



## Union County Board of County Commissioners

15 Northeast 1<sup>st</sup> Street, Lake Butler, FL 32054 • Phone: 386-496-4241 • Fax: 386-496-4810

### AGENDA REGULAR MEETING MAY 15, 2023 6:00 P.M.

*NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made*

1. Meeting Called to Order.....Chairman
2. Invocation and Pledge.....Commissioner Croft
3. Public Comments
4. Approval of Consent Agenda.....Chairman
  - Finance Report
  - Minutes April 17, 2023, Planning & Zoning Public Hearing & April 17, 2023, Workshop
5. Consideration of VWV Gay Contract Renewal.....Jimmy Williams
6. Consideration of a Moratorium for RV Parks with Limited LDR & Hiring Code Enforcement.....J.R. Davis
7. Consideration to Appoint Commissioner to Regional Utilities Committee.....Jimmy Williams
8. Consideration of **Resolution 2023-08**, Building Department Permit Fee Schedule.....Jimmy Williams
9. Consideration of **Resolution 2023-09**, Comp. Plan and LDR Fee Schedule.....Jimmy Williams
10. Consideration of Land Development Regulations Administration.....Jimmy Williams/Russ Wade
11. Recommendation from Insurance Committee & Consideration of Insurance Broker.....Ryan Perez
12. Consideration to Purchase a Used Tanker Truck with ARPA Funds for \$170,000.....Toby Witt/Paul McDavid
13. Report from **County Coordinator, Jimmy Williams** and Department Heads
  - Kim Hayes, Solid Waste Director**
  - Shelton Arnold, Jr., Road Department**
  - Mary Brown, Public Library**
  - Toby Witt, EMS Director**
  - Jim DeValerio, Extension Director**
14. Report Kellie Hendricks Rhoades, Clerk of Courts and Comptroller..... Clerk Rhoades
15. Report from Russell A. Wade III, County Attorney.....Attorney Wade
16. Report from County Commissioners
  - Ryan Perez, District 1**
  - Channing Dobbs, District 2**
  - Jimmy Tallman, District 3**
  - Mac Johns, District 4**
  - Willie Croft, District 5**
17. Adjournment

### BOARD MEMBERS:

RYAN PEREZ, District 1 • CHANNING DOBBS, District 2 • JIMMY TALLMAN, District 3 • MAC JOHNS District 4 • WILLIE CROFT, District 5

KELLIE HENDRICKS RHOADES  
Clerk of Court/Comptroller

RUSSELL WADE  
County Attorney

**BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
CONSENT AGENDA  
MAY 15, 2023**

**1. Minutes:**

- April 17, 2023 Planning & Zoning Board Public Hearing
- April 17, 2023 Workshop

**2. Finance Report**

- Checks submitted for approval of payment
- Additional bills submitted after processing

BOARD OF COUNTY COMMISSIONERS  
SERVING AS THE PLANNING & ZONING BOARD  
UNION COUNTY, FLORIDA  
PUBLIC HEARING  
APRIL 17, 2023

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Ryan Perez, Chair

RECORDING: Pamela H. Woodington, Finance Director

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Mac Johns; Commissioner James A. Tallman; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney.

**MEETING CALLED TO ORDER**

Chairman Perez called the hearing to order at 5:55 pm. Commissioner Dobbs offered the invocation and led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Chairman Perez opened the floor to public comments, there no public comments and the floor was closed.

**APPLICATION CPA-23-01**

An application by Jimmy Matthew to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the future land use classification from AG-4 to Industrial was presented for consideration by the Board.

Chair Perez called for public comments in favor of there were none. He called for opposed to the application and, JR Davis asked to be recognized, and verified that the property change was not to be used for RV's. Commissioner Dobbs stated it is for dry storage only. Commissioner Tallman stated that the current building on the property has been donated to the Volunteer Fire Department for training purposes.

