



Union County Board of County Commissioners
15 Northeast 1st Street, Lake Butler, FL 32054 • Phone: 386-496-4241 • Fax: 386-496-4810

AGENDA
REGULAR MEETING
JULY 17, 2023
6:00 P.M.

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made

1. Meeting Called to Order.....Chairman
2. Invocation and Pledge.....Commissioner Tallman
3. Public Comments
4. Approval of Consent Agenda.....Chairman
 - Finance Report
 - Minutes: May 22, 2023 Special Meeting, June 16, 2023 Planning & Zoning Public Hearing, June 19, 2023 Regular Meeting and January 4, 2023 Emergency Meeting
5. Consideration of Ordinance 2023-03 RV Parks **Second Reading**Russ Wade
6. Consideration Dates for Budget Workshops.....Jimmy Williams
7. Consideration of Millage Rate, Rolled-Back Rate, Date and Time of Tentative Budget Hearing.....Jimmy Williams
8. Consideration of **Resolution 2023-10**, Traffic Signal Maintenance Agreement & Resolution.....Russ Wade
9. Consideration of Special Meeting Date for Insurance Plans (Proposed 7/25 @ 5:30 P.M.).....Jimmy Williams
10. Consideration to Waive Purchase Policy for Appropriated Fire Equipment Grant.....Jimmy Williams
11. Presentation and Consideration of Thomas Howell and Ferguson.....Steve Stevens
12. Report from **County Coordinator, Jimmy Williams** and Department Heads
 - Kim Hayes, Solid Waste Director**
 - Shelton Arnold, Jr., Road Department**
 - Mary Brown, Public Library**
 - Toby Witt, EMS Director**
 - Jim DeValerio, Extension Director**
13. Report Kellie Hendricks Rhoades, Clerk of Courts and Comptroller..... Clerk Rhoades
14. Report from Russell A. Wade III, County Attorney.....Attorney Wade
15. Report from County Commissioners
 - Ryan Perez, District 1**
 - Channing Dobbs, District 2**
 - Jimmy Tallman, District 3**
 - Mac Johns, District 4**
 - Willie Croft, District 5**
16. Adjournment

BOARD MEMBERS:

RYAN PEREZ, District 1 • CHANNING DOBBS, District 2 • JIMMY TALLMAN, District 3 • MAC JOHNS District 4 • WILLIE CROFT, District 5

KELLIE HENDRICKS RHOADES
Clerk of Court/Comptroller

RUSSELL WADE
County Attorney

**BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
CONSENT AGENDA
JULY 17, 2023**

1. Minutes:

- June 19, 2023 Regular Meeting
- June 19, 2023 Planning & Zoning Public Hearing
- January 4, 2023 Emergency Meeting

2. Finance Report

- Checks submitted for approval of payment
- Additional bills submitted after processing

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
SPECIAL MEETING
MAY 22, 2023
12:00 P.M.

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Ryan Perez, Chairman (Remotely via Zoom)

RECORDING: Dianne Hannon

PREPARED BY: Dianne Hannon

ATTENDING: Commissioner Willie Croft, Commissioner Mac Johns, Commissioner Jimmy Tallman, Jimmy Williams, County Coordinator, Kellie Hendricks Rhoades, Clerk & Comptroller, Pam Woodington, Finance Director, Peggy Gatlin, Finance Officer, Dianne Hannon, Board Secretary, and Russ Wade, County Attorney

ABSENT: Commissioner Dobbs

MEETING CALLED TO ORDER

Chairman Perez called the meeting to order at noon. Commissioner Croft offered the invocation and led the Pledge of Allegiance.

PUBLIC COMMENTS

Hearing no request to speak, Chairman Perez closed the floor to public comments.

Mr. Williams stated the meeting was called to approve payment of invoices # 18170, 18173, 18042, 18047, and 18038 from North Florida Professional Services, and an invoice for the Florida Economic Council registration fee. Mrs. Wooding stated the registration fee was paid and the check cleared on April 21st. Commissioner Tallman questioned why it was necessary for the Board to meet today at noon. Commissioner Johns wanted to know what the invoices were for. Commissioner Tallman asked when the invoices were submitted and Mr. Williams stated they were for NFPS for the past few months and he knew we were having trouble with NFPS being slowed down on some things and we're trying to improve the process and get them paid and caught up. Mrs. Woodington informed the Board that she had the invoices scheduled to pay at the last meeting, but they failed to have the progress reports she needed in order to pay them. She said she had let the engineers know that she can't ask DOT for reimbursement unless she has all the pieces. Mr. Williams stated that he and Mrs. Woodington had met with DOT and have come up with a way to streamline this and it should now be taken care of. Commissioner Tallman stated that he didn't know who dropped the ball, but he was tired of it and the situation didn't appear to be getting better, and in fourteen years we have never had to have a special meeting in order to pay bills. **Commissioner Tallman moved to approve payment of all invoices presented. Commissioner Croft seconded the motion, and it passed unanimously.**

Commissioner Tallman asked where we were on the payroll system and stated he made the motion months ago on the advice of the Finance Department that this was a better system. He stated at the time he didn't care which system we went with, he just wanted it to work and here it is months later and we're still having problems and said that he's ready to go back to just signing in. He stated payroll should be simple and he didn't know whose fault it was, but he did not want to pay another employee \$143,000 because we couldn't get payroll right. Clerk Rhoades stated the system was functioning well and they knew there would be kinks once we started using the system and you can't plan for every scenario, but

all departments are fine except one, EMS. She stated they were not logged in and not using both systems and still don't have the clock in use. Mr. Williams stated Mr. Witt did in fact turn it in on the new system this morning and was told they didn't need that one so he then went back and did it on the old system. Mrs. Woodington stated that EMS is not logging in. Mr. Williams stated he would like for employees to be able to edit their own time and said the whole point of the lawsuit was employees need to edit their own time, it is their responsibility and that was why the Board was sued. Chairman Perez stated after he spoke with Mr. Williams he called Mrs. Gatlin and she ran a dummy employee on her end to see if an employee could edit their own time and it was possible, but would require they use a desktop. He said we could be just as compliant that way with the employee editing it and the supervisor approving it as what's happening now. Mr. Williams responded there's a comment box, so if an employee edits their own time, they should be able to put a comment on why it was changed. He stated all the state agencies do it this way. He continued, by the Fair Labor Standards Act, it says, employees are responsible for keeping their own time and that's what the Board got sued for, it was the Director changing things. Commissioner Tallman asked Chairman Perez if he needed to put that in the form of a motion, they should log in on the computer as they come in and then have the ability to edit it as they need? Chairman Perez stated if they're coming in and doing what they're supposed to be doing, there shouldn't be that many edits that need to happen. He stated we already ordered and paid for time clocks to be installed, so he said let them do it on the time clock and if they mess up and they need to edit it, there's a computer in every County office they can go to and log in and change it. Commissioner Tallman stated to make sure that this is done, did he need to put in in the form of a motion so that somebody can be held accountable when it doesn't happen for another four months? Clerk Rhoades stated before Commissioner Tallman makes his motion, she would like to advise, while the technological capabilities are there, she would advise that an employee not be able to edit their own time. Commissioner Tallman then asked who's going to edit it if an EMT or Paramedic receives a call and has to jump on a truck and who's going to edit it so they get accounted for that hour or two? Clerk Rhoades responded the supervisor should edit it and stated there are procedures already in place. Clerk Rhoades stated she was concerned that if an employee could change their time, what is to prevent them from saying they came in at 7:00 and then change it the next day to 6:30. Clerk Rhoades stated that it is the pleasure of the Board and she will set the system up however the Board directs, but her professional advice would be that an employee not be able to edit their own time. She said if there is an exception the supervisor will be able to sign off and correct it. Mr. Arnold, Road Department Director, stated he was speaking only for his department, and thought it was easier for him to do it. Peggy Gatlin, Finance Officer, stated she would like to start by addressing the comment made by Commissioner Tallman that Finance approved this system. She stated, no, the Board approved this. Commissioner Tallman responded he understood that, but took the advice from them that this was a better system than the system Mr. Williams had recommended. He stated he felt at the time, Finance did payroll, and that was their specialty, so he was going to go with what he felt Finance liked better. Mrs. Gatlin stated she never made an opinion on which she liked best and she was asked to get a quote because we only had one quote. Commissioner Tallman responded he thought Mrs. Gatlin had spoken in a public meeting and said that this was a better program and that the other one was not. Mrs. Gatlin stated that no, she said it was more cost efficient, it was much cheaper. She stated she gave a cost analysis and had emailed it prior to the meeting for everyone to review. She stated everything is done through email for documentation and because everybody seems to forget what they've said or what they didn't say. She stated she was just asked to get a quote and she told the Board that she is nobody's boss and doesn't make any decisions. She stated she did a comparison between the two and this system was more cost efficient with the same capabilities and a fraction of the cost of the other, but she never said which one to choose. She stated she just wanted to clarify because Commissioner Tallman said that Finance chose that system and the Board absolutely chose it. She stated as far as kicking the can, Finance is not kicking

the can anywhere. She said that she has actually been the only one that has emailed and asked, why aren't we doing this and why aren't you following through, why aren't we pushing through with this and why has it been this long? She stated she is data entry and by the time it comes to her she should have a foolproof system and be able to enter from that. She informed the Board she doesn't approve people's time, but does a spot check for audit only to see if the time card is matching her summary. She stated she can't do that with all employees because that's the supervisor's job and should be done before it comes to her. She informed the Board that Latham has people that can help if you have an issue and there are resources available. Commissioner Tallman stated everybody is up to par and doing it, so let's get EMS where it's supposed to be. He stated he doesn't know the motion he should make now and said they need to clock in and clock out. It's a 24 hour shift, but the most important thing is employees being able to edit their time or manually fill in their time. He said some people don't agree and he would let them speak. Mrs. Gatlin said if you want to make it to each department's discretion, she didn't think that was the smartest thing. Mr. Williams asked if the Board will agree to let the supervisor or director make the decision whether an employee can edit their own time or not. He stated by the State of Florida Fair Labor Standards Act the employees are responsible for their time and if they submit something that's wrong the supervisor would correct it and send it back. Commissioner Croft asked how many time are you going to let them change it and that his company only allows three times. Chairman Perez stated at UF he is allowed to change his own time, but they have a requirement where he has to put a comment in and then it goes to his supervisor for approval. Mr. Williams stated that what he's asking the Board for and maybe they could let the directors decide. Commissioner Johns asked why EMS was the only one, and if they were butting heads with Toby or if he was butting heads with them. Mrs. Gatlin stated that, no, she wasn't butting heads with anybody, because she not anyone's boss and doesn't make the decisions. She stated she sent out directions on how to explore the system and get and what they needed to do as directors and how to instruct their employees and it was not happening. Commissioner Johns stated so you told them what to do and they didn't do it that way? Mrs. Gatlin stated she gave Toby supervisory access and he didn't log in and he didn't do any of that up until the end of last week. When we had a payroll issue, two employees did not get hours because what had happened, he had instructed his employees, and it was her understanding from Toby's perspective and from what she had been told and seen that Toby instructed his employees to utilize the new system and she didn't know, but there was some miscommunication somewhere. She stated he said he sent an email telling them to use the new system, but some employees told her differently so she doesn't know. Commissioner Johns stated he doesn't think we need one director doing it one way and another director doing it another way. Commissioner Tallman stated Commissioner Johns hit it on the head, Toby needs to get EMS on Board with the new system.

