposed EMS fee schedule. He explained the increase of the fees, as well as that of the other departments, was due to 8% inflation. He then went on to discuss the ambulance purchase that was approved months prior, how purchasing a new ambulance was upwards of \$200,000. He also mentioned that he had found a chassis that could be remounted for \$160,000 and recommended that option. Commissioner Cannon asked him what the potential time frame was. Mr. Witt responded, estimating a five-month remount of the chassis.

Commissioner Dobbs moved to use ARPA funding to cover the cost of a \$164,000 ambulance chassis remount. Commissioner Croft seconded the motion and it passed unanimously.

Commissioner Cannon moved to accept the fee schedule increase. Commissioner Dobbs seconded the motion and it passed unanimously.

**CONSIDERATION OF EMS/FIRE COMMITTEE**

Commissioner Perez suggested it would be wise to form an EMS/Fire Committee of experienced individuals to create a five-year plan and discuss a vision for the future. The Board discussed and agreed that Mr. Mark Hughes (Fire Coordinator), Mr. Tim Allen (Emergency Management Director), Mr. Toby Witt (EMS Director) and Mr. Austin Thomas (representative from Florida Forestry Services) would be vital resources as members of the committee. Commissioner Dobbs had someone in mind from District 2 that would be an asset to the group. Mr. Allen agreed, stating that it was a good idea and thanked Commissioner Perez for bringing it up.

Commissioner Perez moved to form an EMS/Fire Committee to include, but not limit to Mr. Mark Hughes, Mr. Tim Allen, Mr. Toby Witt and Mr. Austin Thomas. Commissioner Dobbs seconded the motion and it passed unanimously.

**DISCUSSION OF PROVIDENCE COMMUNITY CENTER**

Mr. Williams brought up discussion regarding the community center's fee schedule. He also mentioned the creation of a "no rent" list for those that damage the center in any way whilst renting. On the subject of the fee, Commissioner Dobbs suggested a total cost of \$150 with a \$50 deposit. Attorney Wade offered that the deposit be \$100 instead. Mr. Williams asked who would ensure the building's cleanliness. A suggestion was made that Mr. Tommy Mobley, Recreation employee, maintain the center. Mr. Williams shared the possibility of having inmates or individuals from the Road Department come and clean. Clerk Rhoades asked that if the Board moved forward with a fee and deposit that the Clerk would be given the liberty to write the procedure for it. Attorney Wade mentioned that a generic contract was made the previous year.

**Commissioner Perez moved to set the Providence Community Center's fee schedule at \$50, with a \$100 deposit, to be effective October 1<sup>st</sup>. Commissioner Dobbs seconded the motion and it passed unanimously.**

**CONSIDERATION OF CITY OF LAKE BUTLER EASEMENT**

Mr. Jack Schenck addressed the Board to speak about the City's easement at OJ Phillips. He explained that it would be installed six to eight feet underground. Afterwards, he mentioned that only surveying had taken place at that time. If the easement was to be approved its installation would take place in the second or third quarter of 2023. Chair Tallman asked Mr. Shelton Arnold Jr. if he had any concerns. Mr. Arnold responded that it should not affect anything from his perspective. Commissioner Cannon inquired if the easement would affect new fields or future growth. Mr. Williams assured him it would not. Commissioner Dobbs questioned if there were any concerns regarding the Agriculture Building's retention pond or with the drain field. Mr. Schenck stated that there were none. Commissioner Dobbs then asked if the County could tap into the sewer line. Mr. Schenck responded to the query, informing the Board that he would inquire with the engineers.

**Commissioner Dobbs moved to grant the City of Lake Butler easement request. Commissioner Croft seconded the motion and it passed unanimously.**

Commissioner Croft had to excuse himself from the rest of the meeting.

**FY2023 AGREEMENT BETWEEN PLANNING COUNCIL & COUNTY FOR ANNUAL MONITORING OF HAZARDOUS WASTE GENERATORS \$2,778**

Commissioner Dobbs moved to approve the Fiscal Year 2023 agreement between the Planning Council & County for annual monitoring of hazardous waste generators worth \$2,778. Commissioner Perez seconded the motion and it passed unanimously.

**FY2023 AGREEMENT BETWEEN PLANNING COUNCIL & COUNTY FOR LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES \$3,500**

Commissioner Dobbs moved to approve the Fiscal Year 2023 agreement between the Planning Council & County for local government comprehensive planning services worth \$3,500. Commissioner Perez seconded the motion and it passed unanimously.

**FORESTRY ANNUAL REPORT**

Mr. Austin Thomas presented the Division of Forestry's annual report.

**AGREEMENT BETWEEN UNION COUNTY AND UF FOR MEDICAL EXAMINER SERVICES**

Commissioner Dobbs moved to approve the agreement between Union County and UF for medical examiner services. Commissioner Perez seconded the motion and it passed unanimously.

**CONSIDERATION OF ORDINANCE 22-04 FIRST READING**

September 19, 2022

Regular Meeting

Attorney Wade read the header of Ordinance 22-04 on first reading. Ordinance 22-04 was to amend the Union County Comprehensive Plan, relating to an amendment to the text and the future land use plan series map.

**Commissioner Cannon moved to accept the *FIRST READING* of Ordinance 22-04. Commissioner Perez seconded the motion and it passed unanimously.**

**REPORT FROM COUNTY COORDINATOR AND DEPARTMENT HEADS**

Mr. Williams had a few comments regarding the addendum agenda. He informed the Board that he spoke with Commissioner Meeks from Levy County about Half Cent Districts, as well as Commissioner Ken Cornell from Alachua County, who stood up for small counties. He also mentioned that he had received an email from Dr. Simone, asking about filling the extension agent position. He noted that advertising the position's availability required Board approval. Chair Tallman requested that he be involved in the process. Mr. Williams explained that the University of Florida would have candidates go through an interview process, select a minimum of three from those who interviewed and send them to be interviewed by the Union County committee.