**RESOLUTION PZ/LPA CPA 23-01**

Chair Perez requested Attorney Wade to read **Resolution PZ/LPA CPA 23-01** header. **Commissioner Dobbs moved to approve and Commissioner Tallman provided the second. The motion passed unanimously.**

**APPLICATION Z23-01**

An application by Jimmy Matthew to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district from AG-4 to Industrial Light and Warehousing (ILW) was presented for consideration by the Board,

Chair Perez called for public comments in favor of or opposed to, and there were none.

**RESOLUTION PZ/LPA CPA 23-01**

Attorney Wade to read header of Resolution PZ/LPA CPA 23-01 header. **Commissioner Dobbs moved to approve and Commissioner Croft provided the second. The motion passed unanimously.**

Chair Perez adjourned the hearing by general consent at 6:14 pm.

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Pamela Woodington, Finance Director

BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, FLORIDA  
WORKSHOP  
APRIL 17, 2023

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to ensure that a verbatim record is made.

PRESIDING: Ryan Perez, Chair

RECORDING: Pamela H. Woodington, Finance Director

ATTENDING: Commissioner Willie Croft; Commissioner Channing Dobbs; Commissioner Mac Johns; Commissioner James A. Tallman; James Williams, County Coordinator; Dianne Hannon, Board Secretary; Russ Wade, County Attorney

**MEETING CALLED TO ORDER**

Chairman Perez called the workshop to order at 5:00 pm. Commissioner Dobbs offered the invocation and led Pledge of Allegiance.

**PUBLIC COMMENTS**

Chairman Perez asked Ms. Michaela Clemons, HR to address the Board. Ms. Clemons stated that a copy of the Employee Policy Manual had been given to each Commissioner at the March Board Meeting for their review of the amendments to be made. The amendments being requested for change are the new Latham PayClock system that is currently being implemented. The system is online and should replace handwritten time keeping. The other change is to address the Easter Holiday. Good Friday was currently being observed for all, this change will allow Good Friday for Administration and Easter Sunday would be observed for those employees whose positions require weekend scheduling. Accrual will now be earned per pay period, if any hours were worked. Commissioner Dobbs asked time of service hour earned will remain the same. Ms. Clemons stated yes, those parameters will remain the same. That addressed part A of the amendment, part B addressed Part-Time employment. Currently we have one part-time employee who receives pro-rated leave time. This will change to 2 hours set time, instead of a prorated calculation. Commissioner Dobbs suggested to maintain current employees, but future employees would not be hired with this benefit. Mr. Williams clarified that a part-time employee was an employee with a set schedule, call-time employees is on an as needed basis. Commissioner Dobbs also asked if employees could cash out their accrued sick leave while still employed. Mr. Williams stated no, there is not a payout option for an employee to cash out their leave time. Request for leave should also be initiated in the PayClock system. County email changes addressed would be that all employees should have an email address provided by the County, new hires would be setup with an email before they could begin working so that they would be able to clock in the PayClock system. Employees should not send any personal information via email due to security purposes. Commissioner Dobbs asked how you would request sick leave in advance. Ms. Clemons stated that his would be for preset appointments. If employees chose to have the PayClock system on their phone they could request from their phone, their supervisor could notate instead of waiting until the employee returned. Paper forms will still be available. Chair Perez requested that the change be made going forward that part-time employees no longer receive leave time.

**COUNTY COORDINATOR SIGNATURE AUTHORITY**

Chair Perez stated the County Coordinator should not be allowed to obligate the County for monies or any contract that the Board has not already approved. Attorney Wade restated the purpose of Resolution 2023-04, paragraph #2 addresses that language with signing items within the budget of a grant and to assist with change orders. Mr. Williams asked that the delegation of authority also consider Task Orders, Change Orders, Supplemental Agreements, Time Extensions and Reimbursement Request for Federal Grants as well as State Grants

April 17, 2023  
Workshop

Attorney Wade reiterated Resolution 2023-04 states "as previously approved by the Board" Mr. Williams would have authority to sign.

Mr. Williams then advised the Board that at tonight's meeting he will be bringing before the Board consideration to form committees for each Grant that would consist of approximately 5 members to include a Commissioner, Department Head, County Coordinator, Finance Department to assist with informing the Board of each Grant's progress. Commissioner Dobbs said that the County Coordinator position is a new position and we are learning duties that should be expected of this position and Resolution 2023-04 will allow the continued growth. Commissioner Tallman agreed with the sentiment expressed by Commissioner Dobbs.