Commissioner Johns stated that they all are avoiding the main issue going on in this county and we are way too small for it. He stated there are problems. He said he hears one side bitching and complaining and the other side doing the same thing and it needs to be solved because we cannot keep going forward like this. He said he agreed with what Commissioner Tallman said earlier that the situation is getting worse and not better. He stated they needed to stay here until this problem was solved and were fortunate we don't have the press or a big crowd here while we show our asses. He stated that it needs to be fixed. He stated he hears stuff out of the Finance Office that Mr. Williams isn't doing his job and he hears that the Finance Office is not doing their job. He stated that he is here when he is told to be here and knows that he is doing his job. He stated the problems need to be fixed. He said there should be no excuse for vendors or employees not getting paid because of our bickering between two offices. Commissioner Tallman stated that he had already distanced Mr. Williams from the Finance Department and the Ag Committee and asked Mrs. Woodington if that was correct, because all he heard was bitching and complaining about the well and the septic tank being wrong when Mr. Williams wasn't even there or

involved, so not going to bat for Mr. Williams, but it is a big deal. He stated he's had meetings with Mrs. Gatlin, Mrs. Woodington and Clerk Rhoades and he appreciate what they do, but this is about the betterment of the county and we have to get it together. He stated that was why he nominated Chairman Perez because he is so eloquent and he thought he would be a good liaison between the two departments. He stated that the situation is worse than ever. He said he's heard Mr. Williams is a liar, that Finance is unorganized and everything under the sun. He said he is sick and damn tired of it and this last year has been pure hell. He told Mr. Williams he appreciates him bringing in money and that he's doing a lot of due diligence and the things he has accomplished has way exceeded his expectations for him. He told Clerk Rhoades concerning her department, he put the finger on her because those are your employees. He continued, Mrs. Gatlin, you said something great, you're not a trainer, you're not a director, you're doing what you do because you're an administrator. Mrs. Woodington, you're the same deal. He stated that he loved them all to death, but we are letting the county down because we act like a bunch of little children in here. He told Clerk Rhoades that he's had Mr. Williams write her two letters ask her to go to lunch or whatever and she isn't trying and he stated he's had lengthy conversations with Mrs. Woodington about being after each other's jobs and stuff. He stated he had enough of the unwillingness to work together. Clerk Rhoades told Commissioner Tallman she would give him a perfect example of the lack of communication. She said the last communication that Mrs. Woodington had from Mr. Williams was not to pay those invoices. Mr. Williams responded that they had to pay both, but he need to verify everything was done on one of them, but the main reason for meeting today was the DOT stuff. Commissioner Tallman wanted to discuss a \$40 Uber ride that Mr. Williams had taken that was not reimbursed and he felt showed an unwillingness to work together. Clerk Rhoades stated she did not refuse to pay it, but instead she asked for a business purpose for auditing because it is taxpayers' money. Commissioner Tallman stated it was a business meeting and unless Mr. Williams was able to put his vehicle on the back of the plane, he had to have a way to get around. Clerk Rhoades stated she did not agree. Commissioner Tallman stated he had nine people sitting at his work, not being able to get any work done and costing him money because he had to be here, but it will all be worth it today if they could resolve things between the two departments, even for a minute. Commissioner Tallman stated he's had the conversation with Chairman Perez about things getting worse instead of better and it's not about us, it's about the county and it's about the citizens and making sure things are done right and right now, this meeting is a perfect example of why it's not being done right. Clerk Rhoades stated they can't pay invoices if they don't have everything. Mr. Williams responded that they have everything by the end of the month, progress reports and all and he had forwarded it all to emails. Clerk Rhoades stated Michaela had brought her the progress reports on Thursday. Commissioner Tallman stated he agrees with Commissioner Johns and we just need to get it together and let's leave it at that for the betterment of this county. He stated we have a meeting next month and maybe it will be better and maybe it won't. Mr. Williams stated this should not happen again and we've worked through it. He stated they just had to get those invoices paid because this company had not been paid since February. He said he thinks they actually had not been paid since December and the company needed to get paid so we could move forward with these projects because they are on deadlines. He stated if the company's not getting paid they aren't going to get in a hurry. Mrs. Gatlin asked if she could say one more thing. She stated she feels like there's a lot of blame being thrown on both sides, whatever, and asked Commissioner Tallman when something is told to him, does he get both sides and does he find out the fact about it before he makes a judgment? Commissioner Tallman responded that no, he was very narrow-minded and just concentrates on what that individual tells him. He said you're damn right, I do. He stated he listens to both side of it. Commissioner Tallman told Mrs. Gatlin he was tired of it and he knows she has just pure animosity just in the way she sits there at meetings and rolls her eyes and shrugs her shoulders. He stated other commissioners have mentioned it as well. He stated he was not being smart with her and not trying to be disrespectful to her. Mrs. Gatlin responded that he was. He continued that there is a lot

of animosity between Mrs. Gatlin and Mr. Williams. He continued there's animosity with Mrs. Woodington, too and they've had conversations about it. He stated there was animosity with Clerk Rhoades. Commissioner Tallman continued that he can't fix it and he wants them to be professional about it and just work it out. He told Mrs. Woodington there is a hatred between you guys and he's had the conversations with them and Chairman Perez has too. He told Mrs. Woodington she does a wonderful job and he brags on her daily and appreciates everything she does for the county and for the Board, but their system is broken. He told her he has the utmost respect for her and is here to listen to her. Mrs. Woodington stated he was, but only until he doesn't agree with something that is said and that he called her not professional and she may be a lot of things, but she is not unprofessional. Mrs. Woodington asked how was this helping anything. She said she understood addressing the problem and stated she has told every one of them and has had the conversation with Mr. Williams that it isn't about whether they like each other or not, the issue is they have a job to do for the county and that is what she is trying to do. She stated when we quit messing up and not doing stuff, then we aren't doing a darn thing. Commissioner Tallman said he didn't follow that. Mrs. Woodington explained that if there's never any mistakes made, then that means that we're not working very hard. She said she knew Mr. Williams didn't purposely not send an invoice to Finance and she didn't not pay an invoice on purpose. She stated we are having a special meeting today because we have a company that wants to be paid because they are owed about \$100,000. She said we also know that NFPS has not done exactly what we asked them to do and she requested exactly what she needed from them. She said Mr. Williams asked her not to pay it and she did not pay it until she was instructed to. She stated she will get them paid, but won't just do things without someone telling her to. Commissioner Tallman stated he was upset because of the huge divide between the Clerk, Finance and the County Coordinator and maybe they just all get bits, pieces and parts and forgive him for basing it on that, but that is what he hears and what the public sees. He stated he's had many conversations with Mrs. Woodington and not so much with Mrs. Gatlin and knows they are strained, stressed or frustrated and he knows we need to fix it and now is the time. Commissioner Tallman stated that this is the first time he hasn't been Chairman in a lot of years and wasn't aware that NFPS wasn't doing what they needed to do and that needs to be resolved too. Mrs. Gatlin stated they were following procedures and if something is not in together when Mrs. Woodington receives it, then she not going to pay it because she's following procedures. Mrs. Gatlin stated that everyone has been told that including the directors. Mrs. Woodington stated the Board makes the rules and they try to make the processes to follow them. Commissioner Tallman stated if they don't understand the process, it's hard to make the rules because if they don't know who's doing their job, not doing their job, who's not clocking in, etc. He stated he didn't know Toby Witt wasn't on board and the process wasn't working. Mr. Williams told Commissioner Tallman he needed to talk with Mr. Witt about it because there is more to it. He stated the Board Office is just asking for an edit button and this should not even be brought to the Board and there shouldn't have been the pushback and refusal to do it. He stated this is a simple management thing that is legal. The State of Florida does it. He stated he's talked to our legal counsel when we were in the lawsuit. He said employees need to manage their own time and he didn't know why we get fought so hard over things. He stated he was just asking for a simple edit button. The directors can put it in place if they want to or they don't, but he knows for EMS it will work better and for our office it will work better. It is very legal and it will be signed off on. Mrs. Gatlin stated that all she asks is that if you're told something about Finance or her particularly, she will speak for herself and that you ask her and she will show you the other side. Commissioner Tallman said he would do that. Commissioner Johns stated he's kind of new to this and he used to be on the outside looking in and he's heard several times concerning Mr. Williams that's what we hired him for and his title says coordinator, not manager. He was hired to coordinate and things are not being coordinated right now. He stated you all work for the Board and I now sit on the Board. You don't work for the County Coordinator per se. Our doors are always open, but if we're going to have a coordinator, we're going to

have to coordinate thing with these other departments, whether it's Kellie's office, Brad's office, Lisa's office, or Bruce's office. He continued stating Mr. Williams has done fantastic things about bringing in more money, but let's get back to basics and function on the basics. He stated he would like to coordinate all these departments to work together to serve our small population in our small county and get along. Mr. Williams stated that's what he's trying to do, but he cannot follow every single invoice that gets sent to the county. He stated whenever he gets a phone call from someone wanting to get paid and follows up and sees there's a problem we end up having this special meeting. Clerk Rhoades said there had been a problem with it. Mr. Williams informed Clerk Rhoades the last progress reports were April 25th and that was plenty of time to pay them with this month's bills. Mrs. Woodington said it was May. Mr. Williams repeated April 25th. Mrs. Woodington said those were the ones that she had printed for him to sign off and tell her that they were done and she did not get those return back. Mr. Williams stated she never sent anything to him on them and said she always brought a blue book with a little tab in it for him to sign and she always takes them back with her. Mrs. Woodington said that was the reimbursement. Clerk Rhoades stated there's a lot of pieces to that and there are invoices, reimbursements requests and progress reports and Michaels just brought her the progress reports Thursday when Mrs. Woodington was out sick. Mr. Williams stated that Mrs. Woodington has told him if it is emailed to her for DOT or WW Gay he does not have to print and sign it. Mrs. Woodington said that she printed those off, and took those to Mr. Williams and he did not sign off on them and give them back to process so she didn't process them and once she did that it was out of sight and out of mind and she didn't think about it again. Mr. Williams said he didn't remember signing a DOT invoice in the past unless it was in that book and he apologized. Mrs. Woodington replied this wasn't in the book. Mr. Williams stated he and Mrs. Woodington had met with DOT and moving forward, this will not happen again and we will move forward with a new process and this is going to fix the DOT issues. He stated he feels confident in that. Mrs. Woodington stated she felt confident as well and Clerk Rhoades said okay. Chairman Perez stated he will just say his piece for a second. He stated that coordinating is on all of us and that's what everyone should be doing is coordinating and the basis of that is communication. He said he's seen things change over time where the issues got so bad that Commissioner Tallman told Mr. Williams to just back off of them, but in that back off he felt like communication was then cut off. He stated that both sides have animosity for each other and everyone is told a different story, like the game telephone we played as elementary children. He suggested everyone just pick up the phone and call each other and let's figure out what's really going on. He stated he knows in the past people feel like they were lied to, they feel like all these awful things have happened, but he doesn't know that there is a solution today where we don't remember the past. He said he was drawing upon his faith and we need to have a little bit of repentance, turning from our old ways and moving forward, because we're always going to be able to say, well, this happened, and that happened. If we can get our jobs together, if we can be honest with each other, if we can pick up the phone and start to call each other and coordinate he feels that everyone would be able to do their jobs a lot easier. He stated these silences are not working and the hurt that you're carrying isn't working either. He said he understands people may have been hurt and done wrong, but you can see this is kind of the culmination of it all. This is the point that it's gotten us to where we can't function as a very small government and that's not why any of us are here. He stated he would like to try to work together, pick up the phone and call each other and a lot of these things can be solved by having a simple conversation with people instead of tattling to so and so and so and so. Just address it, have the crucial conversation and have some grace for the other person and move forward because you guys come into the conversation already at odds, already mad, and it doesn't work that way. So if we can have a little bit of Jesus in here, a little bit of forgiveness, repentance moving forward, and some telephone calls, he felt like that would be a good first step.