**Commissioner Perez moved to approve the advertisement of the extension agent position. Commissioner Dobbs seconded the motion and it passed unanimously.**

Mrs. Kim Hayes, Solid Waste Director, stepped before the Board. Commissioner Dobbs inquired as to the location and condition of the Mosquito Control truck. Mrs. Hayes informed him that they were most recently in Raiford, but were down to their last drum of spray. Clerk Rhoades mentioned to Mrs. Hayes that the Union County Riding Club would like to be added to the spray list.

Mr. Tim Allen, Emergency Management Director, provided insight to Clerk Rhoades regarding their phone system. He stated that he would need to be guaranteed that EM would not be placed on Windstream. Clerk Rhoades clarified that it would be only a new end user system for the Courthouse, and didn't need to involve Emergency Management if they had a functioning system. Mr. Williams informed the Board that he met with Government Affairs for Cox and they stated that they were moving toward the County. Mr. Allen responded that Emergency Management had better experts than the Board may have been aware of. Mr. Mark Hughes brought to the attention of the Board the \$49,000 grant awarded to Fire by the State.

**Commissioner Dobbs moved to sign the \$49,000 State-funded grant contract, budget amendment and purchase order. Commissioner Perez seconded the motion and it passed unanimously.**

**REPORT FROM KELLIE HENDRICKS RHOADES, CLERK OF COURTS AND COMPTROLLER**

Clerk Rhoades informed the Board that Commissioner Dobbs would like to no longer be a part of the VAB Board, as he could no longer ensure his continual attendance due to the arrival of his baby. She stated that the Clerk's Office reached out to Commissioner Perez about taking Commissioner Dobbs place and he obliged.

**Commissioner Dobbs moved that Commissioner Perez take his place on the VAB Board. Commissioner Perez seconded the motion and it passed unanimously.**

Chair Tallman asked if there would be any conflict because Commissioner Perez's uncle, Sal Perez, sits on the board. Clerk Rhoades said that there shouldn't be, but asked that in the event of conflict that a secondary nomination be selected. The Board found this nominee in Commissioner Croft.

**REPORT FROM RUSSELL A. WADE III, COUNTY ATTORNEY**

Attorney Wade informed the Board that the court case against the County regarding the Building Department was dismissed.

September 19, 2022

Regular Meeting

**REPORT FROM COUNTY COMMISSIONERS**

Commissioner Perez stated that the citizens whom live off of CR-237 would like a flashing stop sign to be installed. Mr. Shelton Arnold Jr., Road Department Director, was tasked with implementing the request. Commissioner Perez asked that the EMS Committee develop a mission and vision because they are the experts in the field, and offered his help. Mr. Allen asked if a deadline had been set and Mr. Williams responded that one had not, but that he was waiting on a Notice of Commencement from the State.

Commissioner Dobbs informed the Board that **District 2** had received a \$3,500 donation for the County from the Town of Raiford for recreation.

Chair Tallman commended those who put on the show for the Florida Junior Brahman Association at the Agriculture Education Building. He stated that there were over 100 animals from across the State.

Seeing no further business, Chair Tallman declared the meeting adjourned by general consent at 7:56 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
SHADE SESSION  
SEPTEMBER 19, 2022

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: James A. Tallman, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Lacey Cannon; Commissioner Ryan Perez; James Williams, County Coordinator; Russ Wade, County Attorney; Gary R. Wheeler, Attorney

**MEETING CALLED TO ORDER**

Chair Tallman called the meeting to order at 4:46 pm.

**SHADE SESSION RE: CASE NO. 3:21-CV-888-MMH-JBT**

Attorney Wade moved to adjourn to Shade Session regarding Case No. 3:21-cv-888-MMH-JBT.

The Shade Session recessed at 4:48 pm and the open portion of the meeting was reconvened at 5:46 pm.

Chair Tallman adjourned the meeting by general consent.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller



BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
FINAL BUDGET HEARING  
SEPTEMBER 19, 2022

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: James A. Tallman, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Lacey Cannon; Commissioner Ryan Perez; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Pamela Woodington, Finance Director

**MEETING CALLED TO ORDER**

Chair Tallman called the meeting to order at 5:54 pm.

**INVOCATION AND PLEDGE**

Commissioner Dobbs led the Invocation and Pledge of Allegiance.

**PRESENTATION OF PROPOSED MILLAGE FOR 2022-2023**

- Current Year Proposed Aggregate Rate 10.0000
- Current Year Rolled-Back Rate 9.4800
- Current Year Proposed Rate as a Percent Change of Rolled Back Rate 5.49%

**PUBLIC COMMENTS IN FAVOR OF FINAL MILLAGE:**

There were no public comments in favor of the Final Millage Rate.

**PUBLIC COMMENTS OPPOSED TO FINAL MILLAGE:**

There were no public comments in opposition of the Final Millage Rate.

Chair Tallman announced that that portion of the hearing was closed to public comments.

**BOARD ACTION ON FINAL MILLAGE AND RESOLUTION 2022-09**

Commissioner Dobbs moved to approve the Final Millage Rate at 10.0000 and Resolution 2022-09. Commissioner Croft seconded the motion and it passed unanimously.

**PUBLIC COMMENTS IN FAVOR OF OR OPPOSED TO FINAL BUDGET:**

There were no public comments in favor or opposition of the Final Budget. The Board, however, entered into discussion regarding the Supervisor of Elections appropriation.

Commissioner Perez moved to reduce SOE appropriation to 3.5% increase from the previous year. Commissioner Croft seconded the motion and it passed unanimously.

Chair Tallman announced that that portion of the hearing was closed to public comments.

**BOARD ACTION ON FINAL BUDGET AND RESOLUTION 2022-10**

Commissioner Dobbs moved to approve the Final Budget and Resolution 2022-10. Commissioner Croft seconded the motion and it passed unanimously.

Chair Tallman declared the meeting adjourned by general consent at 6:00 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
TENTATIVE BUDGET HEARING  
SEPTEMBER 8, 2022

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: James A. Tallman, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Lacey Cannon; Commissioner Ryan Perez; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Pamela Woodington, Finance Director

**MEETING CALLED TO ORDER**

Chair Tallman called the meeting to order at 6:30 pm.