Chairman Perez adjourned the workshop at 5:33 pm

APPROVED:

ATTEST:

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Ryan Perez, Chair

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Kellie Hendricks Rhoades, Clerk & Comptroller

# W.W. GAY

MECHANICAL CONTRACTOR, INC.

January 11, 2023

Attn: Union County Commissioners  
Union County Courthouse  
Board of County Commissioners  
15 NE 1<sup>st</sup> Street  
Lake Butler, FL 32054

RE: Planned Maintenance Contract #916

To Whom It May Concern:

W.W. Gay Mechanical Contractors of Gainesville, Inc. would like to submit this proposal to you to perform bi-monthly maintenance on your building.

(11) AHUs – Tasks:

- Change filters
- Clean and inspect condensate drains
- Inspect inside of unit including blower for buildup of dirt or mold
- Grease motors and blower bearings as required
- Check electrical connections on HVAC systems
- Check supply and return air temperatures
- Check belts and pulleys, tightening as needed

(1) Chill Water Pump – Tasks:

- Lubricate pump bearings
- Check drive couplings
- Check operating voltage/amperage
- Check motor temp and record
- Inspect motor starter
- Check suctions and discharge pressures

(1) Air Cooled Chiller – Tasks:

- Check electrical connections on primary voltage connect & log
- Inspect and/or adjust oil levels
- Lubricate motors and bearings
- Check refrigerant charge as needed
- Check operating amperages
- Inspect operation of internal chiller controls and safeties
- Perform annual condenser coil cleaning
- Provide annual oil analysis and oil filter replacement

W.W. Gay Mechanical Contractor of Gainesville will supply this service for a yearly cost of (\$13,590.00) thirteen thousand five hundred ninety dollars No/100 or a monthly cost of (\$1,132.50) one thousand one hundred thirty-two dollars and 50/100.

Any additional labor and materials not mentioned above will be considered as an extra and will be billed at our normal service rates. No additional repairs will be made without your prior approval.





# W.W. GAY

MECHANICAL CONTRACTOR, INC.

This agreement can be renewed on a yearly basis and can be canceled by notification of either party (30) thirty days prior to doing so. If this agreement meets your approval, please sign and return (1) one copy within (30) days.

W.W. Gay Mechanical Contractor of Gainesville, Inc. appreciates the opportunity of providing you with the above-mentioned service contract. We look forward to continuing our service with you.

Sincerely,

Brad Sullivan  
Service Manager

APPROVED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

EFFECTIVE DATE

☐ Check for Auto Renew



## James Williams

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**From:** Debbie Motes <dmotes@nfps.net>  
**Sent:** Thursday, May 4, 2023 8:45 AM  
**To:** David Kraus; Louie Goodin; Greg Scott; James Williams; Sara Little  
**Subject:** Regional Utilities Issues and Opportunities

**Importance:** High

Good morning, everyone-

Please plan to attend a Regional Utilities Issues and Opportunities Meeting to be held Wednesday, May 24, 2023, at 9am in the TDC Conference Room. 971 W Duval Street, Suite 145 Lake City, FL  
Please include one (1) County Commissioner to attend this meeting also. We look forward to seeing you there.  
**Please notice the meeting as per the County's requirements.**

Thank you!



**DEBBIE MOTES**  
*ADMINISTRATIVE ASSISTANT*  
NORTH FLORIDA PROFESSIONAL SERVICES, INC.  
POST OFFICE BOX 3823, LAKE CITY, FL 32056  
[1450 SW SR 47, LAKE CITY, FL 32025](#)  
386-752-4675 OFFICE | 386-752-4674 FAX



*START TO FINISH SOLUTIONS FOR YOUR COMMUNITY*

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RESOLUTION NO. 2023-08

UNION COUNTY BUILDING DEPARTMENT

A RESOLUTION PROVIDING A SCHEDULE OF REASONABLE FEES TO BE CHARGED FOR BUILDING PERMITS IN UNION COUNTY, FLORIDA IN ORDER TO DEFER THE COST OF INSPECTION AND BUILDING CODE ENFORCEMENT.