Commissioner Johns stated on that note, he'll motion that we adjourn this and take everything that we talked about today to heart and let's improve it from there.

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
EMERGENCY MEETING
MAY 22, 2023

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Ryan Perez, Chair (Remotely via Zoom)

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller

ATTENDING: Commissioner Willie Croft; Commissioner Mac Johns; Commissioner James A. Tallman; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Pamela Woodington, Finance Director

MEETING CALLED TO ORDER

Chair Perez called the meeting to order at noon. Commissioner Croft offered the invocation and led Pledge of Allegiance.

PUBLIC COMMENTS

Chair Perez asked if there was anyone interested in making a public comment. Mr. Williams informed Chair Perez that there was no public audience.

DISCUSSION

Chair Perez then moved to item number four, discussion by Mr. Williams. Mr. Williams stated the meeting was called to approve payment on invoices #18170, 18173, 18042, 18047 and 18038 from North Florida Professional Services, and an invoice to the Economic Development Council. Mrs. Woodington responded that the invoice to the Economic Development Council has already been paid and has cleared the bank. She also stated that Mr. Williams had asked her not to pay the invoices related to the fire station. Mr. Williams answered that the remaining were for DOT road projects. Mrs. Woodington said that she had received the invoices to pay, but they had not been approved and progress reports were not provided before the last Board meeting. Commissioner Tallman then inquired as to why the Board was meeting on a 12 o'clock that Monday to pay these bills. He then stated that he was unsure if he should've requested permission to speak. He then said that he'd gladly make the motion to pay the bills, then reiterated his question of why the board was meeting at 12 o'clock on Monday. Commissioner Johns then questioned what the invoices were for.

Mr. Williams responded, informing the Board that they are for DOT road projects are based on their completion to this point. They make drawdowns and that are submitted for reimbursement from DOT. He then covered the fire station expenses, mentioning that he verified the percentage of plans based off of what their contracted through the grant to be paid for design. He then said that they had done the work up to that point. He then explained that they are all North Florida Professional Services (NFPS), acknowledged that the Board is having trouble with North Florida Professionals' timeliness, and referred to the steps that are being took in order to improve the process.

Commissioner Tallman then inquired if NFPS submitted the bills after the time that normal bills would've already been in. Mr. Williams informed Commissioner Tallman that they were submitted and that he'd have to get a copy of the invoices, but that he knew there were some submitted in the last few months. However, he was not sure if they were submitted in a timely manner. Mrs. Woodington mentioned that the last three were submitted the last part of April, but that they did not have all progress reports. She then informed the Board that she'd let the engineers know that she couldn't ask for reimbursement unless she had all the pieces. Mrs. Woodington closed by saying that unless they completed their progress reports, the Board can't ask for reimbursement from DOT.

Commissioner Tallman then asked Mrs. Woodington to confirm that they were not submitting the project reports.

She then confirmed that the NFP had not. Mr. Williams interrupted Mrs. Woodington and stated his belief that all progress reports were submitted for these invoices. He then directed his next statement toward Mrs. Woodington that one had been sent back and forth between the Finance Department and the NFPS to no avail. He then mentioned that they met with DOT in an attempt to refine the process. He stated that the process will now consist of invoices coming in, he'll print the invoice off the progress report, verify the work's been done, sign off on it and then submit the invoice to the Finance Department.

After this, Commissioner Tallman informed the board that he was making the motion to pay the bills, but wanted to be clear, calling out the Finance Department, Clerk Rhoades, and Mr. Williams, that whether the Board has to get rid of North Florida Professional Services or whatever, the current system is garbage. He followed up this statement by saying that if this was a business, the Board would be out of business due to its inefficiency. According to Commissioner Tallman it has not been ran like it has been supposed to for 14 or 15 years. In the time that he has been on the Board, it has never had to call a special meeting to pay bills. He then informs everyone that he does not know who dropped the ball, but that he is extremely tired of it and that as far as he can see it's not getting any better. He closed by stating that the Board should be aware of the issues because he is done with it

Commissioner Tallman moved to approve payment of all invoices presented. Commissioner Croft seconded the motion, and it passed unanimously.

Chair Perez inquired if there was anything else to discuss. Mr. Williams then asked if there was something that needed to be discussed about clarifying payroll. Mrs. Peggy Gatlin responded negating his question before asking herself. Mr. Williams stated that he didn't know, then Commissioner Tallman asked where the Board was at on payroll. He mentioned the vote from 4 or 5 months prior regarding obtaining a new system and questioned why this was still an issue. He reminded the Board of the \$143,000 lawsuit because of a bad payroll system and that the Board voted to implement a system they thought to be better. Mrs. Gatlin then attempted to interject, but Commissioner Tallman informed her that he was speaking and that she could speak after he was finished. He again asked what the Board was doing and said that payroll should be simple. He then said he didn't know whether it was Mr. Williams' fault or anyone else's, while pointing out other members of the Board. He then proposed that it could be his fault for not understanding. He followed that statement up stating that what he does know is that the issue is that the Board cannot get people paid. Again, he brought up the lawsuit that the County had to pay out for not taking corrective action and that the same thing is not far from happening again.

Clerk Rhoades questioned his comment regarding the PayClock system and informed him that the system was functioning rather well. She admitted that it is not without its kinks, which was expected. She explained that one cannot plan for every scenario, and added and that every department is functioning well except one. Commissioner Tallman asked which department that was, and she answered it was EMS, whom doesn't have their pay clock up. Commissioner Tallman interjected that the Board paid \$140,000 from the EMS Department, and that they need to be the department that functions best. Clerk Rhoades mentioned that there have been attempts made to work with the department head, whom has not logged into the system. She also states that the department head was not instructing his employees to use both systems as all departments were asked to do. As of the last time the Finance Office checked in with EMS, the pay clock was still not working. Commissioner Tallman interrupted Clerk Rhoades and pointed out that this was the whole point of the lawsuit. He explained his view that employees need to have access to edit their time. He believed that it is their responsibility. Mrs. Hannon, Board Secretary, expressed that she doesn't know why employees can't edit their own time. She then used her personal experience of clocking in for herself at work for a number of years to back that it can be done. She said that if employees aren't honest, that is when you fire them. Chair Perez shared his thoughts on the situation, informing

the board that he called Mrs. Gatlin and requested she run a dummy employee to see if the new system allows employees to edit their own time. She found that the system allows it, but it takes the use of a desktop computer to do so. Mr. Williams informed the Board that there is a comment box on the system that employees can use when they edit their time. He mentioned that the Fair Labor Standards Act contains a statement that says employees are responsible for keeping their own time. Because EMS personnel come and go at odd hours, Mr. Williams explained, editing their own hours allows them to jump on transport and edit their time there. Commissioner Tallman stated that there is a computer as you walk in and Clerk Rhoades corrected that they have a computer room where reports are prepared. Commissioner Tallman then inquired if it needed to be put in the form of the motion. He then asked Chair Perez if his suggestion was in fact that employees should be able to log in on the computer as they come in and then have the ability to edit it as they need. Chair Perez agreed, as long as they are doing what they're supposed to be doing. His proposed to let employees use the paper time sheets, which have already been ordered to install, and if an error occurs they can use a computer and correct it. Commissioner Tallman again asked if it needed to be put in the form of motion in an attempt to ensure that someone is held accountable to enact this change in a timely manner.

Clerk Rhoades advised the Board that an employee not be able to edit their own time. She explained that it would be simply too easy for an employee to alter their time improperly, giving an example of a concern that if an employee could change their time, there is nothing to prevent them from clocking in when they arrive at 7:00, and then change it the next day to 6:30. Commissioner Tallman cut Clerk Rhoades off, inquiring who is going to edit their times. Clerk Rhoades said that the supervisor should edit it and that there are procedures already in place where an employee has to sign their time sheet in order to certify the validity of the hours their supervisor entered. While that was Clerk Rhoades' recommendation, she acknowledged that was the pleasure of the board and that the system will be set up however the board directs, and that she would find other controls if they took that action. Commissioner Tallman then asked Mr. Shelton Arnold, Road Superintendent, how the system was working in his department and he responded that it was working smoothly as it is currently set up. Mr. Arnold mentioned that he doesn't see why it matters who edits time because the other party has to sign off anyway. Commissioner Tallman stressed that he doesn't want to pay another large portion of funding for a nonsensical matter like what took place last time. He then pointed out the ridiculousness of the situation. He stated he felt at the time, Finance did payroll, and that was their specialty, so he was going to go with what he felt Finance liked better. Mrs. Gatlin stated she never made an opinion on which she liked best and she was asked to get a quote because we only had one quote. Commissioner Tallman responded he thought Mrs. Gatlin had spoken in a public meeting and said that this was a better program and that the other one was not. Mrs. Gatlin stated that no, she said it was more cost efficient, it was much cheaper. She stated she gave a cost analysis and had emailed it prior to the meeting for everyone to review. She stated everything is done through email for documentation and because everybody seems to forget what they've said or what they didn't say. She stated she was just asked to get a quote and she told the Board that she is nobody's boss and doesn't make any decisions. She stated she did a comparison between the two and this system was more cost efficient with the same capabilities and a fraction of the cost of the other, but she never said which one to choose. She stated she just wanted to clarify because Commissioner Tallman said that Finance chose that system, but the Board had in fact made the choice. Commissioner Tallman confirmed that the Board made a decision, and also that he voted for it. She then mentioned that, as Commissioner Johns had said, that the Board needs to begin picking up the phone if they're not going to look at the documentation provided. Mrs. Gatlin, defending the Finance Department, expressed that she had been the only one to follow up and inquire as to why action is not being taken on the clock system to get the new system running, and offered a folder of documentation of such follow-ups and communications, adding that some were indicating that it was being postponed for one reason or another. She explained that she sent emails to directors asking them to take action

and response wasn't immediate. She stated she is data entry and by the time it comes to her she should have a foolproof system and be able to enter from that. She informed the Board she doesn't approve people's time, but does a spot check for audit only to see if the time card is matching her summary. She stated she can't do that with all employees because that's the supervisor's job and should be done before it comes to her. She informed the Board that Latham has people that can help if you have an issue and there are resources available. Commissioner Tallman addressed Mrs. Gatlin, saying that he understood that it is not her job to train others on the system, he doesn't know how else to get EMS on board. Mrs. Gatlin explained that she had been trying to assist EMS in troubleshooting but they didn't attempt to get on the program until this week.