The Board first entered into discussion regarding website posting in advance of the tentative budget approval.

**CONSIDERATION OF LAND LEASE AGREEMENT #4869 FOR RECREATIONAL PURPOSES**

Mr. Williams then spoke of leasing land from the State for recreational use. Attorney Wade informed the Board that the State was willing to lease back land for nominal value.

**AGRICULTURE EDUCATION BUILDING, PHASE III #28950 EXTENSION AGREEMENT, \$750,000**

Chair Tallman spoke to the Board, inquiring if the same plans could be used from the first phase. Mr. Williams responded that there are windloads in the metal building portion so it would be good. He did also mention that the well would need to be moved. Ms. Melissa Hendrix noted that Mr. Bart Andrews would be willing to put in a new well for his cost.

Commissioner Perez brought that the Senior Class asked about housing their float construction at the agriculture education building to the attention of the Board. Mr. Luke Harlow, 4-H/UF IFAS Extension Agent, responded that 4-H would also be building a float and addressed the security concerns if construction did take place there.

The Tentative Budget Hearing recessed to be reconvened at the scheduled date and time. The Board reconvened September 12<sup>th</sup> at 6:30 pm.

**PRESENTATION OF PROPOSED MILLAGE FOR 2022-2023**

- Current Year Proposed Aggregate Rate 10.0000
- Current Year Rolled-Back Rate 9.4800
- Current Year Proposed Rate as a Percent Change of Rolled Back Rate 5.49%

**PUBLIC COMMENTS IN FAVOR OF PROPOSED MILLAGE:**

There were no public comments in favor of the Proposed Millage Rate.

**PUBLIC COMMENTS OPPOSED TO PROPOSED MILLAGE:**

There were no public comments in opposition of the Proposed Millage Rate.

Chair Tallman announced that that portion of the hearing was closed to public comments.

**BOARD ACTION ON PROPOSED MILLAGE**

Commissioner Cannon moved to approve the Proposed Millage Rate at 10.0000 and Rolled-Back Rate of 9.4800. Commissioner Dobbs seconded the motion and it passed unanimously.

**PRESENTATION OF TENTATIVE BUDGET 2022-2023**

**PUBLIC COMMENTS IN FAVOR OF TENTATIVE BUDGET:**

There were no public comments in favor of the Final Budget.

**PUBLIC COMMENTS OPPOSED TO TENTATIVE BUDGET:**

Chair Tallman announced that that portion of the hearing was closed to public comments.

**BOARD ACTION ON THE TENTATIVE BUDGET**

**Commissioner Dobbs moved to approve the Tentative Budget. Commissioner Perez seconded the motion and it passed unanimously.**

**DISCUSSION**

Mr. Williams stated that a Shade Session was needed for the Burkel case to be scheduled for Monday, the 19<sup>th</sup>, at 4:45. He also mentioned that EMS had two ambulances down at the same time. Commissioner Cannon recommended using ARPA funds to purchase a new ambulance as soon as possible, in accordance with the purchasing policy. Commissioner Dobbs questioned how much would be spend to fund this expenditure. **(Someone tells him or he estimated \$190,000-250,000).** Commissioner Cannon explained that ambulances are difficult to procure due to supply issues. Commissioner Tallman then asked what caused the equipment to be out of commission. The Board eventually came to a consensus to have Mr. Toby Witt, EMS Director, to look over the report. Commissioner Dobbs circled back to Mr. Williams request regarding the Shade Session.

**Commissioner Dobbs moved to schedule a meeting Monday, the 19<sup>th</sup>, at 4:45 pm to retire to a Shade Session for attorneys to seek direction regarding Burkel litigation. Commissioner Croft seconded the motion, and it passed unanimously.**

Chair Tallman declared the meeting adjourned by general consent at 6: 45 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
REGULAR MEETING  
AUGUST 15, 2022

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: James A. Tallman, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Lacey Cannon; Commissioner Ryan Perez; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Pamela Woodington, Finance Director

**MEETING CALLED TO ORDER**

Chair Tallman called the meeting to order at 6:00 pm.

**INVOCATION AND PLEDGE**

Commissioner Croft led the Invocation and Pledge of Allegiance.

**PUBLIC COMMENTS**

Mr. George Green of Florida Crown addressed the Board, informing them of upcoming events within the County. He stated that they would be working with Elder Options to host a COVID information and education training and outreach program on August 24<sup>th</sup> at the UF/IFAS Extension Building. He went on to mention an employee of theirs would be available to assist citizens with job placement on August 29<sup>th</sup> at the County Commissioners Office.

Mr. Tim Culley from Jones Edmunds provided a brief update on the Landfill permit renewal. He explained how they were working to reduce or eradicate monitoring, but the Department of Environmental Protection (DEP) was not granting any relief. He brought up the DEP's second request for information, which he planned to respond to the next day. Mr. Culley stated that DEP had ruled favorably on similar cases in the past, but the recent trend in other districts and across the state is what was currently being seen in Union County. He also mentioned that they were under budget on the monitoring project.

Mr. Tim Lanterman raised concern about water drainage in Hidden Oaks subdivision and proposed a course of action. Mr. Shelton Arnold Jr. informed Mr. Lanterman that change would require approval from the Suwannee River Water Management District. Chair Tallman requested Mr. Williams contact Ms. Mary Diaz, SRWMD, to see about placing a culvert, as suggested by Mr. Lanterman. Attorney Wade expressed his concern that redirecting the flow of water into the road drainage system might lead to other issues. He stated that he would need engineers from the SRWMD to examine the situation.

Hearing no further requests to speak, Chair Tallman closed the floor to public comments.

**APPROVAL OF CONSENT AGENDA**

**Commissioner Dobbs moved to approve the Finance Report. Commissioner Croft seconded the motion and it passed unanimously.**

Clerk Rhoades first explained Budget Amendment 22-06, which concerned the new long-term lease of the Road Department's motor grater.

