



AGENDA
REGULAR MEETING
AUGUST 19, 2024
6:00 P.M.

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made

1. Meeting Called to Order.....Chairman Dobbs
2. Invocation and Pledge.....Commissioner Dobbs
3. Public Comments
4. Report and Purchasing Policy Discussion from Thomas Howell and Ferguson.....John Beall
5. Approval of Consent Agenda.....Chairman Dobbs
 - Finance Report
 - Minutes: July 22, 2024 Workshop, July 15, 2024 Regular Meeting and August 1, 2024 Workshop
 - Budget Amendments:
6. Budget Amendment Request from Supervisor of Elections.....Debbie Osborne
7. All Sports Management – Recreation.....Billy Rodgers
8. Consideration of Discontinuing Secondary Supplemental Coverages with Liberty National.....Michaela Clemons
9. Consideration of Meridian Funding AgreementJimmy Williams
10. Consideration of **Resolution 2024-06** for \$1,500,000 (92nd St/146th Lane/152nd Court from SR121 to SR238) and **State Funded Grant Agreement**....Jimmy Williams
11. Consideration of RFQ for Continued Services.....Jimmy Williams
12. Consideration of SHIP Annual Report for close out FY2021/2022 and 2022/2023..... Jimmy Williams
13. Revision of the Union County Ag Education Center Lease Agreement.....Jim DeValerio
14. Report from County Coordinator, Jimmy Williams and Reports from Department Heads
 - Lamar Griffis, Solid Waste Director**
 - Chris Griffis, Road Department**
 - Priti McNutt, Public Library**
 - Toby Witt, EMS Director**
 - Jim DeValerio, Extension Director**
 - Mickey Foster, Volunteer Fire Chief**
15. Report Kellie Hendricks Rhoades, Clerk of Courts and Comptroller..... Clerk Rhoades
16. Report from Russell A. Wade III, County Attorney.....Attorney Wade
17. Report from County Commissioners
 - Donna Jackson, District 1**
 - Channing Dobbs, District 2**
 - Jimmy Tallman, District 3**
 - Mac Johns, District 4**
 - Willie Croft, District 5**
18. Adjournment

BOARD MEMBERS:

DONNA JACKSON, District 1 • CHANNING DOBBS, District 2 • JIMMY TALLMAN, District 3 • MAC JOHNS, District 4 • WILLIE CROFT, District 5

**BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
CONSENT AGENDA
AUGUST 19, 2024**

1. Minutes:

- August 1, 2024 Budget Workshop
- July 22, 2024 Budget Workshop
- July 15, 2024 Regular Meeting

2. Finance Report:

- Checks submitted for approval of payment
- Additional bills submitted after processing

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
BUDGET WORKSHOP
AUGUST 1, 2024

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Channing Dobbs, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Mac Johns; Commissioner Willie Croft; Commissioner Donna Jackson; Commissioner James A. Tallman; Russell A. Wade III, County Attorney; Jimmy Williams, County Coordinator; Pamela Woodington, Finance Director

MEETING CALLED TO ORDER

Chair Dobbs called the meeting to order at 4:00 P.M.

INVOCATION AND PLEDGE

Commissioner Jackson offered the prayer and led the Pledge of Allegiance.

PUBLIC COMMENTS

Seeing no requests to speak, Chair Dobbs closed the floor to public comments.

Mr. Williams provided an update on the tropical depression that is tracking in the direction of Union County and noted the possibility of an emergency meeting being called. Chair Dobbs expressed his concerns about ongoing road projects. Commissioner Jackson asked if Mr. Tim Allen had signed a proclamation declaring a state of emergency and it was confirmed that he had.

EMS/FIRE BUDGET

Mr. Toby Witt, EMS Director, stood before the Board and presented the budgets for EMS and Fire. The Board reviewed said budgets and inquired about his requests. Mr. Witt noted that Fire's budget is slightly misleading because the current budget includes the Fire Chief, but that the position was moved to a volunteer position. Discussion then ensued regarding giving the Fire Chief a stipend. Commissioner Jackson suggested \$500 a month and the Board agreed, noting a total of \$6,000 a year and the Board agreed. Mr. Witt then discussed his request of adding a third ambulance, but noted its impact on the budget.

ROAD DEPARTMENT/PARKS & RECREATION/CEMETARY MAINTENANCE BUDGET

Commissioner Johns provided the Board with a proposal to reclassify Mr. Tommy Mobley's position from Inmate Supervisor to Parks & Recreation Specialist, which would include a \$2.50 raise. Chair Dobbs noted that this change would likely make others unhappy about him receiving a raise when they do not. Discussion ensued how to possibly accommodate this expense.

Mr. Chris Griffis, Road Department Director, stood before the Board and presented the budget for the Road Department. The Board reviewed said budget and inquired about requested changes and appropriations. Discussion ensued regarding striping and reallocating certain expense lines.

The Board reviewed the Parks & Recreation budget and inquired about fund allocation and requested changes. Discussion ensued regarding volunteers, participant numbers and the possibility of creating a director position within Parks & Recreation.

August 1, 2024
Budget Workshop

The Board reviewed the Cemetery Maintenance budget and inquired about requested changes and approved appropriations.

EMERGENCY MANAGEMENT/911 BUDGET

The Board reviewed the Emergency Management and 911 budgets and inquired about fund allocation, requested changes and approved appropriations. Commissioner Jackson inquired about the difference of ending fund balances in 911. Clerk Rhoades explained the difference and Commissioner Jackson explained her concerns surrounding it.

BUILDING DEPARTMENT BUDGET

The Board reviewed the Building Department budget. Commissioner Jackson shared that she assisted in putting the budget together. Mr. Williams noted Mrs. Denise Clemons's absence and that some comments could be discussed with her at a later date.

OTHER MAJOR GRANTS

Mr. Williams discussed other grants within the County, as well as any concerns he had with the projects.

GENERAL FUND BUDGET

The Board reviewed the General Fund budget. Discussion ensued regarding how the County is funded and how we can look for smart growth.

ANY OTHER BUDGETS PRESENTED BY BUDGET OFFICER

Discussion ensued regarding health insurance and Clerk Rhoades confirmed the Board's direction of a \$50 per month employee contribution for all plans. Commissioner Jackson then brought up the significant drop in fund balance and that transfers out were higher. Commissioner Jackson noted that this is not sustainable. Clerk Rhoades noted that this is mostly due to compression raises that recur and increase every year, as well as health insurance. Chair Dobbs suggested not giving the previously decided raises and Commissioner Tallman said that he would not stand for not giving the raises. The Board discussed possibly removing EMS's request for a third ambulance and agreed by general consent to remove the new position that had been listed.

The Board agreed to hold the next Budget Workshop on August 26 at 4:00 P.M.