Clerk Rhoades asked Mr. Arnold if the system is working well in his department, and he confirmed that it was, and further stated that he did not want his employees editing their own time. Mrs. Gatlin stated that it is not her preference to let the departments decide on editing at their own discretion. Commissioner Tallman worried that this would lead back to the same issue that caused the lawsuit originally. Mrs. Gatlin then explained the use of personalized logins so the department head can see who edited what hours. Commissioner Croft, however, expressed that it is a simple fix is that it should be decided on by the supervisor. Clerk Rhoades and Mrs. Gatlin asked that all departments be given the same parameters. Mrs. Gatlin informed the Board that the Clerk's Office uses PayClock, which has a time card report and that each employee will have to sign that time card report showing notes and everything, certifying their actions and hours. She then considered the situation from the viewpoint of a supervisor, if an employee says they forgot to clock, the supervisor can go in and edit the time. The system will keep a record of who edited it, where they edited it, whether it was on my desktop, or by phone. Commissioner Croft described his employer's system, stating that they let their employees edit their time three times, after which there is a possibility of termination. He questioned if something similar would be implemented. Clerk Rhoades answered that the system does not have an easy way to track the number of times changes are made. Chair Perez explained that at the University of Florida he is allowed to change his own time, but that there is a requirement to put a comment in. From there his supervisor approves it on her end. Mr. Williams stated that that is what he is asking to be done and that it be decided by the directors to simplify the process of some departments. Clerk Rhoades agreed that it would simplify the process, but said that there would be no way to effectively maintain checks and balances to ensure that time is accurate. Mr. Williams had recently spoke to Mr. Toby Witt whose employees are still using the other system, which requires that Mr. Witt manually put in hours. This is due in large part that he needs another time clock for the system to be fully operational in his department. Mr. Williams stated that they did maintenance to the EMS system in order to try to increase its function ability. Mrs. Gatlin disagreed with this, stating that they had not utilized the program beforehand. When the PayClock was eventually used, it created a payroll issue because some employees logged in on the new system and some employees logged in on the old system. She continued informing that Board that one employee logged in on both the old system and the new system on different days. After hearing this, Commissioner Tallman promised that he will make sure that EMS is functioning on the new system. An issue was raised by Mrs. Hannon regarding hours entered on her behalf. Mr. Williams explained that there is no edit button on his side of the program. Mrs. Gatlin addressed the fact that her administrative side is looks different from his, then informed the Board that Mr. Williams had made her aware of the issue and she had attempted to set up a meeting to resolve the problem but he could never attend. Mr. Williams stated that Michaela was supposed to schedule a time for Mrs. Gatlin to come look at his screen. Mr. Williams stressed the fact that Mrs. Gatlin must come look at his computer, rather than just logging in on her computer like she offered.

Chair Perez informed the Board that he'd like to see a decision be made. Commissioner Johns stated that they all are avoiding the main issue going on in this county and we are way too small for it. He stated there are problems. He said he hears one side bitching and complaining, and the other side doing the same thing and it needs to be solved because we cannot keep going forward like this. He said he agreed with what Commissioner Tallman said earlier that the situation is getting worse and not better. He stated they needed to stay here until this problem was solved and we're fortunate we don't have the press or a big crowd here while we show our asses. He stated he hears stuff out of the Finance Office that Mr. Williams isn't doing his job and he hears from Mr. Williams that the Finance Office is not doing their job. He stated that he is here when he is told to be here and knows that he is doing his job. He stated the problems need to be fixed. He goes on to share that there is no excuse for vendors or employees not getting paid because disagreement between the two offices. Commissioner Tallman mentioned that he distanced Mr. Williams from the Finance Department and Ag Building Committee because of complaints in order to calm tensions between the two departments. He then went on to tell the finance staff he appreciated the work they do, but that he wasn't there to be friends, instead a businessman for the betterment of the County. He lamented about how the Board needs to get it together and how it is worse that it had ever been in the past. He called out some in the room, saying that he heard that one was a liar, the other unorganized. He said he's sick of hearing it. By name, Commissioner Tallman addressed Clerk Rhoades and Mrs. Woodington, informing them that they could do a better job of trying to work with others. Clerk Rhoades then explained her issues about the lack of communication, especially from Mr. Williams, specifically mentioning that the latest communication Mrs. Woodington had from Mr. Williams was not to pay the invoices that were approved earlier in the meeting, and that she had not, as he instructed. She furthered her explanation of the scenario by stating that Michaela had just brought the missing items in question to her on Friday. Commissioner Tallman interrupted, accusing Clerk Rhoades of being petty and unwilling to work with Mr. Williams because she did not pay a \$40 Uber reimbursement to Mr. Williams that he believed should've been paid. Clerk Rhoades said she simply asked for a business purpose, as is expected for all expenses, because it is all taxpayer money, and that documentation is needed for auditing purposes. She went on to explain that if it was in fact an Uber to a business meeting while away, she just needed documentation of that, and it would be paid. She added that she answers to the taxpayers, and whether is it county, state or federal funds, she has to have a business purpose. Commissioner Tallman interrupted in disagreement. He expressed that if the animosity between departments gets a little better because of the present meeting, it will have been worth his time. He went on to explain that currently it is getting worse and is hindering the Board's ability to do its job and better the County for its citizens.

Clerk Rhoades stressed to the Board that the Finance Department cannot pay invoices that do not have all the pieces. Mr. Williams interjected and stated that Michaela brought everything to her by the end of last month, progress reports and all. Clerk Rhoades disagreed, informing Mr. Williams that Michaela had actually brought the progress reports on Friday. Commissioner Tallman then told everyone to just get it together. Mr. Williams stated that Mrs. Woodington had refined the DOT process where this incident should not happen again. He stood firm in the fact that the Board had to get the invoices paid because the company had not been paid in a number of months. Paying would also allow the projects to move forward and meet and/or subceed deadlines. Mr. Williams then informed Commissioner Tallman that the departments were working together and that it was going to help the checks and balances and ensure everything was processed. Commissioner Tallman said he'd believe it when he sees it and that he'd lost faith in both departments. Mrs. Gatlin then inquired if she could say one more thing, and she was yielded the floor. She felt like there had been a lot of blame thrown on both sides and inquired to Commissioner Tallman if he gets both sides of the story, finding out the facts before making a judgment. Commissioner Tallman became defensive, mocking her question, and sarcastically answering that he is very narrow-minded and solely concentrates on what on an individual informs him of. He went on the say that he does

in fact listen to both sides. He then told Mrs. Gatlin that he was tired of her animosity, stating she sits there rolling her eyes and shrugging her shoulders. Mrs. Gatlin agreed satirically, while Commissioner Tallman informed her that others agree with him, and that he wasn't trying to be smart or disrespectful. Mrs. Gatlin stated that he still was. Commissioner Tallman explained that all he was trying to say that there was a lot of animosity between her and Mr. Williams. He then turned to Mrs. Woodington, stating that there was known animosity between Mr. Williams and her as well. He directed his attention toward Clerk Rhoades accusing her of the same to which he directed them all to be professional and work it out.

Mrs. Woodington then informed Commissioner Tallman that she resented his statement, and he responded that all he was saying was to be professional. Commissioner Tallman informed Mrs. Woodington that she was doing a wonderful job and that he brags on her daily, to which Mrs. Woodington replied that it sure didn't seem like it. Commissioner Tallman asked her to talk to him about it because he does regard her with the utmost respect and appreciation, and is here to listen to her. Mrs. Woodington remarked back that that was true, but only until he doesn't agree with something this is said and then he calls her unprofessional. She said she may be a lot of things, but she is not unprofessional. Commissioner Tallman questioned what she meant by that statement and she informed him that when he doesn't agree with something he gets mad and tells everyone they're being unprofessional. Commissioner Tallman stated that he never said Mrs. Woodington was unprofessional and Clerk Rhoades informed him that he, in fact, just had. Commissioner Tallman said he wasn't pointing fingers at anyone, just that there is animosity between staff in the county. Mrs. Woodington then inquired as to how anything that was taking place was coordinating. She exclaimed that the current situation wasn't helping anyone. She spoke of her conversation with Mr. Williams and how they need to focus on doing their jobs, and that that is what she was trying to do. Mr. Williams agreed. Mrs. Woodington then stated that it will not be done without the assistance of others. She firmly stood behind her belief that if people stop messing up it means they're not working very hard. She said she knew Mr. Williams didn't purposely not send an invoice to Finance and she didn't not pay an invoice on purpose. Commissioner Tallman and Mrs. Woodington agreed that that was not the case. Mrs. Woodington then went on to explain that the purpose of this meeting was to pay a company that is owed around \$100,000. She asked Commissioner Tallman if it was his company would he like to be paid, he said yes. She also brought to light the fact that North Florida Professional Services had not completed exactly what was asked of them and Mr. Williams asked her not to pay them. She said she would not pay them until instructed otherwise and that just now, in the current meeting, was when she was informed to do so, so it will happen.

Commissioner Tallman agreed, telling her to do her due diligence, but couldn't understand why she was upset. Mrs. Woodington informed him that she was upset because he was both blustered up and upset. Commissioner Tallman stated that he only sees bit and pieces of the situation because he is not at the Courthouse 40 hours a week. Mrs. Woodington informed him that that is part of the reason he needed to trust the people who are. Commissioner Tallman said that he thought the Board should be in open discussion in an attempt to resolve tensions. He felt that he was the only one speaking. He then inquired why paying a company who had done \$100,000 worth of work for the County is even a question. He then prompted the question to Chair Perez if he has noticed that NRPS is not doing their job. If so, he felt they need to be fired. Otherwise, the Board would not be doing their due diligence. Mrs. Gatlin informed Commissioner Tallman that the Board must still follow policies and procedures, so if Mrs. Woodington receives something not complete, she will not pay it because of those policies and procedures. She then said that all directors had been informed of that. Mrs. Woodington stated that the Board makes the rules, the Finance Department has procedures to follow those rules. Commissioner Tallman stated that the Board does not understand the process. He said that they are not sure who is and who isn't doing their job because of that. He said that what he does understand, however, is that payroll needed to be functioning.