WHEREAS, pursuant to Chapter 125, Florida Statutes, the Board of County Commissioners has adopted a Building Code and employed a Building Inspector to inspect the construction of building within Union County, and

WHEREAS, section 125.56 (2) Florida Statutes allows the Board of County Commissioners of Union County to provide a schedule of reasonable inspection fee to defer the cost of inspection and enforcement of said code, and

WHEREAS, the Board of County Commissioners of Union County has determined it reasonable and necessary to provide a schedule of reasonable inspection fee as hereinafter set forth in order to defer the cost of inspection and enforcement said code.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Union County, Florida, that commencing May 15, 2023, the fees to be charged for building permits in Union County, Florida, shall be as follows

(a) The fee for each project (as determined by the Union County Building Code Administrator) shall be the sum of sixty dollars (\$60.00) for the first three thousand dollars (\$3,000.00) of the value plus six dollars (\$6.00) for each additional one thousand dollars (\$1,000.00) of value or fraction thereof over \$3,000.00. In addition, there will be a 1 percent surcharge fee on all building permits, i.e., building, plumbing, electrical, mechanical, etc. The minimum surcharge fee collected on any permit will be three dollars (\$3.00).

<u>TYPE OF WORK OR PROJECT</u>	<u>VALUE PER SQ.FT.</u>
1. COMMERCIAL BUILDING (including duplex, triplex or multi-family).	ESTIMATED COST
2. SINGLE FAMILY RESIDENCE	57.00
3. ROOM ADDITION (residential)	62.00
(commercial)	84.70 MINIMUM or
	ESTIMATED COST
4. GARAGE (detached)	33.00
5. CARPORT (detached)	33.00
6. ENCLOSURE (existing structure)	28.00
7. GARAGE (addition)	29.00
8. CARPORT (addition)	23.00
9. METAL BUILDING	28.00
10. PORCH (screened or covered), SHED OR UTILITY BUILDING	19.00
11. POLE BARN (with slab)	22.00

12.	CLOSED AREA FARM BUILDING (storage, Work shop, etc.)	21.00
13.	OPEN SHED, POLE BARN (no slab)	12.00
14.	CONCRETE SLAB	7.00
15.	CHICKEN HOUSE (commercial) 0 to 3000 sft @ \$103.00 + \$2.00 per sfa over 3000	8.00
16.	HYPROPONIC GREENHOUSE (commercial) same as chicken house.	8.00
17.	Sprinkler Systems	187.00
18.	Pool Screen Enclosures	14.00
(b)	For each project involving any electrical, mechanical or plumbing work, an additional fee will be charged for each type of work involved as follows regardless of the number of square feet involved:	
1.	PLUMBING	101.00
2.	MECHANICAL	101.00
3.	ELECTRICAL	101.00

(c) The fee to be charged for building permits for all other types of work or projects shall be:

1.	RESIDENTIAL GREENHOUSE	minimum fee-no sq ft.	101.00
2.	ALL DECKS	minimum fee-no sq ft	101.00
3.	RE-ROOFING (residential)		101.00
	(commercial)		185.00 MINIMUM ESTIMATED COST
4.	SWIMMING POOL INSTALLATION		207.00
5.	RENOVATION, REMODELING OR REPAIRS of existing structures (Siding, mobile home roof overs, retrofit insulation, etc.) A minimum fee of (\$128.00) or five dollars (\$6.00) per one thousand dollars (\$1,000.00) of contract price whichever is greater.		
6.	ACCESSORY PERMITS (signs, fuel tanks, canopies, etc.) A minimum fee of (92.00) or five dollars (\$6.00) per one thousand dollars (\$1,000.00) of contract price, whichever is greater.		
7.	MOBILE HOME MOVE ON INSTALLATION PERMITS:		
	Single-Wide		234.00
	Double-Wide		260.00
	Triple-Wide		286.00
8.	DEMOLITION OF STRUCTURES:		
	With less than 1000 square feet		101.00
	With 1000 square feet or more		141.00