Commissioner Johns brought up the Providence Fire Station and shared that Mr. Nick Welch offered to give the County dirt and that Mr. Bart Andrews would be willing to haul the dirt for free. Discussion ensued regarding paying Mr. Andrews for his work and if working with Mr. Welch was the best way to handle this endeavor, given quotes had already been received.

Seeing no further business, Chair Dobbs adjourned the workshop by general consent at 8:39 P.M.

APPROVED:

ATTEST:

Channing Dobbs, Chair

Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
BUDGET WORKSHOP
JULY 22, 2024

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Channing Dobbs, Chair

RECORDING: Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Mac Johns; Commissioner Willie Croft; Commissioner Donna Jackson; Commissioner James A. Tallman; Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; Russell A. Wade III, County Attorney; Jimmy Williams, County Coordinator; Dianne Hannon, Board Secretary

MEETING CALLED TO ORDER

Chair Dobbs called the meeting to order at 4:00 P.M.

INVOCATION AND PLEDGE

Commissioner Tallman offered the prayer and led the Pledge of Allegiance.

PUBLIC COMMENTS

Seeing no requests to speak, Chair Dobbs closed the floor to public comments.

GRANTS/OTHER UPDATES

Mr. Williams provided an update on public involvement with the Vulnerability Grant at the Union County Rotary Club.

Clerk Rhoades asked the Board's pleasure regarding reconsidering seeking reimbursement for the land purchased for the Providence Fire Station because of how much the project cost has increased. The Board agreed by general consent to hold their prior stance and not seek reimbursement.

DISCUSSION OF INSURANCE RENEWAL

Mr. Paul Dawson and Ms. Caitlin Costanza of Brown & Brown Insurance presented a summary of County claim performances, state surplus histories, benchmarking cost for employers and Connect 3 Care Research. They also shared how County premium dollars are allocated. Discussion ensued regarding the possibility of changing insurance due to the large increase of 22.6%. By general consensus, the Board agreed to stay with their current plan.

After much discussion, the Board members agreed that due to the large increase, they saw little choice except to have employees pay a portion of the premium. By general consensus, the Board agreed to set the employee portion of the premium to \$50 per month (\$25 per pay period) for single coverage plans. This results in the employer cost being \$1,025.05 per employee per month, which is the amount that the Board will contribute towards all employees.

July 22, 2024
Budget Workshop

Chair Dobbs then stated for the record that the current roll back rate is 9.95475 and the proposed millage rate is 10.000. The Board went on to discuss when to set the future budget hearings.

They decided to set the Tentative Budget Hearing for September 5 at 6:00 P.M. and the Final Budget Hearing for September 16 at 5:30 P.M. The Board also agreed that because of the increase, they saw little choice except to make employees pay a portion of the premium. It was agreed to by general consent to have employees pay \$50 per month.

LIBRARY BUDGET

Mrs. Priti McNutt, Library Director, stood before the Board and presented the budgets for the Union County Public Library. She noted that the budget is going to be tight, even with Mrs. Mary Brown's absence. The Board reviewed said budget. Discussion ensued regarding filling the part-time position. They then considered how a raise for her employees would impact her budget, as well as those with similar budgets.

SOLID WASTE BUDGET

Mr. Lamar Griffis, Solid Waste Director, stood before the Board and presented the budget for Solid Waste. The Board reviewed said budget and inquired about the substantial increase in the transfer from General Fund, as well as places to reduce some expenses. Discussion ensued regarding an increase of revenues that would be necessary to provide raises to employees, as well as how to obtain the funding. Mr. Williams addressed inflation and its impact on the cost of living. Commissioner Jackson recommended that the Board obtain more insight and get closer to the budget hearings to make those difficult decisions. The Board agreed on this matter.

MOSQUITO CONTROL BUDGET

Mr. Griffis then presented the budget for Mosquito Control. The Board reviewed said budget and noted that no specific changes were needed at the moment.

ANIMAL CONTROL BUDGET

Mr. Griffis then presented the budget for Animal Control. The Board reviewed said budget and noted that they had no concerns with it. Discussion ensued regarding grants for building new buildings to house animals.

Chair Dobbs addressed Worthington Springs updating their interlocal agreements to include code enforcement and Mosquito Control routes. Discussion ensued on the subject.

EXTENSION BUDGET

Mr. Jim DeValerio, UF/IFAS Union County Extension Director, stood before the Board and presented the budget for Extension. The Board reviewed the budget and requested increases. Mr. DeValerio shared that the University of Florida is conducting a compression analysis and requested compression raises for both Mrs. Megan Daniel and himself. Mr. Williams explained that the County is required to inform the University of Florida what the County is paying Extension employees. Discussion ensued regarding the compression raises and Mr. DeValerio's other requests. By general consent, the Board granted Mr. DeValerio's request for compression raises for himself and Mrs. Daniel.

Mr. DeValerio noted they were able to purchase the floor cleaning machine for \$6,810, almost \$2,000 under the original estimate.

July 22, 2024
Budget Workshop

DISCUSSION OF DATE FOR NEXT BUDGET WORKSHOP

The Board agreed to hold the next meeting on August 1 at 4:00 P.M.

Seeing no further business, Chair Dobbs adjourned the meeting by general consent at 8:25 P.M.

APPROVED:

ATTEST:

Channing Dobbs, Chair

Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
REGULAR MEETING
JULY 15, 2024

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Channing Dobbs, Chair

RECORDING: Reagan E. Robinson, Deputy Clerk

ATTENDING: Commissioner Willie Croft; Commissioner Mac Johns; Commissioner James A. Tallman; Commissioner Donna Jackson; Kellie Hendricks Rhoades, Clerk of Courts & Comptroller; James Williams, County Coordinator; Pamela Woodington, Finance Director; Diane Hannon, Board Secretary; Russell A. Wade III, County Attorney

MEETING CALLED TO ORDER

Chairman Dobbs called the meeting to order at 6:03 P.M.

INVOCATION AND PLEDGE

Chair Dobbs offered the prayer and led the Pledge of Allegiance.

PUBLIC COMMENTS

Hearing no requests to speak, Chair Dobbs closed the floor to public comments.

REPORT/DISCUSSION FROM THOMAS HOWELL & FERGUSON

Mr. John Beall presented the TH&F July financial report. He shared that it was status quo and that his company had no concerns or questions. He also noted that the Purchasing & Procurement Policy had been reviewed by the Board and that small changes were going to be made. Mr. Beall then provided a few examples of the edits that had been made, including one to the Local Government Prompt Payment Act and the policy for the County's Purchase of Public Property and Buildings. Commissioner Jackson explained that they had worked exhaustively between the Clerk's Office, the Board Office and the Finance Department to fine tune the policy. She noted that despite their efforts, they are still finding items that need to be updated. The Board agreed that Commissioner Jackson would work with Mr. Beall to make corrections and present the updated version at the next meeting.