**Commissioner Dobbs moved to approve Budget Amendment 22-06. Commissioner Perez seconded the motion and it passed unanimously.**

She then discussed need for a second amendment, paying the new recreation position wages using savings from the new IFAS/Extension agent. At a previous workshop, the Board had agreed to advertise the position, which had been filled by the meeting. She noted that the expense was calculated to be approximately \$21,000 for the current year. It was stated that the Board would like to fund the position using Extension savings.

August 15, 2022  
Regular Meeting

**Commissioner Perez moved to approve Budget Amendment 22-07. Commissioner Dobbs seconded the motion and it passed unanimously.**

The final amendment, Clerk Rhoades informed the Board, reduced the transfer of funds from ARPA that originally covered the entirety of EMS salary and pulling from the General Fund. Discussion ensued altering the Budget Amendment, reducing the entire EMS transfer, only approving the top four items and transferring \$400,000 from the General Fund.

**Commissioner Cannon moved to approve Budget Amendment 22-08. Commissioner Perez seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF SHIP PROGRAM ANNUAL REPORT AND LOCAL HOUSING CERTIFICATION**

Mrs. Woodington stated that the report confirms the audit was sent to the housing organization from the Finance and Building Departments.

**Commissioner Cannon moved to approve the SHIP Program Annual Report and Local Housing certification. Commissioner Croft seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF RESOLUTION 2022-07 SHIP PROGRAM LHAP MORTGAGE ASSISTANCE**

Commissioner Tallman stated that the program cost had increased due to inflation. Attorney Wade proceeded to read the header of Resolution 2022-07, explaining that it was a resolution that revised the purchase price limits from \$200,000 to \$225,000 for qualifying SHIP loans.

**Commissioner Cannon moved to adopt Resolution 2022-07. Commissioner Dobbs seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF TIME TRACKING SOFTWARE**

Commissioner Perez recommended using Lathem software due to its amenities and cost effectiveness.

**Commissioner Perez moved to approve Lathem as the new timeclock software. Commissioner Dobbs seconded the motion and it passed unanimously.**

#### **CITY OF LAKE BUTLER, NOTICE OF PROPOSED VOLUNTARY ANNEXATION ORDINANCE**

Attorney Wade addressed the ordinance from the City of Lake Butler, proposing to annex their own property into the City, after purchasing property across from Sprinkle Field. He explained that no action by the Board is needed, just previous notice of the matter.

#### **CONSIDERATION OF AGREEMENT #441325D/NFP DESIGN FOR CR-18**

Attorney Wade explained that the agreement is the submission of the proposal for engineering services, his recommendation is that the Board take action on the agreement.

**Commissioner Cannon moved to approve Agreement #441325D, NFPS Design for CR-18. Commissioner Croft seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF AGREEMENT #FM704 NEW FIRE/EMS STATION**

Commissioner Cannon detailed the grant agreement for the construction of the Providence Fire Station.

**Commissioner Cannon moved to approve Agreement #FM704, grant for construction of the Providence Fire Department. Commissioner Croft seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF LIBERTY SUPPLEMENTAL INSURANCE BENEFITS**

Commissioner Cannon explained the opportunity Liberty was providing by offering additional supplemental insurance. He also brought up earlier issues regarding payroll deductions. Clerk Rhoades clarified that the Board had not approved it at that point, so the Board could not guarantee that it was indeed deductible. Commissioner Cannon stated that this insurance would be ran as a trial, because it was not something that everyone utilizes. Clerk



August 15, 2022  
Regular Meeting

Rhoades then raised her concern that if few employees participate it would be wasting resources in the reconciliation of deductions and billing. Commissioner Canon went on to say that it would not be a cost to the County and if not utilized, the situation would be reassessed with the possibility of abolishing the program within the County.

**Commissioner Cannon moved to approve the contract with Liberty for supplemental insurance benefits. Commissioner Croft seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF RESOLUTION 22-08, HISTORICAL GRANT FOR CONSTRUCTION**

Commissioner Cannon spoke of a grant received for the historical restoration of the Courthouse. He explained it to be a cash match grant, which required \$31,251 out of pocket for the County. In the grand scheme of things, he quipped, the County would be spending \$31,251 to receive \$500,000. Clerk Rhoades then mentioned that there were numerous issues with the Courthouse windows and that that much would be spent in maintenance on them, even without the grant. Attorney Wade went on to read the Resolution.

**Commissioner Cannon moved to accept Resolution 22-08 and the grant funding. Commissioner Croft seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF AGREEMENT #22-70019, BROWNSFIELDS ASSESSMENT SCOPE**

Attorney Wade explained that the action was nothing more than approving a contract, as PPM was sole sourced, based on the completion of the grant. His recommendation was that the Board approve the agreement.

**Commissioner Cannon moved to approve Agreement #22-70019 to sole source PPM based on grant completion. Commissioner Croft seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF RIGHT OF WAY ACCESS FOR US GEOLOGICAL SURVEY**

Attorney Wade explained this to be a request from FDEP and US Department of Geological Survey, looking for land that could be sufficiently mined in the first 44 feet of the surface. They also requested doing core samples eight feet into the County's right of way to complete geological maps.

**Commissioner Cannon moved allow FDEP and US Geological Survey to obtain samples. Commissioner Croft seconded the motion and it passed unanimously.**

#### **CONSIDERATION OF UNION COUNTY INSURANCE PLAN**

Mrs. Woodington gave updated premiums for property, casualty, liabilities and workers compensation insurance, which increased 23% from the previous year, not including the \$71,000 true-up. She requested the Board's permission to search for a new provider. The Board agreed by general consent to allow her to do so. Mrs. Woodington then mentioned the Centennial Plaque, presenting information provided by Mrs. Lisa B. Johnson, Union County Tax Collector. Mrs. Woodington asked the Board to examine the provided rendition and costs. Commissioner Perez suggested the addition of the Centennial Committee members to the plaque, which was agreed upon.