May 22, 2023
Emergency Meeting

Mr. Williams informed Commissioner Tallman that he would speak to Mr. Witt about the time clock situation. Mr. Williams stated that the topic of the time clock should not have been brought to the Board. He stated the Board Office is just asking for an edit button and this should not even be brought to the Board and there shouldn't have been the pushback and refusal to do it. He stated this is a simple management thing that is legal. The State of Florida does it. He stated he's talked to our legal counsel when we were in the lawsuit. He said employees need to manage their own time and he didn't know why we get fought so hard over things. He stated he was just asking for a simple edit button. His belief was that the Board should trust employees unless given a reason not to. The Board took no action to change the current PayClock permissions. Mrs. Gatlin asked that if anyone has an issue with Finance or her that they seek her out for the truth. Commissioner Tallman informed her that that is what he will do. He asked Mrs. Woodington if her office would do the same, and she obliged. He also asked the same of directors, focusing that sentiment on Mr. Arnold.

Commissioner Johns agreed, stating his job title says "coordinator", not manager. He continued telling Mr. Williams that he was hired to coordinate, and things are not being coordinated right now. Mr. Williams attempted to interrupt, but Commissioner Johns asked him to let him finish. Commissioner Johns continued that the Board will have to coordinate with other departments, whether it be the Tax Collector, Sherriff, or Property Appraisers Office, it needs to happen. He exclaimed that the Board must get back to the basics and get along. Mr. Williams said that that was what he had been trying to do, but he could not follow every invoice that gets turned in. He and Commissioner Johns agreed that is his job and Mr. Williams noted that whenever he gets a phone call, he will get everything turned in and the company paid.

Mr. Williams stated he received a phone call from someone wanting to get paid, and he followed up and found there's a problem, and we ended up having this special meeting, but insisted there was no problem with the paperwork. Clerk Rhoades disputed this, and said they had not received the signed progress reports back until Michaela brought them over the previous Friday. Mr. Williams informed Clerk Rhoades the last progress reports were April 25th and that was plenty of time to pay them with this month's bills. Mrs. Woodington said it was May, and Mr. Williams repeated April 25th. Mrs. Woodington said those were the ones that she had printed for him to sign off and tell her that they were done and she did not get those returned back. Mr. Williams stated she never sent anything to him on them and said she always brought a blue book with a little tab in it for him to sign and she always takes them back with her. Mrs. Woodington said that was the reimbursement, not the Progress Reports. Clerk Rhoades explained to Board members that there's a lot of pieces to that and there are invoices, reimbursements requests and progress reports, and added that Michaela just brought her the progress reports Friday when Mrs. Woodington was out sick. Mr. Williams stated that Mrs. Woodington has told him if it is emailed to her for DOT or WW Gay he does not have to print and sign it. Mrs. Woodington corrected said that she printed those off, and took those to Mr. Williams and he did not sign off on them and give them back to process, so she didn't process them, as once she had passed them to Mr. Williams, it was out of sight and out of mind and she didn't think about it again. Mr. Williams said he didn't remember signing a DOT invoice in the past unless it was in that book and he apologized. Mrs. Woodington replied this wasn't in the book. Mr. Williams stated he and Mrs. Woodington had met with DOT and moving forward, this will not happen again and we will move forward with a new process and this is going to fix the DOT issues. He stated he feels confident in the new process. Mrs. Woodington agreed she felt confident as well.

Chairman Perez requested the floor, stating that the basis of coordination is communication. He noted the shift he had noticed when issues began to present themselves. When Commissioner Tallman told Mr. Williams to back off of some of his duties, Chair Perez felt that communication was cut off as well. He stated that both sides have animosity toward each other. He noticed the variation in everyone's viewpoint, akin to the game telephone played

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Emergency Meeting

by schoolchildren. His ultimate suggestion was people pick up the phone speak to each other. He acknowledged the past feelings of others, but he didn't know if there was a solution that the Board doesn't remember the past. Drawing upon his faith, Chair Perez said that the Board needed to have a little bit of repentance, turning from its old ways and moving forward. He mentioned that if the Board can get their jobs together and be honest with each other, everyone would be able to do their jobs more efficiently. He stated that silence was not working to the point that the Board can't function as a very small government. Chair Perez advised that the Board needs to address the issue, have crucial conversation, grace for the other person and move forward. He closed by asking everyone to have a little bit of Jesus, forgiveness, repentance moving forward and some telephone calls, he felt like that would be a good first step.

The meeting was adjourned at 12:59 pm.

APPROVED:

ATTEST:

Ryan Perez, Chair

Kellie Hendricks Rhoades, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
EMERGENCY MEETING
JANUARY 4, 2023

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Ryan Perez, Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller

ATTENDING: Commissioner Mac Johns; Commissioner James A. Tallman; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Pam Woodington, Finance Director

MEETING CALLED TO ORDER

Chair Perez called the meeting to order at 10:30 am.

PLEDGE OF ALLEGIANCE AND INVOCATION

Commissioner Tallman led the pledge and invocation.

DISCUSSION OF LAND ACQUISITION FOR NEW JAIL

Sheriff Whitehead spoke to the Board about purchasing the piece of property next to the site of the new jail for \$100,000. Chair Perez mentioned using one of the law enforcement funds that has \$3 million set aside. Sherriff Whitehead agreed that it could be a possibility but also mentioned using the Sherriff's Office reversions from the past year. Clerk Rhoades' noted the Sherriff Office reversions much higher than budgeted and suggested using the reversions to purchase the property, explaining that the reversion for last fiscal year exceeded the expected amount, making the fund balance higher than anticipated, and therefore the appropriate budget amendment would be to increase beginning fund balance to offset the new expense in the current year.

Commissioner Tallman moved to move forward on the land acquisition for the jail. Commissioner Johns seconded the motion and it passed unanimously.

Clerk Rhoades asked for clarification on the pleasure of the Board regarding the funding source, and the Board agreed by general consent to increase beginning fund balance due to the Sheriff's reversion and increase the new expense.

PUBLIC COMMENTS

Mr. Lance Thornton, former EMS employee, approached the Board with grievance for his wrongful suspension and termination. He presented the Board with several run reports regarding medical malpractice. Commissioner Tallman noted that the Board had been handed multiple reports simultaneously and would like time to review them before taking action. Mr. Williams goes on to mention that termination was Mr. Thornton's decision. He references that a corrective action plan was offered, but was declined by Mr. Thornton. Part of the corrective action plan, Mr. Thornton stated, required that he work under someone he felt would jeopardize his own license, which he worked ceaselessly to obtain.

Ms. Margaret Duckworth spoke to the Board, addressing her son's trip to Lake Butler Hospital. She said that the hospital did everything right, scanning him before diagnosing a gall stone that required him to be transported immediately to Gainesville for surgery. The Physician's Assistant on duty called EMS numerous times with no response and waited 10 hours before transport was to arrive. She mentioned that EMS personnel was present and offered to transport, but was told not to. She then told the Board that medical personnel informed her that she was going to have to transport her son, as transport would not be available until 9:00 the next morning. Ms. Duckworth stated that Mike Broshar was the problem.

June 19, 2023
Regular Meeting

Mr. William McDaniel, a resident of Union County, informed the Board that he has used EMS services in the past and has a problem when someone aggravates a situation. He references the situation where Ms. Ducksworth was removed from the hospital by EMS personnel. He closes by stating his belief that rather than taking the time to have someone removed, personnel should have been on their way back to help others in Union County. Mr. Toby Witt shared that before his tenure in Union County, EMS was unable to do hospital transport. He has since then altered the policy to allow transport when both ambulances are back in the county. He explained trying to balance both transfers having an ambulance available for and other situations that arise in county. At the end of the day, Mr. Witt stated, that he stands behind every decision on every incident report and is willing to discuss details.

Sergioi Fernandez, former co-worker of Mr. Lance Thornton, agreed with the Board's decision to gather more information before making a call. As a paramedic, he mentioned, it is his ethical duty to present the concerns that are brought to him. He agreed that Mr. Witt has done a good job, but is wary of Mr. Witt's close friendship with the Lieutenant in question, Mr. Broshar. He vocalized his feeling that there is a conflict of interest and that incidents are brushed off and believes this needs to be brought to light, especially when so many of his co-workers feel unable to do so because they are job scared. Chairman Perez informed the public that the next meeting is January 17th and encouraged everyone to meet with the parties involved and assured everyone that it will be handled.

Chairman Perez adjourned the meeting by general consent at 11:01.

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
REGULAR MEETING
JUNE 19, 2023

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Channing Dobbs, Vice-Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller

ATTENDING: Commissioner Willie Croft; Commissioner Mac Johns; Commissioner James A. Tallman; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney; Pam Woodington, Finance Director

MEETING CALLED TO ORDER

Vice-Chair Dobbs called the meeting to order at 6:00 pm.

PUBLIC COMMENTS

Vice-Chairman Dobbs announced that Public Comments would be limited to three minutes per person.

Stacy Lloyd, owner of an RV Park in Worthington Springs, approached the Board with feelings that owners of other RV parks should be as selective as him when vetting possible renters. He mentioned that two types of people buy campers: people who have everything and people that have nothing. He follows this statement up lamenting about the difficulty of up keeping parks when those who he believes to be “good and clean” move into homes in the county. Without those individuals parks can quickly become an eyesore. His solution to this issue is being willing to keep 6-7 RV spots empty, just as he does. Mr. Lloyd worries that other RV park owners will not do the same. Further, he mentioned the prospect of a fee that allows a homeowner to have an RV in their yard. He sees this as unfair because he already pays franchise fees out of the light bill. Vice-Chair Dobbs then informed Mr. Lloyd that his time had elapsed. Commissioner Tallman invited Mr. Lloyd to attend the RV Park Committee Meeting to further express his concerns and discuss resolutions.

JR Davis approached the Board, inquiring about Mrs. Kim Hayes’ progress regarding the collection delinquent Solid Waste fees. He also mentioned allocating a portion of the funds in next year’s budget toward the purchase of a backup roll off truck. The current truck is undergoing repairs and the waste deposits are unable to be serviced. A second truck would lower the possibility of this happening again. Vice-Chair Dobbs mentioned that they had discussed using funding from the General Fund Special Account No. 2 (GFSA#2) to purchase a second roll off but no decision had been made.

Hearing no further requests to speak, Vice-Chairman Dobbs closed the floor to public comments.

APPROVAL OF CONSENT AGENDA

Vice-Chairman Dobbs inquired about a charge to Peggy Gatlin’s TD Bank card, which included the booking of a room at Fairfield Inn based in Tampa. Clerk Rhoades informed him that the finance office made travel arrangements for Barbara Fisher, the Veteran Service Officer.

Commissioner Tallman moved to approve the finance report. Commissioner Croft seconded the motion. It passed unanimously.

Commissioner Tallman moved to approve the May 15th minutes. Commissioner Croft seconded the motion. It passed unanimously.