APPROVAL OF THE CONSENT AGENDA

Chair Dobbs read the list of minutes and budget amendments to be considered. Commissioner Jackson asked that the Board would handle each item separately, considering the Finance Report first. She asked about the different versions of the report they received regarding disbursements. Clerk Rhoades explained that the report is a custom report, which still has some glitches and is why numerous versions were disseminated. She noted she had been in contact with technical support extensively to resolve the issue and run the report correctly, which she had already presented to the Board. **Commissioner Jackson moved to adopt the Finance Report as presented, as well as additional bills. Commissioner Johns seconded the motion, and it passed unanimously.**

Commissioner Jackson then inquired if anyone had heard back from Meridian with the information the Board requested at the previous meeting. Mrs. Woodington explained that Meridian had sent old information to Mrs. Hannon. Commissioner Jackson then noted a few additions she would like to see implemented in the June 17, 2024 Regular Meeting minutes, including changing \$150,000 to \$50,000 when she discussed the investment of County funds and specification regarding the withdrawal of 404 permitting with the United States Army Corp of Engineers for CR-18.

Regular Meeting
July 15, 2024

Chair Dobbs then asked that more of the questions the Board asked the Meridian representatives be included in the minutes as well, like if Board was the only entity in the County they request funding from. He explained the importance of getting the Board's questions to Meridian on the record. **Commissioner Johns moved to adopt the June 17, 2024 Regular Meeting minutes with the stated additions. Commissioner Tallman seconded the motion, and it passed unanimously.**

Commissioner Jackson went on to ask if cash balances and a separation of reserves was available. Mrs. Woodington passed out printed copies of the balances. Commissioner Jackson also asked why Wex's May bills went unpaid. Clerk Rhoades explained that Mrs. Peggy Gatlin, Finance Officer, recently received a job offer elsewhere that she could not refuse, and it was initially believed that she had paid them before she left. Commissioner Jackson questioned cards being turned off, but Clerk Rhoades assured everyone that the only interruption in service had been due to the fraudulent checks several months ago.

Clerk Rhoades then explained that the presented budget amendment was to move approximately \$13,000 from the Grant Fund to the Parks and Recreation Fund to cover the roughly \$9,000 overage of the lighting project's budget that was agreed upon at the previous meeting. **Commissioner Jackson moved to adopt Budget Amendments 24-19. Commissioner Tallman seconded the motion, and it passed unanimously.**

PRESENTATION OF 2023 FINANCIALS, JAMES MOORE & COMPANY

Mr. Ben Clark of James Moore & Co. shared information about the audit conducted on the County, the Annual Comprehensive Financial Report and their findings. Commissioner Jackson requested a signed copy of the Engagement Letter and Mr. Clark obliged. He explained that the audit was completed on time and that it had no deviations from Generally Accepted Accounting Practices (GAAP). He then used a slideshow to break down details the audit report, reviewing fund types and balances, healthy reserves, and other governmental funds. He noted that he had no concerns with funds being spent outside of restrictions or any other findings. Chair Dobbs inquired about long-term leases and Clerk Rhoades explained their location in the audited materials. Commissioner Jackson requested that in the future, the report be disseminated to the Commissioners before the meeting and Mr. Clark agreed.

CONSIDERATION TO ADOPT RESOLUTION 2024-04, NAMING UCPL AFTER MARY BROWN

Attorney Wade read the header of Resolution 2024-04 naming the Union County Public Library (UCPL) after Mrs. Mary Brown. Chair Dobbs shared that there is not a better person for the Library to be named after. Commissioner Johns asked if there have been any plans made to put her name up. Chair Dobbs suggested discussing that during Mrs. Pritti McNutt's, UCPL Director, report. **Commissioner Tallman moved to adopt Resolution 2024-04 naming the Union County Public Library in honor of Mrs. Mary Brown. Commissioner Croft seconded the motion, and it passed unanimously.**

CONSIDERATION TO ADOPT RESOLUTION 2024-05, STATEWIDE MUTUAL AID AGREEMENT

Attorney Wade explained that Resolution 2024-05 is a yearly Emergency Management Agreement. **Commissioner Jackson moved to adopt Resolution 2024-05. Commissioner Tallman seconded the motion, and it passed unanimously.**

CONSIDERATION TO ADOPT PURPLE HEART DAY PROCLAMATION

Commissioner Johns shared the story of Mr. Willie Busby, whom he had the opportunity to work with about six months ago. He explained that Mr. Busby is a two-time Purple Heart recipient, a testament to his valor and sense of duty as he served to protect our country from foreign adversaries in the Korean War. Commissioner Johns

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noted that during a visit with Mr. Busby, he gifted the Commissioners a Purple Heart flag he received from the Columbia County Chapter.

Commissioner Johns requested that the Board adopt the Purple Heart Day Proclamation declaring Wednesday, August 7, 2024, Purple Heart Day. He then asked that Attorney Wade look into becoming a Purple Heart County. Attorney Wade then read the proclamation. Commissioner Johns then asked Mr. Williams to take lead on ordering a flag for the Courthouse. **Commissioner Johns moved to adopt the proclamation declaring Wednesday, August 7, 2024, Purple Heart Day. Commissioner Jackson seconded the motion, and it passed unanimously.**

Clerk Rhoades noted that the adoption date on the proclamation needed to be corrected.

REPORT FROM COUNTY COORIDNATOR, JIMMY WILLIAMS AND DEPARTMENT HEADS

Mr. Williams shared that CR-18 was sent out to bid. In regards to the Providence Fire Station, he explained that budget amendments will be needed to phase out construction. **Commissioner Croft moved approve the Task Order for Bid Package 1 for engineering services from North Florida Professional Services (NFPS). Commissioner Tallman seconded the motion, and it passed unanimously.**

Mr. Williams noted that NFPS is finalizing building plans as part of the Courthouse Security Grant. He also provided an update on the floor cleaning machine discussed in previous meetings. He explained that Mr. Jim DeValerio, UF/IFAS Union County Extension Director, did extensive research to determine the best option and prepared a purchase order. Regarding CR-238, Mr. Williams shared that its plans are almost complete and being finalized before sending them to DOT. He reminded the Board that the closing date for the code enforcement position is July 18 and shared that they had received four applications. Commissioner Johns asked if there is a possibility of extending the date, and Mr. Williams said there is. Discussion ensued surrounding if the extension would allow for more applicants or deter those that already applied. The Board agreed not to risk losing the current candidates. Chair Dobbs asked how the Association of Counties Conference went and both Commissioner Jackson and Mr. Williams agreed that it was a beneficial experience.

