



**UNION**County  
LAKE BUTLER • WORTHINGTON SPRINGS • RAIFORD • PALESTINE • PROVIDENCE

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Union County Board of County Commissioners  
15 Northeast 1<sup>st</sup> Street, Lake Butler, FL 32054 • Phone: 386-496-4241 • Fax: 386-496-4810

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AGENDA  
BOARD OF COUNTY COMMISSIONERS  
PUBLIC HEARING  
MAY 15, 2025  
9:00 A.M.

*NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made*

1. Meeting Called to Order
2. Invocation and Pledge.....Commissioner Jackson
3. Public Comments
4. Consideration to Adopt Ordinance 2025-02, Declaring an Extension on the Moratorium, by the Board of County Commissioners of Union County, Florida
5. Public Comments In Favor Of:
6. Public Comments Opposed To:
7. Action by Board
8. Adjournment

**BOARD MEMBERS:**

DONNA JACKSON, District 1 • CHANNING DOBBS, District 2 • MELISSA McNEAL, District 3 • MAC JOHNS District 4 • WILLIE CROFT, District 5

KELLIE HENDRICKS RHOADES  
Clerk of Court/Comptroller

RUSSELL WADE  
County Attorney

ORDINANCE NO. 2025-02

AN ORDINANCE OF UNION COUNTY, FLORIDA, DECLARING A MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS AND PROCESSING OF SPECIAL EXCEPTION APPLICATIONS FOR TRAVEL TRAILER PARKS AND CAMPGROUNDS FOR A PERIOD OF ONE YEAR; PROVIDING FOR CONFLICTS; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE; PROVIDING AN EXPIRATION DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Union County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 to 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the Board of County Commissioners to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Union County, Florida, hereinafter referred to as the Board of County Commissioners, serving as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Union County, Florida, hereinafter referred to as the Board of County Commissioners, serving as the Local Planning Agency;

WHEREAS, the Union County Land Development Regulations, hereinafter referred to as the Land Development Regulations, currently permit campgrounds as a special exception within the "ESA" Environmentally Sensitive Area zoning districts and permit travel trailer parks or campgrounds as a special exception within the "A" Agricultural zoning districts;

WHEREAS, the Board of County Commissioners desires to amend the Land Development Regulations concerning travel trailer parks and campgrounds to continue to preserve and protect the health, safety, and welfare of the citizens of the County; and

WHEREAS, a duly noticed public hearing was conducted by the Board of County Commissioners, serving as the Planning and Zoning Board and serving also as the Local Planning Agency, for the consideration of said travel trailer parks and campgrounds moratorium ordinance, where public comment was heard, on May 5, 2025, which resulted in a recommendation of approval; and

WHEREAS, two duly noticed Board of County Commissioners public hearings were held for the consideration of a proposed moratorium on the acceptance and processing of special exception applications for travel trailer parks and campgrounds, where public comment was heard, on May 5, 2025 and May 15, 2025, with one public hearing held after 5:00 p.m.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, FLORIDA, THAT:

Section 1. Findings. The Board of County Commissioners finds and declares the following findings:

- a. That all the statements set forth in the preamble to this ordinance are true and correct;
- b. That there exists a need to impose a moratorium on the acceptance and processing of special exception applications for travel trailer parks and campgrounds as set forth hereinafter in order to fulfill the County's constitutional responsibility and statutory obligation to protect the health, safety, and welfare of the citizens of the County; and
- c. That the purpose of this ordinance is to enable the Board of County Commissioners sufficient time to review and consider amending the Land Development Regulations related to travel trailer parks and campgrounds.

Section 2. Prohibition. As to any property located in the unincorporated area of the County, there is hereby declared a moratorium upon the acceptance and processing of special exception applications for the travel trailer parks and campgrounds permits for a period of one year. No special exception applications for travel trailer parks and campgrounds shall be accepted or processed, and no travel trailer parks and campgrounds special exception permits shall be issued between May 15, 2025 and May 14, 2026.

Section 3. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 4. Conflict. All ordinances or parts of ordinances in conflict herewith are suspended during the time period set forth in Section 2, to the extent of such conflict, hereby.

Section 5. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

Section 6. Expiration Date. This ordinance shall expire on May 14, 2026, unless earlier terminated or further extended by ordinance.

Section 7. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED UPON FIRST READING on the 5th day of May 2025.

PASSED AND DULY ADOPTED, in regular session, with a quorum present and voting, by the Board of County Commissioners this 15th day of May 2025.

Attest:

BOARD OF COUNTY COMMISSIONERS  
OF UNION COUNTY, FLORIDA

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Kellie Hendricks Rhoades, County Clerk

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Channing Dobbs, Chair



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 12, 2025

Ms. Dianne Hannon  
Secretary to the  
Board of County Commissioners  
Union County  
15 Northeast First Street  
Lake Butler, FL 32054-1701

TRANSMITTED VIA ELECTRONIC MAIL

RE: Application No. M 25-01 (Board of County Commissioners)

Concerning  
Moratorium Ordinance No. 2025-02

Dear Dianne:

Please find enclosed the above referenced ordinance. **If any changes are made to this document, prior to adoption, please provide us with a copy of the revised document and identify the changes made to the document.**

The County Attorney should review the ordinance as to legal form and sufficiency.

Subsequent to adoption of the ordinance, please send a copy of the signed ordinance to me.

If you have any questions concerning this matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP  
Executive Director

Enclosure

SRK/cf

xc: Denise Clemons, Building Department Secretary  
Kellie Hendricks Rhoades, County Clerk and Comptroller  
Leslie C. Snyder, Deputy County Clerk  
Russell A. Wade III, County Attorney  
James Williams, County Coordinator

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