While Commissioner Tallman approved of the minutes from the meeting that took place on the 15th of May, he didn’t agree with the minutes presented that detailed the happenings of the May 22nd meeting. He also mentioned that he’d like for the minutes to be up to date. Secretary Hannon was mentioned to assist Clerk Rhoades in completing this endeavor. Commissioner Tallman informed the board he wished to see an increase in the specificity

of its content. After further discussion, he requested that the minutes be verbatim rather than the summary form they were currently in.

Attorney Wade pointed out that Florida Statutes do not require that minutes be verbatim. He furthered this information by stating that a stenographer would be required in order to obtain minutes written in that manner.

Amending his request, Commissioner Tallman asked that minutes not be verbatim, but that more discussion be included.

CONSIDERATION OF ORDINANCE 2023-03

Vice-Chair Dobbs then brought forth the fifth item of business, consideration of Ordinance 2023-03, a one-year moratorium on the acceptance of applications and processing of special exception applications for travel trailer parks and campgrounds. Attorney Wade recommended the passage of this ordinance on first reading because the Board has already acted upon it as the Planning and Zoning Board. He then reminded the Board that it will not become law until passed on second reading.

Commissioner Tallman moved to accept the Planning and Zoning Board's recommendation to pass Ordinance 2023-03. Commissioner Johns seconded the motion, and it passed unanimously.

MERIDIAN BUDGET FUND REQUEST

Donald Savoie, President and CEO of Meridian Health Services, addressed the Board first 24/7 services they now provide. He stressed the importance of what they are doing at Meridian by explaining that their Baker Act recidivism rate (11%) is three times better than the state of Florida's average (34%). He then requested that the portion of the budget allocated to their mission in the 2024 year be restored to its 2019 level of \$37,500. The State is required to cover 75% of all funding for Baker Act services. Mr. Savoie explained they look to the counties they service to cover the other 25%, measuring per capita (excluding inmate population).

Vice-Chairman Dobbs asked Mr. Savoie if he has visited other entities in Union County. He responded that he spoke only with the Board of County Commissioners. Vice-Chair Dobbs then recommended that Mr. Savoie speak to the City and School Board.

Clerk Rhoades mentioned she'd been in contact with School Board employee Matthew Elixson and Commissioner Perez to review Meridian's covered services in the school system.

CONSIDERATION TO ACCEPT REPORT OF DISCOUNTS, ERRORS, DOUBLE ASSESSMENTS AND INSOLVENCIES

The Board considered tabling this motion because of Mrs. Lisa Johnson's absence due to a family emergency. Clerk Rhoades advised against this because it is a time sensitive matter because it involves TRIM processes.

Commissioner Croft moved to accept the report. Commissioner Tallman seconded the motion, and it passed unanimously.

CONSIDERATION OF RESOLUTION 2023-10 IN SUPPORT OF UNION COUNTY TAX COLLECTOR & PROPERTY APPRAISOR WITH RESPECT TO RESIDENTIAL PRIVATE ASSESSMENT CLEAN ENERGY LOANS

Attorney Wade opened by explaining this item of business on behalf of Mrs. Lisa Johnson. He mentioned that residential PACE (Private Assessment Clean Energy) loans are allowing other entities to come into your county and make a loan, which generates a profit that benefits the outsourcing entity. He states that court cases have already been brought, yet PACE claims to be a state agency, which is being disputed. He goes on to inform the Board that others, take for example Alachua County, look at it as a scam; targeting the poor and making a profit off of high interest rates.

Commissioner Tallman notes that it seems to be a predatory loan and makes a motion to adopt the resolution. Commissioner Tallman's motion received no second so it is not on the floor.

Mr. Williams mentioned that next Monday is the Annual Florida Association of Counties Conference and he intends to bring the issue up there in order to gather more insight. Attorney Wade informed the Board that the resolution

June 19, 2023
Regular Meeting

is not binding, instead a support to the Property Appraiser and Tax Collector to not collect these loan proceeds. Mr. Williams followed this by stating Mrs. Johnson told him she'd be okay tabling the resolution until next month. It is also mentioned that neither Mrs. Johnson nor Mr. Dukes are in a hurry to get this approved.

The Board agreed to consider this item of business under the heading of Unfinished Business and the July meeting.

CONSIDERATION OF SW 92ND ST. REQUEST LETTER FOR DESIGN EXCEPTION/VARIATION

Mr. Williams informed the board that this variation would reduce clear zone to six feet, road width to nine feet and shoulder width to two feet. He followed up by mentioning it meets the DOT requirements, but does not allow for as much right of way as originally designed.

Commissioner Johns moved to approve the design change. Commissioner Tallman seconded the motion, and it passed unanimously.

CONSIDERATION OF CR 18 REQUEST LETTER FOR DESIGN EXCEPTION/VARIATION

Mr. Williams provided that this variation would have the same width of road as the original design, increasing each lane by two feet and the shoulder by a foot. He also mentioned that guardrails will be installed.

Commissioner Tallman moved to approve the design change. Commissioner Croft seconded the motion, and it passed unanimously.

DISCUSSION OF GARBAGE CONTAINERS FOR FIRE DAMAGED HOMES

Vice-Chair Dobbs opened discussion informing the board of a mobile home in Raiford that caught fire. He mentioned that the owners inquired regarding county assistance to help offset costs. Clerk Rhoades reminded the board that \$6000 of the budget is allocated, along with a policy, to hardship cases. Mrs. Kim Hayes outlined the procedures that needed to be met before the application for assistance is brought before the Board. Commissioner Johns inquired if Mrs. Hayes had taken those necessary steps in order to complete the application and she responded that she had reviewed the case and it didn't meet the criteria. She noted that this fund is directed toward those who cannot pay and don't have insurance. She informed the Board that fees aren't usually waved for rental properties and, in this case, the mobile home is a rental. Mrs. Hayes further mentioned that they must ensure that it was their place of residence and that the involved party doesn't have adequate funds. Commissioner Johns verified that this owner did not meet this requirement and Vice-Chair Dobbs said he would inform the owner of the Board's decision. Mr. Williams then inquired as to where the funds were coming from and where they flow to if not used. Vice-Chair Dobbs informed the Board that he would ask the New River Solid Waste Board at their next meeting.

CONSIDERATION OF CEI FOR CR 18

Mr. Williams recommended to the Board that Lochner be chosen for CEI Services, based on the scores of the Commissioners' review.

Commissioner Tallman moved, and Commissioner Croft seconded, to adopt the motion that Lochner be selected for CEI Services for CR 18. It passed unanimously.

REPORT FROM COUNTY COORDINATOR AND DEPARTMENT HEADS

Mr. Williams provided updates on road projects across the county. He mentioned that site plan approval for Providence Fire Station was handled in house, while designers are handling the others. He stated that courthouse security upgrades include parking and the relocation of handicap spots. He informed the Board that the Governor signed the budget and no Union County funds were vetoed, which means we will be receiving \$300,000 of reoccurring PILT for state housing, Sherriff salary increase to \$388,663, 6.9 million dollars for the public safety complex, \$305,000 for new fire equipment and \$374,000 for historic preservation to the courthouse. He went on to say that new legislation requires properties less than one acre will require a certain septic tank, equipment, routine maintenance and annual certification, costing \$15,000 to \$30,000 for new systems.

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Mrs. Kim Hayes mentioned carports at collection sites will be completed in the next few weeks. She noted her struggle to keep the two roll of trucks in operation. She stated that purchasing, both new and used, run anywhere from \$250,000 to \$500,000. Commissioner Johns questioned leasing instead of buying, which is something Mrs. Hayes said she'd look into.

Mrs. Mary Brown informed the Board that summer programs were in full swing and that the end of summer bash is July 15th. She further mentioned that on July 17th the new automation system will go live.

Mr. Shelton Arnold reminded the Board that the Fourth of July falls on a Tuesday this year. He requested that most of his crew take off that Monday with their leave time. There were no objections to this.

Mr. Toby Witt told the Board that their state inspection was completed and that everything was clean, but it was recommended that they switch to computer based narcotic tracking. He then informed the board that this program was only \$700 a year and it had been implemented. He was excited to report that four positions had been filled by experienced medics and now has firefighters on staff 24/7.

Clerk Rhoades then brought Budget Amendment 23-04 before the Board. She explained that this amendment would add the firefighter salaries from EMS' budget.

Commissioner Tallman moved to adopt Budget Amendment 23-04. Commissioner Croft seconded the motion and it passed unanimously.

In closing, Mr. Witt mentioned that EMS received \$80,000 in state grants to purchase innovative medical technology to improve patient treatment and outcomes.

Mr. Jim DeValerio informed the Board that 4-H Day camps were in full swing and that the Ford Explorer was full of kids regularly. He also mentioned that the Building Committee has locked in a bid on the new building. He then disclosed that the summer intern has been a big help. Commissioner Johns inquired about working with both our IFAS extension and the University of Florida to plant trees in the parks. He also mentioned that he'd like for 4-H to take care of them through classes. Mr. DeValerio agreed with his sentiment.

REPORT FROM KELLIE HENDRICKS RHOADES, CLERK OF COURTS AND COMPTROLLER

Clerk Rhoades brought up budget requests, which would be sent to departments June 20th to be returned by the 30th in order for a proposal to be emailed to commissioners by July 1st. She then requested action on the proposed millage rate of 10 mills.

Commissioner Tallman moved to set the millage rate at 10 mills for the 2023-24 Budget. Commissioner Croft seconded the motion and it passed unanimously.

Commissioner Johns asked the board to include Chelsea, a member of the Recreation Board, in the email of department forms for their budget. Mr. Williams, who would be the go between in this instance will be at a conference and may not be able to complete needed action by the deadline. The Board decided not to take action on this at that time.

REPORT FROM COUNTY COMMISSIONERS

Commissioner Tallman opened by thanking Mr. Shelton Arnold for clearing riding trails behind the riding club. He went on to mention utilizing property beside Harmony Free Will Church by putting in a tank with a truck pump, along with a fence and small shelter to cover a brush truck. Mr. Williams brought an estimate of the costs to complete this project to the Board's attention which put the max cost at around \$17,000. Commissioner Tallman mentioned looking into the purchase of a baffle for the tanker truck, Mr. Paul McDavid had informed him that tankers were dangerous without one. He then requested that Mr. Williams look into adding one. The Board entered into discussing about reallocating recreation funds from OJ Philips. Commissioner Johns mentioned that the use of inmate labor for installation can cut costs. Clerk Rhoades then asked the Board if they would be interested in creating a budget amendment for this project.

June 19, 2023
Regular Meeting

Commissioner Tallman moved to reappropriate \$18,000 from OJ Phillips recreation equipment out of GFSA #2 to this project. Commissioner Johns seconded the motion, and it passed unanimously.

Commissioner Tallman closed by informing the Board of the possibility to use the \$305,000 grant for fire equipment to cover those costs first, and the board agreed to by general consent to use grant funds first.

Commissioner Johns called Kellan Beatty (NFPS) before the Board to answer questions regarding the Provident Fire Department. Mr. Beatty said that they are awaiting permit approval for access off of SR 238 and certification of the retention system engineering plans (which should be submitted and approved shortly). Commissioner Johns then informed the Board that the opening at Sarah's park was successful, and also that Commissioner Perez came out and met with the Internet Committee in order to inform the public regarding Internet service.