Chair Dobbs noted that Mr. Lamar Griffis, Solid Waste Director, is feeling under the weather and therefore isn't in attendance. He also noted Mr. Christopher Griffis', Road Superintendent, absence and asked that everyone keep his family in their prayers. Commissioner Johns asked if both mowers were still out of service. Mr. Williams shared that he thinks they are now running and, in light of the issues, suggested the Board consider other mower options moving forward. Commissioner Johns offered that they consider the matter at the upcoming budget workshop.

Mrs. Priti McNutt, Union County Public Library Director, thanked everyone for attending Mrs. Mary Brown's retirement party. The Board then discussed options for the signage adding Mrs. Brown's name to the Library. She presented a mockup and quote, explaining that the New River Public Library Cooperative is willing to cover the costs. Chair Dobbs suggested that the Road Department or Solid Waste create the sign, however the Board decided it would be best to outsource the job. Chair Dobbs offered the County's assistance with whatever Mrs. McNutt needs in order to complete the job. He also suggested that bronze plaques be put up outside the library sharing the Library's history.

Mr. Toby Witt, EMS Director, informed the Commissioners that EMS's application for the Life Pack Grant was denied. He shared that revenue is almost at \$1 million and that with this increase, he will be asking to run a third truck out next year.

Mr. DeValerio provided an update on building plans and shared progress on interior architectural plans. He also noted that the floor resurfacing and resealing was quoted for a great price.

Chair Dobbs noted the provided quotes and suggested a sign out process to allow other departments to use the machine. He specified that because of its shared usage it should be a general fund purchase. The Board then discussed funding, the pickup process and how the presented machine was found. **Commissioner Jackson moved to purchase Mr. DeValerio's recommended machine and make accompanying budget amendment by lowering the Ending Fund Balance, not to exceed \$8,500. Commissioner Croft seconded the motion, and it passed unanimously.**

Mr. DeValerio then discussed the facility lease agreement and a need for bathrooms to be cleaned after large events. He then shared that Ms. Lizzie Whitehead wishes to donate for utilities and facility usage after the Bradford County Beef Bash. Chair Dobbs stated that the Board would accept the donation. Commissioner Tallman specified that he would not like to accept money for fundraisers for St. Jude as that is for sick and dying children, but that donations from other organizations are appropriate. Regarding the cleaning of the facility, Commissioner Jackson directed Mr. DeValerio to Florida Statutes 255.55, which states that lessees must clean up their mess, not the County. Mr. DeValerio then provided an update on beardgrass treatment trials. He informed the Board that the 4-H Auction is August 9 at Pine Grove Barn. He closed by thanking Commissioner Tallman for allowing 4-H members a slaughterhouse experience.

Mr. Mickey Foster, Volunteer Fire Chief, thanked Mr. Witt and the firefighters for their efforts. He noted that both events at the Library and the 4th of July Celebration were great PR events. He then provided Fire Department statistics including 26 fire calls in June and five structure fires. Chair Dobbs thanked Commissioner Johns and Mr. Foster for providing the updates and Mr. Foster specifically for his service to the County. Commissioner Johns asked how recruiting for the department was going and Mr. Foster informed him that a couple of applicants are being processed. Commissioner Johns thanked him for all that he does and Commissioner Jackson asked Mr. Foster to tell the firefighters how grateful the Commissioners are for them.

REPORT FROM KELLIE RHOADES HENDRICKS, CLERK OF COURTS AND COMPTROLLER

Clerk Rhoades introduced Mrs. Joyce Tomlinson, who previously worked at TD Bank, and shared that she would be stepping into Mrs. Gatlin's role in her absence. She also requested that everyone pray for Mrs. Gatlin's family. She addressed the lighting overage in OJ Phillips and confirmed that the Board intends to roll over unspent funds from the prior year for park projects. Clerk Rhoades explained that she needs a decision so she can present the accompanying budget amendment at the next regularly scheduled meeting. Commissioner Tallman discussed cleaning the riding trails and using leftover funds to build a rest station for the horses. Clerk Rhoades suggested putting the riding trails project off until his successor is elected so he can be involved.

She then presented a new Budget to Actual report to provide usable information as concisely as possible, but stressed that the one presented was before bills were input and therefore not accurate for amounts. Clerk Rhoades noted that it was presented solely for the format. Commissioner Jackson shared what she normally looks for in the current report. Commissioner Tallman noted he didn't want to make these decisions, as he would not be on the Board much longer, and thought it was more appropriate for the new Commissioner to make the choices. The Board agreed that the Clerk would present both the current and new report to be used as a transition.

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Clerk Rhoades asked if the Board would like to schedule a workshop to consider insurance and department budgets. The Board discussed changes to the insurance plans. Chair Dobbs suggested that the workshop be held on July 22 at 4:00 P.M. and the Board agreed by general consent. Clerk Rhoades asked if directors should attend the meeting and Commissioner Jackson said yes. Chair Dobbs requested that the Board consider Solid Waste's, the Library's and Extension's preliminary budgets.

Clerk Rhoades noted that July 5 was deemed a holiday, which is not in accordance with the County's policy.

She verified that the Board intended to provide administrative leave for those non-essential employees who took off and hour-for-hour compensation for those essential employees that worked. The Board confirmed this action. Clerk Rhoades asked that the Board let her draft a motion on the matter and circle back at the end of the meeting to make sure their intentions are clearly documented. Chair Dobbs asked that the holiday schedule be changed to match the governor's. Clerk Rhoades stated that she has an idea for the policy and would work with Ms. Clemons to draft the revisions, and Ms. Clemons agreed.

REPORT FROM COUNTY COMMISSIONERS

Commissioner Jackson explained that she received an email shared to all North Central Florida Regional Planning Council members, which stated that over \$725,000 in funding has been lost because the Council has not had someone in the necessary role to obtain it. She shared that Mr. Tim Allen, Emergency Management Director, informed her that the Council disappeared after the passing of Mr. Munde. She noted that she reached out to Mr. Scott Koons about the position and he responded only moments before the meeting, sharing that he was in the process of filling the position. She noted that losing out on the funding and training opportunities didn't sit right with her and that she would keep the Board updated on the matter. In regards to the FAC Conference, she shared that she made great contacts and attended numerous informative workshops. She addressed an ethics training specifically, where she found that failure to provide prompt minutes is a violation of public records law according to Florida Statutes. She commended Mr. Williams on completing the County Government Education Training, which is required of all Commissioners. Commissioner Jackson closed by sharing that she had been serving as a resource for the Building Department implementing their new permitting software, and had visited Hamilton County. She explained that Hamilton County advised the company not be paid until it is working correctly.