#### **REPORT FROM COUNTY COORDINATOR AND DEPARTMENT HEADS**

Mrs. Kim Hayes, Solid Waste Director, asked Clerk Rhoades to speak on her behalf regarding outstanding debt owed to the Solid Waste Department. If it was the pleasure of the Board, Clerk Rhoades explained, she would speak to the Court Collection Agent (with whom she had a phone meeting with prior to the meeting) about taking on Solid Waste's debt. Clerk Rhoades mentioned a company called Coast Professionals, which had been contracted for court collections.

**Commissioner Dobbs moved to use Coast Collections as a collection agent for outstanding debt, based on the Clerk's contract for court collections. Commissioner Cannon seconded the motion and it passed unanimously.**

August 15, 2022  
Regular Meeting

Mr. Shelton Arnold Jr., Road Department Director, thanked the Board for the new timekeeping system. Clerk Rhoades requested Mrs. Peggy Gatlin order and implement the system. Mr. Arnold stated that he was ready to move forward as soon as possible.

Mr. Luke Harlow, 4-H/UF IFAS Extension Agent, stated that Mrs. Meagan Daniel, since her hire as the new Extension Agent, had been instrumental in the success of 4-H camps and the auction alike. He informed the Board that the auction had raised \$12,000 to support club activities and member success. He also mentioned that he submitted his resignation, effective as of August 2<sup>nd</sup> and that his last day would be August 31<sup>st</sup>.

**REPORT FROM RUSSELL A. WADE III, COUNTY ATTORNEY**

Attorney Wade stated that the Gas to Energy project would be added to the tax roll on the 23<sup>rd</sup>. The project would be approximately \$40 million in improvements. He mentioned that gas was currently being trucked out and work was being done to tie in the TECO line.

**REPORT FROM COUNTY COMMISSIONERS**

Commissioner Perez started by acknowledging the National Association of Counties (NACO), which invited all counties across the nation to participate in Project Green Light (a celebration of veterans by lighting County buildings green from November 7<sup>th</sup> to November 13<sup>th</sup>). The Board agreed to participate in this project by general consent. He also mentioned that centennial books were available through contacting Dr. Charlotte Emerson. Commissioner Perez touched on a rumor regarding Mr. Jimmy Williams and Fire Station that the Board had hired his private contracting company to build the addition for the Agriculture Building. Commissioner Perez stated that no such motion had come before the Board, and he would not vote for such a motion. Chair Tallman agreed and thanked Commissioner Perez for bringing it up, saying that it would be a conflict of interest and cloud our judgement. He closed by pointing out a retention pond in District 1 that was supposed to be maintained by the County that hadn't been. He said that he'd speak to Mr. Arnold after the meeting about what the resident believed to be pond failures.

Commissioner Dobbs first stated that Mr. Harlow would be missed. On behalf of Mrs. Ramona Dobbs and family, he thanked everyone for the food, calls and visits after the passing of Mr. Morris Dobbs.

Commissioner Cannon gave Mr. Harlow his regards as he moves into his next chapter in life.

Commissioner Croft stated that he appreciated all Mr. Harlow had done for the community.

Chair Tallman declared the meeting adjourned by general consent at 7:15 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
BUDGET WORKSHOP  
AUGUST 2, 2022

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: James A. Tallman, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Lacey Cannon; Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Ryan Perez; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Jimmy Williams, County Coordinator; Pamela Woodington, Finance Director

**MEETING CALLED TO ORDER**

Chair Tallman called the meeting to order 4:05 pm.

**EMS**

Mr. Toby Witt, EMS Director, stood before the Board and presented the budget. The Board reviewed said budget and inquired about fund allocation, requested changes and approved appropriations.

**RECREATION DEPARTMENT**

Commissioner Perez inquired about the Recreation Department position and FPL franchise. Mr. Williams estimated costs to be around \$95,000.

**INSURANCE**

Clerk Rhoades presented insurance information.

Seeing no further business, Chair Tallman adjourned the meeting by general consent at 5:04 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
BUDGET WORKSHOP  
JULY 12, 2022

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: James A. Tallman, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Lacey Cannon;  
Commissioner Ryan Perez; Dianne Hannon, Board Secretary; Jimmy Williams, County Coordinator;  
Pamela Woodington, Finance Director

**MEETING CALLED TO ORDER**

Chair Tallman called the hearing to order at 4:09 pm. Commissioner Perez offered the invocation.

**DISCUSSION**

- I. The Sherriff's Office budget was considered in the absence of Sheriff Brad Whitehead.
- II. The Public Library's budget was considered.
- III. Emergency Management's budget was considered.
- IV. 911's budget was considered.
- V. The Fire Department's budget was considered.
- VI. The 4-H/UF IFAS Extension's budget was considered.
- VII. Solid Waste's budget was considered.
- VIII. Animal Control's budget was considered.
- IX. The Road Department's budget was considered.

Seeing no further business, Chair Tallman adjourned the meeting by general consent at 7:00 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

# Union County Board of County Commission

15 Northeast 1<sup>st</sup> Street • Lake Butler, FL • 32054  
 Phone: 386-496-4241 • Fax: 386-496-4810

## Budget Amendment 2023-07

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budget</u>	<u>Revenue</u>	<u>Expenditure</u>	<u>Amended Budget</u>	<u>Reason</u>
<b>FUND: General Fund (UGF)</b>						
390-00-00	BEGINNING FUND BALANCE	1,862,016	(100,000)	(100,000)	1,762,016	
529-61-00	PUBLIC SAFETY LAND	100,000			-	TO REVERSE ORIGINAL BUDGET
	<b>TOTALS</b>		(100,000)	(100,000)		AMENDMENT TO INCREASE PREVIOUS
<b>FUND: E-911</b>						
521-62-2	CAPITAL EXP	-		100,000	100,000	YEAR'S SHERIFF'S REVERSION AND MOVE
589-00-0	ENDING FUND BALANCE	310,444		(100,000)	210,444	PURCHASE OF NEW LAND FOR PUBLIC
	<b>TOTALS</b>		-	-		SAFETY COMPLEX TO 911