Vice-Chairman Dobbs adjourned the meeting by general consent.

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
PLANNING AND ZONING BOARD PUBLIC HEARING
JUNE 19, 2023

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Channing Dobbs, Vice-Chair

RECORDING: Kellie Hendricks Rhoades, Clerk of Courts & Comptroller

ATTENDING: Commissioner Willie Croft; Commissioner Mac Johns; Commissioner James A. Tallman; James Williams, County Coordinator; Pam Woodington, Finance Director; Dianne Hannon, Board Secretary; Russ Wade, County Attorney

MEETING CALLED TO ORDER

Vice-Chair Dobbs called the meeting to order at 5:50 pm.

PLEDGE OF ALLEGIANCE AND INVOCATION

Commissioner Croft presented the pledge and invocation.

PUBLIC COMMENTS

Hearing no requests to speak, Vice-Chair Dobbs closed the floor to public comments.

CONSIDERATION OF RESOLUTION NO. PZ/LPA M23-01

Attorney Wade presented Ordinance 2023-03, a one-year moratorium on the acceptance of applications and processing of special exception applications for travel trailer parks and campgrounds. He explained how this resolution gives the board time to create new and alter existing sections of code.

There were no comments for or against the motion.

Commissioner Tallman moved to approve Resolution No. PZ/LPA M23-01, recommending to the Board of County Commissioners adoption of the accompanying Ordinance. Commissioner Croft seconded the motion and it passed unanimously.

Vice-Chairman Dobbs adjourned the meeting by general consent at 5:54.

ORDINANCE NO. 2023-03

AN ORDINANCE OF UNION COUNTY, FLORIDA, DECLARING A MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS AND PROCESSING OF SPECIAL EXCEPTION APPLICATIONS FOR TRAVEL TRAILER PARKS AND CAMPGROUNDS FOR A PERIOD OF ONE YEAR; PROVIDING FOR CONFLICTS; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN EXPIRATION DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Union County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 to 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the Board of County Commissioners to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Union County, Florida, hereinafter referred to as the Board of County Commissioners, serving as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Union County, Florida, hereinafter referred to as the Board of County Commissioners, serving as the Local Planning Agency;

WHEREAS, the Land Development Regulations currently permit campgrounds as a special exception within the "ESA" Environmentally Sensitive Area zoning districts and permit travel trailer parks or campgrounds as a special exception within the "A" Agricultural zoning districts;

WHEREAS, the Board of County Commissioners desires to amend the Land development Regulations concerning travel trailer parks and campgrounds to continue to preserve and protect the health, safety, and welfare of the citizens of the County; and

WHEREAS, the Board of County Commissioners, at a public meeting held on May 15, 2023, adopted a motion directing the County Attorney to draft a moratorium ordinance for review and approval by the Board of County Commissioners prohibiting the acceptance and processing of special exception applications for travel trailer parks and campgrounds for a period of one year in order for the Board of County Commissioners to develop and adopt amended regulations concerning travel trailer parks and campgrounds; and

WHEREAS, a duly noticed public hearing was conducted by the Board of County Commissioners, serving as the Planning and Zoning Board and serving also as the Local Planning Agency, for the consideration of said travel trailer parks and campgrounds moratorium ordinance, where public comment was heard, on June 19, 2023, which resulted in a recommendation of approval; and

WHEREAS, two duly noticed Board of County Commissioners public hearings were held for the consideration of a proposed moratorium on the acceptance and processing of special exception applications for travel trailer parks and campgrounds, where public comment was heard, on June 19, 2023 and July 17, 2023, with both public hearings being held after 5:00 p.m.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, FLORIDA, THAT:

Section 1. Findings. The Board of County Commissioners finds and declares the following findings:

- a. That all the statements set forth in the preamble to this ordinance are true and correct;
- b. That there exists a need to impose a moratorium on the acceptance and processing of special exception applications for travel trailer parks and campgrounds as set forth hereinafter in order to fulfill the County's constitutional responsibility and statutory obligation to protect the health, safety, and welfare of the citizens of the County; and
- c. That the purpose of this ordinance is to enable the Board of County Commissioners sufficient time to review and consider amending the Land Development Regulations related to travel trailer parks and campgrounds.

Section 2. Prohibition. As to any property located in the unincorporated area of the County, there is hereby declared a moratorium upon the acceptance and processing of special exception applications for the travel trailer parks and campgrounds permits for a period of one year. No special exception applications for travel trailer parks and campgrounds shall be accepted or processed, and no travel trailer parks and campgrounds special exception permits shall be issued between May 15, 2023 and May 14, 2024.

Section 3. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 4. Conflict. All ordinances or parts of ordinances in conflict herewith are suspended during the time period set forth in Section 2, to the extent of such conflict, hereby.

Section 5. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

Section 6. Expiration Date. This ordinance shall expire on May 14, 2024, unless earlier terminated or further extended by ordinance.

Section 7. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED UPON FIRST READING on the 19th day of June 2023.

PASSED AND DULY ADOPTED, in regular session, with a quorum present and voting, by the Board of County Commissioners this 17th day of July 2023.

Attest:

BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY, FLORIDA

Kellie Hendricks Rhoades, County Clerk

Ryan Perez, Chair



CERTIFICATION OF TAXABLE VALUE

[Reset Form](#)
[Print Form](#)

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2023	County : UNION
Principal Authority : UNION COUNTY	Taxing Authority : UNION COUNTY BCC

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	265,326,877	(1)
2.	Current year taxable value of personal property for operating purposes	\$	79,339,657	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	344,666,534	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	10,607,941	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	334,058,593	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	312,328,669	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Number 1	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Number 1	(9)
SIGN HERE	Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.			
	Signature of Property Appraiser:		Date :	
	Electronically Certified by Property Appraiser		6/28/2023 3:37 PM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	0.0000	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	0	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	0	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	334,058,593	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	0.0000	per \$1000	(16)
17.	Current year proposed operating millage rate	0.0000	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	0	(18)

Continued on page 2

19.	TYPE of principal authority (check one)	<input checked="" type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP	STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>		\$ 0	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		0.0000 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>		\$ 0	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>		\$ 0	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		0.0000 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		0.00 %	(27)
First public budget hearing		Date :	Time :	Place :
SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Title :		Contact Name and Contact Title :	
	Kellie H. Rhoades, Clerk of Court & Comptroller		Pamela H. Woodington, Finance Director	
	Mailing Address :		Physical Address :	
	55 West Main Street, Room #103		55 West Main Street, Room #103	
City, State, Zip :		Phone Number :	Fax Number :	
Lake Butler, FLORIDA 32054		386-496-8208	386-496-1718	




Reset Form

Print Form

MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
For municipal governments, counties, and special districts

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2023		County: UNION	
Principal Authority : UNION COUNTY		Taxing Authority: UNION COUNTY BCC	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No (1)
IF YES,  STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	0.0000 per \$1,000	(2)
3.	Prior year maximum millage rate with a majority vote from 2022 Form DR-420MM, Line 13	0.0000 per \$1,000	(3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	0.0000 per \$1,000	(4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 0	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$ 0	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 0	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7)	\$ 0	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 0	(9)
10.	Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)	0.0000 per \$1,000	(10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)	0.0000 per \$1,000	(11)
12.	Adjustment for change in per capita Florida personal income (See Line 12 Instructions)	1.0284	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by Line 12)	0.0000 per \$1,000	(13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by 1.10)	0.0000 per \$1,000	(14)
15.	Current year proposed millage rate	0.0000 per \$1,000	(15)
16.	Minimum vote required to levy proposed millage: (Check one)		
<input type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16)	0.0000 per \$1,000	(17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 0	(18)

Continued on page 2

Taxing Authority : UNION COUNTY BCC			DR-420MM-P R. 5/12 Page 2
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$ 0	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$ 0	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$ 0	(21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$ 0	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$ 0	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input type="checkbox"/> YES <input type="checkbox"/> NO	(25)
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title : Kellie H. Rhoades, Clerk of Court & Comptroller	Contact Name and Contact Title : Pamela H. Woodington, Finance Director	
	Mailing Address : 55 West Main Street, Room #103	Physical Address : 55 West Main Street, Room #103	
	City, State, Zip : Lake Butler, FLORIDA 32054	Phone Number : 386-496-8208	Fax Number : 386-496-1718

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.



Reset Form

Print Form

MAXIMUM MILLAGE LEVY CALCULATION FINAL DISCLOSURE

For municipal governments, counties, and special districts


DR-420MM

R. 5/12


Rule 12D-16.002

Florida Administrative Code

Effective 11/12

Year: 2023		County: UNION	
Principal Authority: UNION COUNTY		Taxing Authority: UNION COUNTY BCC	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No (1)
IF YES,  STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	0.0000	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2022 , Form DR-420MM, Line 13	16.4850	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	0.0000	per \$1,000 (4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 312,328,669	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$ 5,148,738	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 0	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7)	\$ 5,148,738	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 334,058,593	(9)
10.	Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)	15.4127	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)	15.4127	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income (See Line 12 Instructions)	1.0284	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by Line 12)	15.8504	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by 1.10)	17.4354	per \$1,000 (14)
15.	Current year adopted millage rate	0.0000	per \$1,000 (15)
16.	Minimum vote required to levy adopted millage: (Check one)		
<input checked="" type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to adopted rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the adopted rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the adopted rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16).	15.8504	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 344,666,534	(18)

Continued on page 2

Taxing Authority :		DR-420MM R. 5/12 Page 2	
19.	Current year adopted taxes <i>(Line 15 multiplied by Line 18, divided by 1,000).</i>	\$ 0	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000).</i>	\$ 5,463,102	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year adopted taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM)</i>	\$ 0	(21)
22.	Total current year adopted taxes <i>(Line 19 plus Line 21).</i>	\$ 0	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM).</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23).</i>	\$ 5,463,102	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year adopted taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	(25)
SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title : Kellie H. Rhoades, Clerk of Court & Comptroller	Contact Name and Contact Title : Pamela H. Woodington, Finance Director	
	Mailing Address : 55 West Main Street, Room #103	Physical Address : 55 West Main Street, Room #103	
	City, State, Zip : Lake Butler, FLORIDA 32054	Phone Number : 386-496-8208	Fax Number : 386-496-1718

Complete and submit this form to the Department of Revenue with the completed DR-487, Certification of Compliance, within 30 days of the final hearing.


[Reset Form](#)
[Print Form](#)

DR-420TIF

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2023	County : UNION
Principal Authority : CITY OF LAKE BUTLER	Taxing Authority : CITY OF LAKE BUTLER
Community Redevelopment Area : Lake Butler Redevelopment Area	Base Year : 1995

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	9,748,710	(1)
2.	Base year taxable value in the tax increment area	\$	4,081,409	(2)
3.	Current year tax increment value (Line 1 minus Line 2)	\$	5,667,301	(3)
4.	Prior year Final taxable value in the tax increment area	\$	9,472,646	(4)
5.	Prior year tax increment value (Line 4 minus Line 2)	\$	5,391,237	(5)

**SIGN
HERE**
Property Appraiser Certification

I certify the taxable values above are correct to the best of my knowledge.