Chair Dobbs congratulated Mr. Williams on obtaining his certification. He then reminded everyone to keep Mr. Christopher Griffis and his family in their prayers. Chair Dobbs thanked Commissioner Tallman and Mr. Avery Roberts for opening their agriculture operations up to County 4-H members. He also thanked Mr. DeValerio for his work on finding a floor cleaner. He then noted the Courthouse Historical Restoration Grant and asked if a Commissioner would like to take up the project. Commissioner Jackson offered her assistance. Clerk Rhoades suggested beginning with choosing a paint color before any changes are made. Mrs. Woodington shared she would provide the colors Former Commissioner Perez had selected. Commissioner Johns noted the poor state of the Clerk's Office and suggested focusing on fixing all issues first. Commissioner Jackson then discussed A/C issues and Clerk Rhoades addressed her concerns with the air handlers throughout the Courthouse. Mr. Williams stated that he would obtain information on the units.

Commissioner Tallman asked that everyone keep Mr. Chris Griffis's family in their prayers and thanked Mr. DeValerio for his youth education efforts.

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Commissioner Johns echoed his appreciation for Mr. DeValerio and Mrs. Megan Daniel. He then handed out maps and discussed the broadband issue in the County. He shared that he met with the Department of Commerce to address the concerns of the Internet Committee. He explained that Windstream is being more helpful. Commissioner Johns then brought up that the Recreation Board Fundraiser is being held on July 20 at Sarah's Park, and that the proceeds will go to benefit UCHS's Basketball Program. Commissioner Tallman asked if running internet along the powerlines, as discussed with Representative Kat Cammack, is a possibility. Commissioner Johns noted the idea and stated that he would be continuing to work with Windstream to find an appropriate resolution. He went on to share that the state took over Florida Crown and has basically shut the program down.

Commissioner Croft asked that everyone keep Mr. Chris Griffis's family in their prayers and thanked all department heads for the work they do.

Clerk Rhoades asked that the Board revisit the motion regarding July 5. **Commissioner Tallman moved to give admin pay to non-essential employees that did not work, comp time for essential employees that did work on an hour-for-hour basis for time worked on July 5, to be used by 12/31/24. Commissioner Croft seconded the motion, and it passed unanimously.**

Seeing no further business, Chair Dobbs adjourned the meeting by general consent at 8:58 P.M.

APPROVED:

ATTEST:

Channing Dobbs, Chairman

Kellie Hendricks Rhoades, Clerk of Courts

BOARD OF COUNTY COMMISSIONERS

UNION COUNTY

**FUNDING AGREEMENT FOR THE PROVISION OF MENTAL HEALTH AND
SUBSTANCE USE SERVICES**

THIS AGREEMENT entered into this ____ day of _____, 2024, by and between the **Board of County Commissioners of Union County**, hereinafter referred to as the “Commission,” and **Meridian Behavioral Healthcare, Inc.**, an independent contractor, hereinafter referred to as “MBH”.

For and in consideration of the mutual undertaking and agreements hereinafter set forth, the Commission and MBH agree as follows:

1. The Commission Agrees:

A. To provide funds to MBH consistent with the requirements of Florida Statute (§394.76) for the provision of general mental health, and substance use services, including Baker Act services to the citizens of Union County in the amount of \$15,000.00. This sum is for the fiscal year beginning October 1, 2024, and ending September 30, 2025, and the Commission’s allocation to operate the program and facilities for services for citizens of Union County.

B. To release such funds in the amount of \$1,250 per month, upon receipt of an invoice due on the first day of each month.

2. MBH Agrees:

A. To provide mental health and substance use services, including Baker Act services to the citizens of Union County.

B. To provide services to any person and ensure that no service will be denied and/or delayed to any person because of race, creed, color, national origin, sex, age or ability to pay.

C. To ensure that all information regarding clients be safeguarded in accordance with 45 C.F.R. § 205.50. 42 C.F.R..

D. To comply with the provisions contained in the Civil Rights certificate.

E. To provide, monitor, evaluate, and audit all programs funded under the terms of this agreement according to Federal and C&F guidelines, rules, regulations, instructions, and the approved C&F Plan.

F. Any funds expended in violation of this agreement or in violation of appropriate Federal and State requirements, or any funds claimed by MBH which are determined by the Commission to be in violation of appropriate departmental or federal guidelines shall be refunded in full to the Commission or if this agreement is still in force, shall be withheld by the Commission from any subsequent compensation request.

G. To retain all fiscal and client books, records, or other documents relative to this agreement for seven (7) years after final payments or until audit or resolution of audit findings by county auditors.

H. To provide an opportunity for recipients of services to present their views about the service program and also establish a system through which clients may present reasonable grievances about the delivery of services under this agreement. Such system shall include provision for fair hearing.

I. To negotiate sub-agreements and be responsible for the execution of sub-agreements pursuant to this agreement. Such sub-agreements may be reviewed by the Commission and if they are found not to be in compliance with the provisions of this agreement, they shall be subject to revision by MBH, or funds may be withheld by the Commission.

3. MBH and the Commission Mutually Agree:

A. This agreement shall begin on October 1, 2024, 12:01 a.m. and end on September 30, 2025, at midnight.

B. This agreement, or any part of this agreement may be terminated with or without cause, by either party, at any time, upon no less than thirty (30) days' notice in writing to the other party. Said notice shall be delivered by certified mail, telegram or in person.

C. Any alterations, variation, modification and/or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed by all parties to the agreement, and attached to the original agreement.

D. This agreement contains all terms and conditions agreed upon by the parties. No other agreements, oral or otherwise regarding the subject matter of this agreement shall be deemed to exist or to bind any of the parties hereto.

Attest Date

Chairperson Date
Union County Board of
County Commissioners

Attest Date

Donald P. Savoie Date
President
Meridian Behavioral Healthcare, Inc.

RESOLUTION 2024-06

A RESOLUTION AUTHORIZING THE EXECUTION OF A SMALL COUNTY ROAD ASSISTANCE PROGRAM SUPPLEMENTAL AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION FOR FINANCIAL PROJECT 447733-1-54-01, THE DEPARTMENT'S DESIGN OF 92ND STREET/146TH LANE/152ND COURT FROM SR 121 TO SR 238 IN UNION COUNTY, FLORIDA.

WHEREAS, the Board of County Commissioners of Union County, Florida (the "BOCC") finds that:

1. The Small County Road Assistance Program ("SCRAP"), created under Section 339.2816, Florida Statutes, is a state program to assist small county governments in resurfacing or reconstructing county roads, administered through the State of Florida Department of Transportation (the "Department").
2. The purpose of this Agreement is to provide for the Department's participation in the resurfacing of **92nd Street/146th Lane/152nd Court from SR 121 to SR 238**, as further described in Exhibit A.
3. The estimated cost of the Project is \$1,500,000. This amount is based upon the Schedule of Financial Assistance in Exhibit B, Schedule of Financial Assistance. The Department agrees to participate in the Project cost up to the maximum amount of \$1,500,000. And, additionally the Department participation in the Project shall not exceed 100% of the total cost of the Project, and as more fully described in Exhibit B.