August 21, 2023

Chairman \_\_\_\_\_  
 Ryan Perez

CLERK & COMPTROLLER: \_\_\_\_\_  
 Kellie Hendricks Rhoades, CPA



ORDINANCE NO. 2023-04

AN ORDINANCE OF UNION COUNTY, FLORIDA, RELATING TO AN AMENDMENT OF LESS THAN 50 ACRES OF LAND TO THE FUTURE LAND USE PLAN MAP OF THE UNION COUNTY COMPREHENSIVE PLAN, PURSUANT TO AN APPLICATION, CPA 23-02, BY THE PROPERTY OWNERS OF SAID ACREAGE, UNDER AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE) TO COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF UNION COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Union County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and implement a Comprehensive Plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the Board of County Commissioners to prepare, adopt and implement a Comprehensive Plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Union County, Florida, hereinafter referred to as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Union County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and Land Development Regulations, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for an amendment, as described below;

WHEREAS, the Board of County Commissioners held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 to 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners reviewed and considered all comments received during said public hearing including the recommendation of the Board of County Commissioners, serving as the Planning and Zoning Board and the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 23-02, by Karen E. Jenkins and Thomas B. Jenkins, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the future land use classification of certain lands, the future land use classification is hereby changed from RESIDENTIAL, LOW DENSITY (less than or equal to 2 dwelling units per acre) to COMMERCIAL on the property described, as follows:

A parcel of land lying in Section 30, Township 5 South, Range 20 East, Union County, Florida. Being more particularly describes as follows: Lots 1 to 6 and Lots 19 to 24, less the South 35.00 feet of Lots 19 to 24, of Block 14, Unit A, Addition to Lake Butler, as recorded in the Public Records of Union County, Florida, and all that part of the Ohio Street right-of-way lying East of County Road 231 and lying Westerly of the Northerly projection of the Easterly line of Lots 6 and 19, Block 14 of Unit A, Addition to Lake Butler, as recorded in the Public Records of Union County, Florida.

Containing 0.85 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. Effective Date. Pursuant to Section 125.66, Florida Statutes, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED AND DULY ADOPTED, with a quorum present and voting, by the Board of County Commissioners in regular session this 21st day of August 2023.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF UNION COUNTY, FLORIDA

\_\_\_\_\_  
Kellie Hendricks Rhoades, County Clerk

\_\_\_\_\_  
Ryan Perez, Chair





Serving Alachua  
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Dixie • Gilchrist • Hamilton  
Lafayette • Levy • Madison  
Suwannee • Taylor • Union Counties

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

August 14, 2023

Ms. Dianne Hannon  
Secretary to the  
Board of County Commissioners  
Union County  
15 Northeast First Street  
Lake Butler, FL 32054-1701

TRANSMITTED VIA ELECTRONIC MAIL ONLY

RE: Application No. CPA 23-02 (Jenkins)

Ordinance  
Concerning an Amendment to the  
Future Land Use Plan Map of the Comprehensive Plan

Dear Dianne:

Please find enclosed the above referenced ordinance. **If any changes are made to this document, prior to adoption, please provide us with a copy of the revised document and identify the changes made to the document.**

The County Attorney should review the ordinance as to legal form and sufficiency.

Subsequent to adoption of the ordinance, please send a copy of the signed ordinance to me.

If you have any questions concerning this matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP  
Executive Director

Enclosure

SRK/cf

xc: Denise Clemons, Building Department Secretary  
Kellie Hendricks Rhoades, County Clerk  
Leslie C. Snyder, Deputy Clerk  
Russell A. Wade III, County Attorney  
James Williams, County Coordinator  
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Dedicated to improving the quality of life of the Region's citizens,  
by enhancing public safety, protecting regional resources,  
promoting economic development and providing technical services to local governments.

ORDINANCE NO. 2023-05

AN ORDINANCE OF UNION COUNTY, FLORIDA, AMENDING ORDINANCE NO. 95-4, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 23-02, BY THE PROPERTY OWNERS OF SAID ACREAGE, TO AMEND THE OFFICIAL ZONING ATLAS OF THE UNION COUNTY LAND DEVELOPMENT REGULATIONS; PROVIDING FOR REZONING FROM RESIDENTIAL, (MIXED) SINGLE FAMILY/MOBILE HOME-1 (RSF/MH-1) TO COMMERCIAL, GENERAL (CG) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF UNION COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Union County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 to 163.3248, Florida Statutes, as amended, requires the Board of County Commissioners to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Union County, Florida, hereinafter referred to as the Board of County Commissioners, serving as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Union County, Florida, hereinafter referred to as the Board of County Commissioners, serving as the Local Planning Agency;

WHEREAS, pursuant to the Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Board of County Commissioners, serving as the Planning and Zoning Board and the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners, serving as the Planning and Zoning Board and the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 125.66, Florida Statutes, as amended, the Board of County Commissioners, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners reviewed and considered all comments received during said public hearing, including the recommendation of the Board of County Commissioners, serving as the Planning and Zoning Board and the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.



NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 23-02, by Karen E. Jenkins and Thomas B. Jenkins, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district on certain lands, the zoning district is hereby changed from RESIDENTIAL, (MIXED) SINGLE FAMILY/MOBILE HOME-1 (RSF/MH-1) to COMMERCIAL, GENERAL (CG) on property described, as follows:

A parcel of land lying in Section 30, Township 5 South, Range 20 East, Union County, Florida. Being more particularly describes as follows: Lots 1 to 6 and Lots 19 to 24, less the South 35.00 feet of Lots 19 to 24, of Block 14, Unit A, Addition to Lake Butler, as recorded in the Public Records of Union County, Florida, and all that part of the Ohio Street right-of-way lying East of County Road 231 and lying Westerly of the Northerly projection of the Easterly line of Lots 6 and 19, Block 14 of Unit A, Addition to Lake Butler, as recorded in the Public Records of Union County, Florida.