9.	ELECTRICAL SERVICE UPGRADE OR REPAIR:	101.00 MINIMUM/
	Commercial	ESTIMATED COST
	Residential	101.00
	Construction svc pole	101.00
	Pump svc pole	101.00
	Pool service	101.00
10	SOLAR PERMITS	
	Residential	185.00
	Commercial	ESTIMATED COST
11	FOUNDATION	122.00
12	MAIN BREAKER CHANGE OUT	43.00
13	RE-INSPECTIONS (per inspection) (for cause)	92.00
14	PROMETRIC EXAM SUBMISSION FEE (contractor)	123.00
15	MISCELLANEOUS CONSTRUCTIONS (including Emergency repairs & LEHEP including accepting SREC purchase orders, other construction not otherwise provided for).	95.00
16	PRE-INSPECTION/COURTESY INSPECTION	92.00
17	CHURCH PERMITS WAIVE	85%
18	MOVING OF HOUSE (or permanent structures)	
	With less than 1,000 sq ft	94.00
	With 1,000 sq ft or more	141.00
MISCELLANEOUS OFFICE FEES:		
1.	COMPETENCY LATE FEE (30 days past renewal date)	12.00
2.	911 ADDRESS	28.00
3.	E-911 SIGN FEE	110.00
4.	COURTESY INSPECTIONS	92.00
5.	CULVERT	88.00

This schedule of reasonable fees may be amended from time to time by further Resolution of the Board of County Commissioners.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Union County Board of County Commissioner, on this 15<sup>th</sup> day of May, 2023.

Attest:

BOARD OF COUNTY COMMISSIONERS  
OF UNION COUNTY, FLORIDA

Kellie Hendricks Rhoades, County Clerk

Ryan J. Perez, Chair



RESOLUTION NO. 2023-09

A RESOLUTION AMENDING THE SCHEDULE OF FEES AND CHARGES FOR MATTERS PERTAINING TO THE COUNTY COMPREHENSIVE PLAN AND THE COUNTY LAND DEVELOPMENT REGULATIONS; REPEALING RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the County has adopted a Comprehensive Plan and Land Development Regulations pursuant to the Community Planning Act, Florida Statutes, as amended; and

WHEREAS, it is the intent of the County that the County shall not be required to bear the cost of petitions, appeals or applications under the Comprehensive Plan and Land Development Regulations; and

WHEREAS, the fees and charges herein set out represent the cost of legal advertising, postage, clerical, filing review and preparation time, and other costs involved in the processing of such petitions, appeals or applications.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The County hereby establishes the following fee structure:

	Application Type	Fee
(a)	An application for changes or amendments pertaining to the Traffic Circulation Map.	\$1,650
(b)	An application for changes or amendments pertaining or relating to public, recreation, industrial, commercial, residential, environmentally sensitive area amendments to the Future Land Use Plan Map of the Comprehensive Plan.	\$1,650
(c)	An application for changes or amendments pertaining or relating strictly to agricultural use amendments to the Future Land Use Plan Map of the Comprehensive Plan, and applications to amend the text of the Comprehensive Plan.	\$1,650
(d)	An application to amend the text of the Land Development Regulations or to rezone land.	\$1,650
(e)	An appeal to the Board of Adjustments for:	
	Special exception	\$550
	Variance	\$440
	Change in a non-conforming use	\$440
	Interpretation (example: Appeal of the decision of the Land Development Regulations Administrator)	\$220
(f)	An appeal to the Board of County Commissioners from a decision of the Planning and Zoning Board.	\$220
(g)	An application for subdivision plat approval as defined in Section 2.1 of the County's Land Development Regulations:	
	Subdivisions with two (2) lots (Minor)	\$1,100
	Subdivisions with eight (8) lots or less	\$2,200
	Subdivisions with nine (9) lots (Major)	\$3,300
(h)	An application for:	
	A special permit for electrical transmission lines and substations, natural gas transmission lines, radio and television antennae and towers, and communication towers as essential services.	\$1100
	A special permit for land and water fills, dredging and excavation	\$550
	A special permit for mining fee shall be the actual costs incurred as provided for in Section 14.7.20 entitled Application Review Fee for Special Use Permit for Mining of the Land Use Development Regulations	To Be Determined