NOW, THEREFORE, BE IT RESOLVED that the BOCC agrees to the terms outlined in the proposed Agreement attached hereto; and that the Chair of the Board of County Commissioners is authorized to execute the Agreement with the Department.

PASSED AND ADOPTED in regular session by the Board of County Commissioners of Union County, Florida, this 19th day of August, 2024.

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA

By: _____
Channing Dobbs, Chairman

Attest: _____
Kellie Hendricks Rhoades, Clerk & Comptroller

[SEAL]

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT

525-010-60
PROGRAM MANAGEMENT
5/24

FPN: <u>447733-1-54-01</u>	Fund: <u>SCRAP</u>	FLAIR Category: <u>085575</u>
	Org Code: <u>55024010206</u>	FLAIR Obj: <u>751000</u>
FPN: _____	Fund: _____	FLAIR Category: _____
	Org Code: _____	FLAIR Obj: _____
FPN: _____	Fund: _____	FLAIR Category: _____
	Org Code: _____	FLAIR Obj: _____
County No: <u>39-Union</u>	Contract No: _____	Vendor No: <u>F596000822004</u>

THIS STATE-FUNDED GRANT AGREEMENT ("Agreement") is entered into on _____, (This date to be entered by DOT only) by and between the State of Florida Department of Transportation, ("Department"), and Union County, ("Recipient"). The Department and the Recipient are sometimes referred to in this Agreement as a "Party" and collectively as the "Parties".

NOW, THEREFORE, in consideration of the mutual benefits to be derived from joint participation on the Project, the Parties agree to the following:

- 1. Authority:** The Department is authorized to enter into this Agreement pursuant to Sections 334.044, 334.044(7), and (select the applicable statutory authority for the program(s) below):
 - Section 339.2817 Florida Statutes, County Incentive Grant Program (CIGP), (CSFA 55.008)
 - Section 339.2818 Florida Statutes, Small County Outreach Program (SCOP), (CSFA 55.009)
 - Section 339.2816 Florida Statutes, Small County Road Assistance Program (SCRAP), (CSFA 55.016)
 - Section 339.2819 Florida Statutes, Transportation Regional Incentive Program (TRIP), (CSFA 55.026)
 - Insert Legal Authority , Insert Funding Program Name , Insert CSFA Number

The Recipient by Resolution or other form of official authorization, a copy of which is attached as **Exhibit "D"**, **Recipient Resolution**, and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf.

- 2. Purpose of Agreement:** The purpose of this Agreement is to provide for the Department's participation in the resurfacing of 92nd Street / 146th Lane / 152nd Court from SR 121 to SR 238, as further described in **Exhibit "A"**, **Project Description and Responsibilities**, attached to and incorporated into this Agreement ("Project"); to provide Department financial assistance to the Recipient; state the terms and conditions upon which Department funds will be provided; and to set forth the manner in which the Project will be undertaken and completed.
- 3. Term of the Agreement, Commencement and Completion of the Project:** This Agreement shall commence upon full execution by both Parties and the Recipient shall complete the Project on or before 6/30/2027. If the Recipient does not complete the Project within this time period, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Recipient and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The Recipient acknowledges that no funding for the Project will be provided by the State under this Agreement for work on the Project that is not timely completed and invoiced in accordance with the terms of this Agreement, or for work performed prior to full execution of the Agreement. Notwithstanding the expiration of the required completion date provided in this Agreement and the consequent potential unavailability of any unexpended portion of State funding to be provided under this Agreement, the Recipient shall remain obligated to complete all aspects of the Project identified in **Exhibit "A"** in accordance with the remaining terms of this Agreement, unless otherwise agreed by the Parties, in writing.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT

525-010-60
PROGRAM MANAGEMENT
5/24

Execution of this Agreement by both Parties shall be deemed a Notice to Proceed to the Recipient for the design phase or other non-construction phases of the Project. If the Project involves a construction phase, the Recipient shall not begin the construction phase of the Project until the Department issues a written Notice to Proceed for the construction phase. Prior to commencing the construction work described in this Agreement, the Recipient shall request a Notice to Proceed from the Department.

4. **Amendments, Extensions and Assignment:** This Agreement may be amended or extended upon mutual written agreement of the Parties. This Agreement shall not be assigned, transferred or otherwise encumbered by the Recipient under any circumstances without the prior written consent of the Department.
5. **Termination or Suspension of Project:** The Department may, by written notice to the Recipient, suspend any or all of the Department's obligations under this Agreement for the Recipient's failure to comply with applicable laws or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected. The Department may also terminate this Agreement in whole or in part at any time the interest of the Department requires such termination.
 - a. If the Department terminates the Agreement, the Department shall notify the Recipient of such termination in writing within thirty (30) days of the Department's determination to terminate the Agreement, with instructions as to the effective date of termination or to specify the stage of work at which the Agreement is to be terminated.
 - b. The Parties to this Agreement may also terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the Parties shall agree upon the termination conditions through mutual written agreement.
 - c. If the Agreement is terminated before performance is completed, the Recipient shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the contract price as the amount of work satisfactorily completed is a percentage of the total work called for by this Agreement. All work in progress on the Department right-of-way will become the property of the Department and will be turned over promptly by the Recipient.
 - d. Upon termination of this Agreement, the Recipient shall, within thirty (30) days, refund to the Department any funds determined by the Department to have been expended in violation of this Agreement.
6. **Project Cost:**
 - a. The estimated cost of the Project is \$1,500,000. This amount is based upon the Schedule of Financial Assistance in **Exhibit "B", Schedule of Financial Assistance**, attached and incorporated in this Agreement. The Schedule of Financial Assistance may be modified by execution of an amendment of the Agreement by the Parties.
 - b. The Department agrees to participate in the Project cost up to the maximum amount of \$1,500,000 and, additionally the Department's participation in the Project shall not exceed 100% of the total cost of the Project, and as more fully described in **Exhibit "B"**. The Department's participation may be increased or reduced upon a determination of the actual bid amounts of the Project by the execution of an amendment. The Recipient agrees to bear all expenses in excess of the amount of the Department's participation and any cost overruns or deficits incurred in connection with completion of the Project.
 - c. The Department's participation in eligible Project costs is subject to, but not limited to:
 - i. Legislative approval of the Department's appropriation request in the work program year that the Project is scheduled to be committed;
 - ii. Approval of all plans, specifications, contracts or other obligating documents and all other terms of this Agreement; and



Suwannee River Economic Council, Inc.

Post Office Box 70

Live Oak, Florida 32064

Administrative Office - Phone (386) 362-4115

Fax (386) 362-4078

E-Mail: mattpearson@suwanneec.net

Website: www.srecinc.org

August 8, 2024

Mr. Jimmy Williams
Union County Coordinator
15 NE 1st Street
Lake Butler FL 32054

Dear Mr. Williams:

Enclosed please find the Union County SHIP Annual Report for close out fiscal year 2021/2022 and interim year 2022/2023 to be added to the Consent Agenda for the Board of County Commission meeting on Monday, August 19th.