Containing 0.85 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

The effective date of this amendment, Z 23-02, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, CPA 23-02. If Future Land Use Plan Map Amendment, CPA 23-02, does not become effective, this amendment, Z 23-02, to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 23-02, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED AND DULY ADOPTED, in regular session, with a quorum present and voting, by the Board of County Commissioners this 21st day of August 2023.

Attest:

BOARD OF COUNTY COMMISSIONERS  
OF UNION COUNTY, FLORIDA

\_\_\_\_\_  
Kellie Hendricks Connell, County Clerk

\_\_\_\_\_  
Ryan Perez, Chair





Serving Alachua  
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Lafayette • Levy • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

August 14, 2023

Ms. Dianne Hannon  
Secretary to the  
Board of County Commissioners  
Union County  
15 Northeast First Street  
Lake Butler, FL 32054-1701

TRANSMITTED VIA ELECTRONIC MAIL ONLY

RE: Application No. Z 23-02 (Jenkins)

Ordinance  
Concerning an Amendment to the  
Official Zoning Atlas of the Land Development Regulations

Dear Dianne:

Please find enclosed the above referenced ordinance. **If any changes are made to this document, prior to adoption, please provide us with a copy of the revised document and identify the changes made to the document.**

The County Attorney should review the ordinance as to legal form and sufficiency.

Subsequent to adoption of the ordinance, please send a copy of the signed ordinance to me.

If you have any questions concerning this matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP  
Executive Director

Enclosure

SRK/cf

xc: Denise Clemons, Building Department Secretary  
Kellie Hendricks Rhoades, County Clerk  
Leslie C. Snyder, Deputy Clerk  
Russell A. Wade III, County Attorney  
James Williams, County Coordinator

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**Suwannee River Economic Council, Inc.**  
**Post Office Box 70**  
**Live Oak, Florida 32064**

**Administrative Office - Phone (386) 362-4115**

**Fax (386) 362-4078**

**E-Mail: [mattpearson@suwanneec.net](mailto:mattpearson@suwanneec.net)**

**Website: [www.srecinc.org](http://www.srecinc.org)**

July 19, 2023

Mr. Jimmy Williams  
Union County Coordinator  
15 NE 1<sup>st</sup> Street  
Lake Butler FL 32054

Dear Mr. Williams:

Enclosed please find the Union County SHIP Annual Report for close out fiscal year 2020/2021 and interim year 2021/2022 to be added to the Consent Agenda for the Board of County Commission meeting on Monday, August 21, 2023.

There are a couple of notable items:

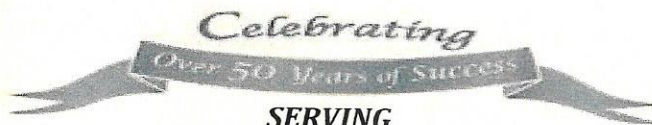
1. On Form 2 there is a table for Rental Unit Information. This table does not apply to your County. This table is standard for all local governments across the state and cannot be removed from the report.
2. On Form 2 in the table for the Home Ownership/Construction/Rehab you will see an error message in the column for "% of Trust Fund". Since there was no SHIP Trust Fund allocation for the 2020/2021 funding year, this column creates an error message. Florida Housing Finance Corp. is aware of this issue and has informed all local governments to submit the Annual Report as is.
3. On Form 4 in the table for Administration by Entity you will note the dollar amount is \$0. This is because there was no SHIP allocation for the 2020/2021 funding year, thus there are no administration fees.

Enclosed with the Annual Report is the Certification form to be executed by the appropriate County Officials. There are two (2) originals enclosed. Please return one original to us and retain the other for your records.

If you have any questions or need additional information, please contact Stephanie Barrington, SHIP Director, at extension \*242.

Sincerely,

Matt Pearson  
Executive Director  
MP/sb  
Enclosures



**BRADFORD-COLUMBIA-DIXIE-GILCHRIST-HAMILTON-LAFAYETTE-LEVY-MADISON-PUTNAM-SUWANNEE-TAYLOR-UNION**

*"This institution is an equal opportunity provider and employer."  
Funded in part through a grant by the State of Florida Department of Elder Affairs*







# UNION COUNTY

## DEPARTMENT OF



## EMERGENCY SERVICES

P. O. BOX 266  
LAKE BUTLER, FL 32054

PHONE (386) 496-3839  
FAX (386) 496-2158

### *Certificate of Public Convenience and Necessity*

WHEREAS, RG Ambulance Inc., DBA Century Ambulance Service Inc. a licensed ALS service provider desires to provide emergency medical transportation to the citizens of Union County; and

WHEREAS, it has been demonstrated that there is a need for this ambulance service to operate in this county to provide essential services to the citizens and visitors of Union County; and

WHEREAS, RG Ambulance Service Inc., DBA Century Ambulance Service Inc. has indicated that it will comply with all requirements of Chapter 401, F.S., Emergency Telecommunication and Transportation Act, and Union County Ordinance No 20-07, the Board of County Commissioners of Union County hereby issues a Certificate of Public Convenience and Necessity to Century Ambulance Service, Inc.

In issuing this certificate, it is understood that Century Ambulance Service, Inc. will meet all State and Local requirements and is limited to providing ALS and BLS service for non-emergency transportation, emergency transportation and mutual aid upon the request of Union County Emergency Services.