	Application Type	Fee
	A Special Permit to construct a bulkhead, dock, pier, wharf or similar structure.	\$330
	Site and development plan approval.	\$220
	A special temporary use permit issued by the Board of County Commissioners.	\$220
	A special temporary use permit issued by the Land Development Regulation Administrator.	\$220
	A sign permit.	\$55
	A certificate of land development regulation compliance.	\$55
	A certificate of concurrency compliance	\$165
	In agricultural districts:	
	In addition to the principal residential dwelling, one additional mobile home may be used as an accessory residence, provided that such mobile homes are occupied by persons related (see Section 14.10.2 of County Land Development Regulations) this is a temporary use permit.	\$110

Section 2. This schedule of fees and charges shall be posted in the Office of the Land Development Regulation Administrator.

Section 3. Fees paid are nonrefundable.

Section 4. All existing fees or charges related to petitions, appeals or applications under the Comprehensive Plan or Land Development Regulations in conflict with this resolution are hereby repealed to the extent of such conflict.

Section 5. This fee schedule shall become effective upon the adoption of this resolution.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Union County Board of County Commissioner, on this 15<sup>th</sup> day of May, 2023.

Attest:

BOARD OF COUNTY COMMISSIONERS  
OF UNION COUNTY, FLORIDA

Kellie Hendricks Rhoades, County Clerk

Ryan J. Perez, Chair

**Dianne Hannon**

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**From:** James Williams  
**Sent:** Thursday, May 11, 2023 10:55 AM  
**To:** Dianne Hannon  
**Subject:** Fwd: Agenda item,Fire apparatus purchase

James Williams, CPM, CBC  
Union County Coordinator  
15 NE 1st Street  
Lake Butler, Florida 32054  
Office 386.496.0027  
Cell 386-623-1316

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**From:** Paul McDavid <firecoord@unioncounty-fl.gov>  
**Sent:** Wednesday, May 10, 2023 5:31:00 PM  
**To:** James Williams <countycoord@unioncounty-fl.gov>; EMS Director <emsdirector@unioncounty-fl.gov>  
**Cc:** Paul McDavid <firecoord@unioncounty-fl.gov>  
**Subject:** Agenda item,Fire apparatus purchase

Good afternoon.I would like to get this issue on the agenda for the next BoCC meeting,Monday,May15th for consideration and approval.

Since December,we have had to spend several thousand dollars getting the fleet of County fire apparatus up and running and in good mechanical condition,and most of all,safe for our members to operate.

It has been discovered that 2 of our tanker trucks are not compliant to operate as fire apparatus,one being completely out of service,as it is 33 years old. That said,we have lost the ability to supply water,which in a rural county,is paramount to our mission. It also is an important criteria for our ISO rating.

Myself and Director Witt discussed with the County Administrator the possiblity of purchasing a used tanker truck with ARPA funds. This particular truck is known to me and our mechanic,having been in service with the Jacksonville Fire Rescue Department. All service records are available from day 1 of it's in service time.

It will meet our water delivery needs,and also can take the place of 2 of our existing fire engines,should we have future mechanical issues and have to go out of service.

The need for more water delivery and newer apparatus is,what I would describe as urgent. If we ordered a brand new one today,we would not see it for 20-24 months.

I ask we move forward with this purchase.

The cost of this apparatus is \$170,000. The cost of a new tanker as it's equivalent is minimum of \$375,000.

I appreciate your consideration for this request.