Enclosed with the Annual Report is the Certification form to be executed by the appropriate County Officials. There are two (2) originals enclosed. Please return one original to us and retain the other for your records.

Should you have any questions, please give me a call.

Sincerely,

Matt Pearson
Executive Director

MP/sb

Enclosures



BRADFORD-COLUMBIA-DIXIE-GILCHRIST-HAMILTON-LAFAYETTE-LEVY-MADISON-PUTNAM-SUWANNEE-TAYLOR-UNION

"This institution is an equal opportunity provider and employer."

Funded in part through a grant by the State of Florida Department of Elder Affairs

State Housing Initiatives Partnership (SHIP) Program
Annual Report and Local Housing Incentives
Certification

On Behalf of UNION COUNTY, I hereby certify that:

1. The Annual Report information submitted electronically to Florida Housing Finance Corporation is true and accurate for the closeout year 2021/2022 and interim year 2022/2023.
2. The local housing incentives or local housing incentive plan have been implemented or are in the process of being implemented. Including, at a minimum:
 - a. Permits as defined in s.163.3164 (15) and (16) for affordable housing projects are expedited to a greater degree than other projects; and
 - b. There is an ongoing process for review of local policies, ordinances, regulations, and plan provisions that increase the cost of housing prior to their adoption.
3. The cumulative cost per newly constructed housing per housing unit, from these actions is estimated to be \$0.
4. The cumulative cost per rehabilitated housing per housing unit, from these actions is estimated to be \$0.

Staff Member responsible for submitting annual report to FHFC: STEPHANIE BARRINGTON, SHIP DIRECTOR

Witness Signature

Date

CHANNING DOBBS,

Date

Chairman, Board of County Commissioners

Witness Printed Name

Witness Signature

Date

Witness Printed Name

or

ATTEST (County Seal)

Signature

Date

420.9075 (10) Each county or eligible municipality shall submit to the corporation by September 15 of each year a report of its affordable housing programs and accomplishments through June 30 immediately preceding submittal of the report. The report shall be certified as accurate and complete by the local government's chief elected official or his or her designee. Transmittal of the annual report by a county's or eligible municipality's chief elected official, or his or her designee, certifies that the local housing incentive strategies, or, if applicable, the local housing incentive plan, have been implemented or are in the process of being implemented pursuant to the adopted schedule for implementation.

**UNION COUNTY SOLID WASTE
MONTHLY REPORT**

MONTH	PRIVATE RENTALS	PRISON CONTRACTS	TONAGE FOR UNION COUNTY	CHARGE FOR COUNTY	SALE OF SURPLUS AND SCRAP METAL	MONTHLY TOTAL
10/01/23	\$4,167.20	\$2,340.00	349.04	\$11,979.88	\$2,327.15	\$21,163.27
11/01/23	\$3,229.24	\$2,635.00	280.07	\$11,238.48	\$2,365.09	\$19,747.88
12/01/23	\$3,436.36	\$1,720.00	355.87	\$13,249.28	\$1,365.90	\$20,127.41
01/01/24	\$3,202.80	\$2,465.00	306.27	\$13,418.28	\$1,386.00	\$20,778.35
02/01/24	\$5,419.68	\$2,640.00	301.13	\$12,862.96	\$2,300.10	\$23,523.87
03/01/24	\$2,888.52	\$2,325.00	290.21	\$12,470.52	\$2,626.90	\$20,601.15
04/01/24	\$3,460.48	\$2,825.00	315.78	\$13,683.12	\$2,858.80	\$23,143.18
05/01/24	\$3,308.28	\$2,920.00	283.41	\$12,115.92	\$1,899.80	\$20,527.41
06/01/24	\$2,970.56	\$2,015.00	281.59	\$12,005.40	\$2,277.80	\$19,550.35
07/01/24	\$1,204.00	\$3,290.00	316.76	\$13,620.72	\$2,202.20	\$20,633.68
08/01/24						\$0.00
09/01/24						\$0.00
YTD	\$33,287.12	\$25,175.00	3080.13	\$126,644.56	\$21,609.74	\$209,796.55

UNION COUNTY ANIMAL CONTROL				
MONTHLY REPORTS				
07/01/2024 - TOTAL INTAKES FOR THE MONTH				
LIVE INTAKES	CANINE	FELINE	TOTAL	
STRAY/AT LARGE	4	0	4	
RELINQUISHED BY OWNER	0	0	0	
OWNER INTENDED EUTHANASIA	1	0	1	
TRANSFERRED IN FORM AGENCY	0	0	0	
OTHER INTAKES	1	0	1	
TOTAL LIVE INTAKES	6	0	6	
OUTCOMES				
ADOPTION	2	0	2	
RETURN TO OWNER	0	0	0	
TRANSFERRED TO ANOTHER AGENCY	3	0	3	
RETURN TO FIELD	0	0	0	
OTHER LIVE OUTCOME	0	0	0	
SUBTOTAL LIVE OUTCOMES	5	0	5	
DIED IN CARE	0	0	0	
LOST IN CARE	0	0	0	
SHELTER EUTHANASIA	0	0	0	
OWNER INTENDED EUTHANASIA	1	0	1	
SUBTOTAL OUTCOMES	1	0	1	
TOTAL OUTCOMES	6	0	6	
MONTHLY MONIES COLLECTED			\$0.00	

Product Name	Active Ingredient(s) and Percentage	EPA Registration Number	G R A N D	Unit Weight (see Calculation Tab)	Total Output Monthly in Units	Acres Treated Monthly	Total Yearly in Pounds	Acres Treated Yearly

Product Name	Active Ingredient(s) and Percentage	EPA Registration Number	G R A N D	Mix Ratio	Total Output Monthly in Pounds	Acres Treated Monthly	Total Yearly in Pounds	Acres Treated Yearly
				1.00				
				1.00				
				1.00				
				1.00				
				1.00				
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				1.00				
				1.00				

Director's Signature  Date _____

ROAD DEPT
July 2024
MONTHLY WORK SUMMARY

DISTRICT 3

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district

DISTRICT 4

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district

DISTRICT 5

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district

DISTRICT 1

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district

DISTRICT 2

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district



Union County
Public Library

250 SE 5th Avenue Lake Butler, FL 32054
Phone 386-496-3432

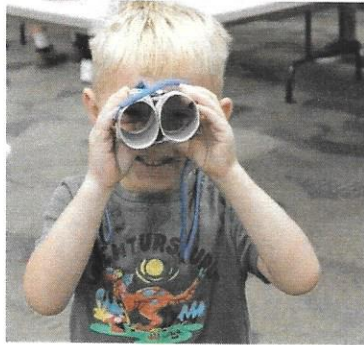
Library Director Report – July 2024

July 2 – Carly Loznicka from West Fraser visited our Senior Social program, and presented historical Union County memorabilia and information about the logging company.