Signature of Property Appraiser :

Date :

Electronically Certified by Property Appraiser

6/28/2023 3:37 PM

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.	0.00	%	(6a)
6b.	Dedicated increment value (Line 3 multiplied by the percentage on Line 6a) <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	0	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	0	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000	per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value (Line 5 multiplied by Line 7b, divided by 1,000)	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value (Line 7a divided by Line 7c, multiplied by 100)		0.00 %	(7d)
7e.	Dedicated increment value (Line 3 multiplied by the percentage on Line 7d) <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0	(7e)

**S
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Taxing Authority Certification

I certify the calculations, millages and rates are correct to the best of my knowledge.

Signature of Chief Administrative Officer :

Date :

 Title :
Dale Walker, City Manager

 Contact Name and Contact Title :
Amanda Brown, Deputy City Clerk

 Mailing Address :
200 SW 1st St

 Physical Address :
200 SW 1ST STREET

 City, State, Zip :
LAKE BUTLER, FL 32054

 Phone Number :
3864963401

 Fax Number :
3864961588

**RESOLUTION 23-10
UNION COUNTY, FLORIDA**

WHEREAS, the Board of County Commissioners on behalf of Union County, Florida, executed Traffic Signal Maintenance and Compensation Agreement (Agreement), dated June 23, 2015, with the Florida Department of Transportation (Department) for the maintenance and operation of traffic signals which have been installed on the State Highway System in Union County, Florida. The Agreement is attached hereto and incorporated herein as Exhibit A.

WHEREAS, in the Agreement Union County agreed to undertake certain maintenance and operational responsibilities with regards to specified traffic signals on the State Highway System and the Department provided payment for the same pursuant to the terms set forth in the Agreement.

WHEREAS, the Department is now willing to provide payment, beginning in the Department's Fiscal Year 2021-2022, for certain intersection control beacons on the State Highway System, which are located in Union County, Florida pursuant to the terms set forth in proposed Traffic Signal Maintenance and Compensation Agreement Amendment #1 (Amendment), a blank copy of which is attached hereto as Exhibit B.

WHEREAS, it is in the best interest of Union County, Florida to execute the Amendment and the Board of County Commissioners of Union County, Florida hereby ratifies and affirms the terms of the original Agreement and approves and directs execution of the Amendment.

NOW, THEREFORE, BE IT RESOLVED, by affirmative vote of the Board of County Commissioners of Union County, Florida, that Union County is hereby authorized to execute the Amendment between the Board of County Commissioners of Union County, Florida and the Department and **the Union County Board Chairman is authorized to execute any and all documents necessary to effectuate the same, including future amendments thereto.**

RESOLVED in regular session of the Board of County Commissioners of Union County, Florida this 17th day of July, 2023.

ATTEST:

Ryan Perez, Chairman

Kellie Hendricks Rhoades, Clerk of Courts

ESTIMATE



INDUSTRY EQUIPMENTS Inc.

1040 Homeland Garfield Road, Bartow, FL

33830, UNITED STATES

Tax ID: 26-3303044

Phone: +1 727-366-8331; Website:

www.industryequipments.com

Estimate No#: 0168

Estimate Date: Jul 12, 2023

\$139,500.00

ESTIMATED AMOUNT

BILL TO

UNION COUNTY BOARD OF COUNTY
COMMISSIONERS

Atn. Paul McDavid

15 NE 1st Ave, Lake Butler, FL 32054, UNITED
STATES

firecoord@unioncounty-fl.gov

Phone: +1 352-275-4359

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	2023 RAM 3500 HD CREW CAB 4WD MINI PUMPER BRUSH RESCUE "NEW" VIN # 3C7WRTCJ3PG511832 - WHITE - 6.4L V8 HD HEMI Engine 370 HP GAS, Auto 8-Spd 8HP75-LCV Transm, 4WD, 15 Miles. FIRE SKID UNIT 18 HP Vanguard Engine (Gas) Fuel Line hook to the truck, 250 Gls Poly Tank, 10 Gls drop in Foam Cell, Scotty Foam System w/Hardware, LED Lightbar STL 100 wat Siren, 150 ft Hose 1" Electric Hose Reel & nozzle, 13000 Lbs Winch. BODY: 9' KNAPHEIDE STEEL SERVICE UTILITY BODY.	1	\$139,500.00	\$139,500.00
2	SHIPPING Include Delivery to Lake Butler, FL	1	\$0.00	\$0.00
Subtotal				\$139,500.00
TOTAL				\$139,500.00 USD

NOTES TO CUSTOMER

- Price: USD \$

- 100 % Prepay by Wire Transfer US Bank.

- Include Delivery to Lake Butler, FL
- Clear FL Title. (Transfer and Taxes on client)
- Delivery: 1 week.
- Factory Warranty: 3 year - 36,000 mile Factory Bumper to Bumper, 5 year - 60,000 Factory Powertrain Warranty Any Dodge Dealer around Country.

**UNION COUNTY SOLID WASTE
MONTHLY REPORT**

MONTH	PRIVATE RENTALS	PRISON CONTRACTS	TONAGE FOR UNION COUNTY	CHARGE FOR COUNTY	SALE OF SURPLUS AND SCRAP METAL	MONTHLY TOTAL
10/01/22	\$2,608.59	\$3,085.00	257.16	\$10,923.48	\$1,255.69	\$18,129.92
11/01/22	\$6,301.96	\$2,325.00	323.6	\$12,463.05	\$1,773.75	\$23,187.36
12/01/22	\$4,213.13	\$2,805.00	402.4	\$17,383.74	\$1,938.96	\$26,743.23
01/01/23	\$3,203.56	\$2,465.00	298.22	\$13,020.48	\$4,195.50	\$23,182.76
02/01/23	\$4,246.36	\$2,765.00	469.59	\$12,403.16	\$2,124.00	\$22,008.11
03/01/23	\$3,342.94	\$2,510.00	301.53	\$13,123.92	\$1,253.12	\$20,531.51
04/01/23	\$2,737.92	\$2,480.00	257.76	\$11,129.80	\$2,765.00	\$19,370.48
05/01/23	\$3,730.48	\$3,260.00	305.62	\$13,212.32	\$2,241.75	\$22,750.17
06/01/23	\$3,363.36	\$3,145.00	298.69	\$13,010.80	\$2,656.15	\$22,474.00
07/01/23						
08/01/23						
09/01/23						
YTD	\$33,748.30	\$24,840.00	2914.57	\$116,670.75	\$20,203.92	\$198,377.54

UNION COUNTY ANIMAL CONTROL				
MONTHLY REPORTS				
06/1/2023 - TOTAL INTAKES FOR THE MONTH				
LIVE INTAKES	CANINE	FELINE	TOTAL	
STRAY/AT LARGE	13	0	13	
RELINQUISHED BY OWNER	0	0	0	
OWNER INTENDED EUTHANASIA	0	0	0	
TRANSFERRED IN FORM AGENCY	0	0	0	
OTHER INTAKES	0	0	0	
TOTAL LIVE INTAKES	13	0	13	
OUTCOMES				
ADOPTION	4	0	4	
RETURN TO OWNER	5	0	5	
TRANSFERRED TO ANOTHER AGENCY	6	0	6	
RETURN TO FIELD	0	0	0	
OTHER LIVE OUTCOME	11	0	11	
SUBTOTAL LIVE OUTCOMES	26	0	26	
DIED IN CARE	0	0	0	
LOST IN CARE	0	0	0	
SHELTER EUTHANASIA	0	0	0	
OWNER INTENDED EUTHANASIA	0	0	0	
SUBTOTAL OUTCOMES	0	0	0	
TOTAL OUTCOMES	26	0	26	
MONTHLY MONIES COLLECTED			\$621.00	

ROAD DEPT
June 2023
MONTHLY WORK SUMMARY

DISTRICT 3

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district

DISTRICT 4

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district

DISTRICT 5

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district

DISTRICT 1

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district

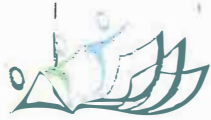
DISTRICT 2

Picked up paper and trash throughout district
Mowed and weeded throughout district
Patched and repaired pot holes in roads for district
Graded roads in district

JUNE - DAILY PESTICIDE APPLICATION REPORT

USED	ACRES
3.5	271.9
12.7	884.7
9.0	630.6
10.7	934.4
9.2	660.9
13.6	1071.5
12.1	1077.7
7.4	526.6
6.9	537.5

TOTALS:	85.1	6595.8
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Union County
Public Library

250 SE 5th Avenue Lake Butler, FL 32054
Phone 386-496-3432

Library Director Report – June 2023

June 6 & 27 - The library hosted Senior Social programs where participants enjoyed Bingo and ice cream.

June 8 – The library held its first 2023 summer program where children and families enjoyed a trip back to the 80s with a fun Glow Party!



June 13 – Tennille presented the monthly adult craft program where participants made patriotic wreaths.

June 14 & 21 – I attended online meetings and continue to prepare for the new automation system.

June 15 & 23 – The library hosted special performances by magician, Todd Kay and “Jigglesman” at LBES for fun family summer programs.

June 19 – I attended the Department Head meeting and the regular UCBCC meeting.

June 22 – The library held an 80s Game Day for kids.

June 30 – The library hosted a totally epic 80s Teen Glow Party!



www.UnionCountyPublicLibrary.org

UNION CO PUBLIC LIBRARY Jun-23	FY23
ATTENDANCE	2043
REGISTRATION	7741
E-BOOKS CIRCULATION	418 2452
COMPUTER USE	319
REFERENCE	743
NUMBER OF MATERIALS	40,072
DAYS OPEN	26
PROGRAMS ON-SITE OFF-SITE YA ADULT PROGRAM	2/305 2/320 1/16 3/27
VOLUNTEER HOURS	93
AVE. ATTENDANCE / DAY	79
AVE. CIRCULATION / DAY	111



UNION COUNTY

DEPARTMENT OF EMERGENCY SERVICES



P. O. BOX 266
LAKE BUTLER, FL 32054

PHONE (386) 496-3839
FAX (386) 496-2158

TOBY WITT
DIRECTOR

Total Call Report for June 2023

Total 911 Calls: 203
Total Transports: 144
Total Non-Transports: 59
Total DOC Calls: 18
Total LBH Calls: 21
Average Calls Per Day: 7

Total Times UCEMS Requested Mutual Aid: 8
Total Times UCEMS was Requested for Mutual Aid: 1

Total Call Report for July 2023

Total 911 Calls: 78
Total Transports: 47
Total Non-Transports: 31
Total DOC Calls: 7
Total LBH Calls: 6
Average Calls Per Day: 6

Total Times UCEMS Requested Mutual Aid: 0
Total Times UCEMS was Requested for Mutual Aid: 0