Respectfully,

Paul McDavid

Union County Fire Coordinator



**UNION COUNTY SOLID WASTE  
MONTHLY REPORT**

<b>MONTH</b>	<b>PRIVATE RENTALS</b>	<b>PRISON CONTRACTS</b>	<b>TONAGE FOR UNION COUNTY</b>	<b>CHARGE FOR COUNTY</b>	<b>SALE OF SURPLUS AND SCRAP METAL</b>	<b>MONTHLY TOTAL</b>
10/01/22	\$2,608.59	\$3,085.00	257.16	\$10,923.48	\$1,255.69	\$18,129.92
11/01/22	\$6,301.96	\$2,325.00	323.6	\$12,463.05	\$1,773.75	\$23,187.36
12/01/22	\$4,213.13	\$2,805.00	402.4	\$17,383.74	\$1,938.96	\$26,743.23
01/01/23	\$3,203.56	\$2,465.00	298.22	\$13,020.48	\$4,195.50	\$23,182.76
02/01/23	\$4,246.36	\$2,765.00	469.59	\$12,403.16	\$2,124.00	\$22,008.11
03/01/23	\$3,342.94	\$2,510.00	301.53	\$13,123.92	\$1,253.12	\$20,531.51
04/01/23	\$2,737.92	\$2,480.00	257.76	\$11,129.80	\$2,765.00	\$19,370.48
05/01/23						
06/01/23						
07/01/23						
08/01/23						
09/01/23						
<b>YTD</b>	<b>\$26,654.46</b>	<b>\$18,435.00</b>	<b>2310.26</b>	<b>\$90,447.63</b>	<b>\$15,306.02</b>	<b>\$153,153.37</b>

UNION COUNTY ANIMAL CONTROL				
MONTHLY REPORTS				
4/1/2023 - TOTAL INTAKES FOR THE MONTH				
LIVE INTAKES	CANINE	FELINE	TOTAL	
STRAY/AT LARGE	10	0	10	
RELINQUISHED BY OWNER	6	0	6	
OWNER INTENDED EUTHANASIA	0	0	0	
TRANSFERRED IN FORM AGENCY	0	0	0	
OTHER INTAKES	0	0	0	
TOTAL LIVE INTAKES	16	0	16	
OUTCOMES				
ADOPTION	0	0	0	
RETURN TO OWNER	5	0	5	
TRANSFERRED TO ANOTHER AGENCY	7	0	7	
RETURN TO FIELD	0	0	0	
OTHER LIVE OUTCOME	9	0	9	
SUBTOTAL LIVE OUTCOMES	21	0	21	
DIED IN CARE	0	0	0	
LOST IN CARE	0	0	0	
SHELTER EUTHANASIA	0	0	0	
OWNER INTENDED EUTHANASIA	0	0	0	
SUBTOTAL OUTCOMES	0	0	0	
TOTAL OUTCOMES	21	0	21	
MONTHLY MONIES COLLECTED			\$607.00	

**ROAD DEPT**  
**April 2023**  
**MONTHLY WORK SUMMARY**

**DISTRICT 3**

Picked up paper and trash throughout district  
Mowed and weeded throughout district  
Patched and repaired pot holes in roads for district  
Graded roads in district

**DISTRICT 4**

Picked up paper and trash throughout district  
Mowed and weeded throughout district  
Patched and repaired pot holes in roads for district  
Graded roads in district

**DISTRICT 5**

Picked up paper and trash throughout district  
Mowed and weeded throughout district  
Patched and repaired pot holes in roads for district  
Graded roads in district

**DISTRICT 1**

Picked up paper and trash throughout district  
Mowed and weeded throughout district  
Patched and repaired pot holes in roads for district  
Graded roads in district

**DISTRICT 2**

Picked up paper and trash throughout district  
Mowed and weeded throughout district  
Patched and repaired pot holes in roads for district  
Graded roads in district



# Union County Public Library

250 SE 5<sup>th</sup> Avenue Lake Butler, FL 32054  
Phone 386-496-3432

## Library Director Report – April 2023

Apr 3 – Priti attended the LBMS Advisory Council meeting.

Apr 4 - The library hosted the Senior Social program where participants enjoyed refreshments and a spring craft.



Apr 5, 6, 12, 13, 19, 20, 26 & 27 – Renee presented preschool storytime programs about Easter, Sports, Pets and Dinosaurs.