DATE ISSUED: August 21<sup>st</sup>, 2023

EXPIRATION: August 21<sup>st</sup>, 2025

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Ryan Perez, Chairman, Union County Board of County Commissioners

**RESOLUTION AUTHORIZING THE UNION COUNTY BOARD OF  
COUNTY COMMISSIONERS' PARTICIPATION IN THE FLORIDA  
LOCAL GOVERNMENT HEALTH INSURANCE CONSORTIUM**

RESOLUTION NO: 2023-11

WHEREAS, the Union County Board of County Commissioners (the "Member") desires to enter into a risk management consortium with other Florida local governmental units for the purpose of providing self-insured health, accident and hospitalization coverage to its officers and employees and their dependents; and

WHEREAS, Section 112.08, Florida Statutes, provides that each local governmental unit may self-insure any plan for health, accident, and hospitalization coverage or enter into a risk management consortium to provide such coverage; and

WHEREAS, the Member is a public agency of the State of Florida within the meaning of Part I, Chapter 163, Florida Statutes, the Florida Interlocal Cooperation Act of 1969 (the "Interlocal Act"); and

WHEREAS, the Interlocal Act provides that public agencies may enter into an interlocal agreement with each other to jointly exercise any power, privilege or authority which each share in common and which each might exercise separately; and

WHEREAS, the Interlocal Act permits public agencies to make the most efficient use of their powers by enabling them to cooperate with other public agencies on the basis of mutual advantage thereby providing services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the Interlocal Act authorizes public agencies to enter into an interlocal agreement creating a separate legal entity for the purpose of jointly exercising their powers; and

WHEREAS, pursuant to the terms of the proposed Interlocal Agreement Creating the Florida Local Government Health Insurance Consortium (the "FLGHIC Interlocal Agreement") a local governmental unit may join with other local governmental units to form a risk management consortium for the purpose of providing self-insured health, accident and hospitalization coverage to their officers and employees and their dependents; and

WHEREAS, it is the intent of the Member, with other local governmental units, pursuant to Sections 112.08 and 163.01, Florida Statutes, to form a risk management consortium that will be a separate legal entity and body public known as the Florida Local Government Health Insurance Consortium (the "Consortium or FLGHIC") through the execution of the FLGHIC Interlocal Agreement; and



WHEREAS, the Member finds that entering into a risk management consortium for the purpose of providing health, accident and hospitalization coverage to its officers, employees and their dependents serves a governmental purpose and would be in the best interest of the Member, its officials, officers and citizens in that it will allow the Member to combine its purchasing power with that of other local governmental units that are also public agencies as that term is defined in the Interlocal Act and to realize efficiencies associated with joint administration of a risk management plan; and

WHEREAS, the FLGHIC Interlocal Agreement provides that a local governmental unit may become a member of the Consortium by execution of a Membership Agreement, providing evidence of an adopted resolution approved by the local governmental unit's governing body, and approval by a majority of the Consortium's Executive Committee if the member is not one of the originating members of the Consortium; and

WHEREAS, as the governing body of the Member desires to become a member of the Consortium formed in accordance with the above-described statutes, it has passed, in accordance with applicable law the following ordinance/resolution;

NOW THEREFORE, it is here by RESOLVED:

That the governing body of the Member has reviewed Sections 112.08 and 163.01, Florida Statutes, and the merits of joining in a risk management consortium for the purpose of providing self-insured health, accident and hospitalization coverage to its officers, employees and their dependents.

That the governing body of the Member finds that it serves the public interest and is in the best interest of the Member, its officials, officers, and citizens to join with other local governmental units in the Consortium for the purpose of combining its purchasing power with that of other local governmental units that are also public agencies as that term is defined in the Interlocal Act and to realize efficiencies associated with joint administration of a risk management plan.

The Member is authorized to make Member Contributions to the Consortium as required pursuant to the terms and conditions of the Interlocal Agreement.

The Union County BOCC Chair, (the "Representative"), who is the governmental official empowered to enter into the Interlocal Agreement on behalf of the Member, is hereby authorized and directed to execute on behalf of the Member the Interlocal Agreement attached hereto as Exhibit "A" as well as the associated Membership Agreement, and any other documents necessary for membership in the Consortium.

This Resolution shall take effect immediately upon its adoption or otherwise in accordance with applicable Florida law.

**Attest:**

**BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA**

**By:**

---

Kellie Hendricks Rhoades  
Clerk of Courts

---

Ryan Perez  
Chair

**FLORIDA LOCAL GOVERNMENT HEALTH INSURANCE CONSORTIUM  
MEMBERSHIP AGREEMENT**

The undersigned local governmental unit, which is a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, through the signature set forth below by a duly authorized official of the Union County Board of County Commissioners hereby indicates its intent to become a member of the Florida Local Government Health Insurance Consortium (the "Consortium"), subject to any required approval by the Consortium's Executive Committee, and agrees as follows:

(a) That, by this reference, the Interlocal Agreement Creating the Florida Local Government Health Insurance Consortium ("Interlocal Agreement"), and all of its terms, conditions and provisions, is hereby adopted, approved, and ratified by the undersigned local governmental unit. The undersigned local governmental unit certifies that it has received a copy of the Interlocal Agreement and further agrees to be bound by the provisions and obligations of a Member as set forth in the Interlocal Agreement;

(b) To pay all Member Contributions to the Consortium on or before the date due;

(c) To abide by the rules and regulations adopted by the Consortium's Board of Directors or Executive Committee; and

(d) That all information provided by the local governmental unit to the Consortium for underwriting or other purposes is, and will be, true, correct and accurate in all respects.

Member Name:

By (signature): \_\_\_\_\_

Title: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Notices to Member Shall Be Addressed and/or Delivered To (Name, Title & Address):

James Williams

County Coordinator

Union County Board of County Commissioners

15 NE 1st Street

Lake Butler, FL 32054

**FLORIDA DEPARTMENT OF STATE**  
**DIVISION OF LIBRARY AND INFORMATION SERVICES**  
**STATE AID TO LIBRARIES GRANT APPLICATION**

**Certification of Hours, Free Library Service and Access to Materials**

The Union County BOCC, governing body for the Union County Public Library hereby certifies that the following statements are true for the time period October 1, 2021 through June 30, 2024:

- Provides free library service, including loaning materials available for circulation free of charge and providing reference and information services free of charge;
- Provides access to materials, information and services for all residents of the area served; and
- Has at least one library, branch library or member library open 40 hours or more each week (excluding holidays; between Sunday through Saturday, on a schedule determined by the library system).

**Signature**

\_\_\_\_\_  
Chair, Library Governing Body

\_\_\_\_\_  
Date

Ryan Perez, Chairman  
Union County Board of County Commissioners  
Name (Typed)