July 4 & 5 – The library was closed for the Independence Day holiday.

July 9 – Sadie presented the monthly adult craft program where participants made canvas paintings.

July 11 – The library hosted a summer art program where children had fun with crafts.

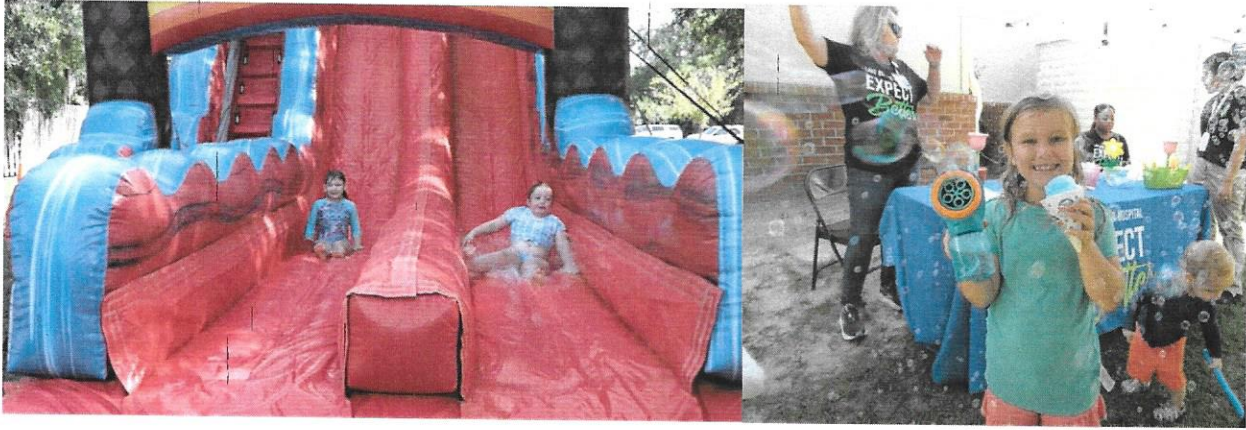


July 12 – The Junior Friends of the Library hosted a Teen Game Night.



July 15 – I attended the Department Head Meeting and the regular UCBCC meeting.

July 18 – The library held its annual end of summer water party for children and their families with approximately 250 in attendance. Many agencies and volunteers come together to help make this event a huge success! Big thanks to: UC Health Dept, UC Fire Dept, UC EMS, UC Sheriff Office, Meridian, UC Supervisor of Elections, New River Cooperative, Lake Butler Hospital, UC Friends of the Library, UC Junior Friends, and West Fraser for donating hotdogs and buns.



July 22 – I attended a budget workshop for 2024-2025 library budget.

July 23 – The library hosted an ice cream party for the Senior Social.



July 27 – The library held its annual summer Bingo for families.



UC PUBLIC LIBRARY Jul-24	FY24
ATTENDANCE	1754
REGISTRATION	8056
E-BOOKS CIRCULATION	396 2435
COMPUTER USE	285
REFERENCE	597
NUMBER OF MATERIALS	40,733
DAYS OPEN	25
PROGRAMS ON-SITE	3/342
OFF-SITE	
YA ON-SITE	2/24
YA OFF-SITE	
ADULT	4/76
VOLUNTEER HOURS	156
AVE. ATTEND PER DAY	70
AVE. CIRC PER DAY	113



P. O. BOX 266
LAKE BUTLER, FL 32054

DEPARTMENT OF
EMERGENCY SERVICES

PHONE (386) 496-3839
FAX (386) 496-2158



TOBY WITT
DIRECTOR

Total Call Report for July 2024

Total 911 Calls: 178
Total Transports: 131
Total Non-Transports: 47
Total DOC Calls: 20
Total LBH Calls: 15
Average Calls Per Day: 6

Total Times UCEMS Requested Mutual Aid: 1
Total Times UCEMS was Requested for Mutual Aid: 0

Total Call Report for August 2024

Total 911 Calls: 110
Total Transports: 79
Total Non-Transports: 31
Total DOC Calls: 16
Total LBH Calls: 6
Average Calls Per Day: 7

Total Times UCEMS Requested Mutual Aid: 3
Total Times UCEMS was Requested for Mutual Aid: 0

UF/IFAS EXTENSION & UNION COUNTY

WORKING TOGETHER

AUGUST 2024 COMMISSIONERS REPORT



Extension Activities in July

Held 4 Educational Camps with 65 participants to increase life skills through topics including crafting, water, homesteading, and aviation.

Traveled to a 5-day marine science camp at Camp Timpooshee in Niceville, FL, with 10 Union County 4-H members ages 8-11 in attendance.

3 senior 4-H members attended 4-H University on the UF campus for a week-long leadership development conference.

Cecelia Young gave a presentation on honeybee nutrition County Beekeepers Meeting.

Initial evaluations identified promising effective treatments for beardgrass control in Bahiagrass pastures based on observations of beardgrass suppression and Bahiagrass rebounding. Several treatments were not successful. Trial treatments are being monitored for timing of beardgrass seed production.

Horticultural consultations included 5 soil test interpretations, 3 fruit tree (chestnut, pear and citrus), 5 pond (mostly low oxygen/fish kill), 3 pasture weeds (smutgrass, horseweed and sicklepod) and tomato culture.

JULY 2024 CONTACT TYPE	4-H	SECRETARY	AG/HORT	ADMIN	TOTALS
Office Visits	76	31	10	10	127
Phone/Texts	63	12	15	4	94
Emails	124	7	10	10	151
4 Field & Farm Consultations			6	17	23
Educational Program	94		26	23	143
Social Media Post Reach	7,157		96		7,253
TOTAL	7,514	50	163	64	7,791
Educational Works Created	7				7
Education Programs Held	6		2	1	9
Meetings Attended	2		2	6	10

Event Calendar

- Honeybee Nutrition, UC Beekeepers, 7/16 UCE 7PM
- Union county 4-H Kickoff, 8/19, 5 to 7 PM, UCE
- Grape Field Day, 8/20. Citra, Fl
- Africanized Bees, UC Beekeepers, 8/20 UCE 7PM
- Extension Professional Association Mtg. 8/26-8/29
- Local Hive Update, UC Beekeepers, 9/17 UCE 7PM
- FL Jr. Brahman Ass. Show 9/20-22 UCE
- Cooking with Honey, UC Beekeepers, 10/15 UCE 7PM
- Hive Beetles & Varroa Mites, UC Beekeepers, 9/17 UCE 7PM
- Heartland Brahman Breeders Ass. Show 10/18-19
- Overall Extension Advisory Board Mtg, 11/12