Apr 6 & 20 – Renee presented the bi-monthly After School programs where kids made Easter crafts and working carousels using turnable gears.

Apr 11 – Tennille presented the monthly adult craft program where participants made decorative frames.

Apr 11 – I attended an online KOHA meeting to determine various mapping of materials for the future automation system.

Apr 12 – I met with the other directors in the Cooperative to go over the mapping of materials for KOHA.

Apr 13 – Priti attended the LBES Advisory Council meeting.

Apr 17 – I attended the department head meeting and the regular UC Board meeting.

Apr 17 – Renee traveled to Camp Kulaqua and played Nature Bingo with all the 3<sup>rd</sup> grade campers.

Apr 20 – Tennille met with the JFOL teens at UCHS Club Day and discussed scholarships and volunteer opportunities.

Apr 25 – The library hosted the 2<sup>nd</sup> Annual Senior Social Picnic.

Apr 25 – Priti, Tennille and I attended the online meeting for continued KOHA instructions.

Apr 24-29 – The library celebrated National Library Week and provided refreshments and other goodies for our library customers.

UNION CO PUBLIC LIBRARY Apr-23	FY23
ATTENDANCE	1663
REGISTRATION	7863
E-BOOKS	346
CIRCULATION	2038
COMPUTER USE	352
REFERENCE	693
NUMBER OF MATERIALS	39,978
DAYS OPEN	23
<b>PROGRAMS</b>	
ON-SITE CHILDREN	10/154
OFF-SITE CHILDREN	3/190
ON + OFF SITE YA	1/8
ON + OFF SITE ADULT	3/39
VOLUNTEER HOURS	11
AVE. ATTENDANCE PER DAY	73
AVE. CIRCULATION PER DAY	104



# UNION COUNTY

## DEPARTMENT OF EMERGENCY SERVICES



P. O. BOX 266  
LAKE BUTLER, FL 32054

PHONE (386) 496-3839  
FAX (386) 496-2158

TOBY WITT  
DIRECTOR

### Total Call Report for April 2023

Total 911 Calls: 161  
Total Transports: 100  
Total Non-Transports: 61  
Total DOC Calls: 14  
Total LBH Calls: 21  
Average Calls Per Day: 5

Total Times UCEMS Requested Mutual Aid: 3  
Total Times UCEMS was Requested for Mutual Aid: 0

### Total Call Report for May 2023

Total 911 Calls: 65  
Total Transports: 45  
Total Non-Transports: 20  
Total DOC Calls: 10  
Total LBH Calls: 6  
Average Calls Per Day: 6

Total Times UCEMS Requested Mutual Aid: 0  
Total Times UCEMS was Requested for Mutual Aid: 0



## Commissioner's Report – UF/IFAS Union County Extension

May 8, 2023

### April 2023 – Union County 4-H Extension Activities – Meagan Daniel & Jim DeValerio

1. Nine 4-Hers from Union County represented us at the State Archery Match on April 1.
2. Baas and Billies Club visited Williams Midway Farm to learn about goat vaccinations & nutrition.
3. Completed embryology in Lake Butler Middle School classrooms.
4. Completed STEM activity with 3<sup>rd</sup> graders at day camp at Camp Kulaqua with LBES.
5. Union County took 13 4-Hers to 4-H Day at the Capitol in Tallahassee on April 19.
6. Held Conservation Camp with 20 5-12 year olds on April 21 at O'Leno State Park in High Springs.
7. Held financial literacy simulation with UCHS seniors to improve understanding of real-world budgeting.
8. Ag/CED Agent had 118 client contacts (38 Ag, 57 Administrative, 4 Horticultural, 2 Livestock and 17 4H) including two farm nutrient management consults.



### Union County 4-H Agent Contacts

Type of Contact	Number of Contacts
Office Visits	114
Phone Calls	45
Emails	462
Educational Program Contacts	122
Social Media Posts Reach	8,778
<b>Total Number of Contacts</b>	<b>9,449</b>
Educational articles created/social media posts	14
Educational talks/programs held	11
Meetings attended	5