

**BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, FLORIDA
REGULAR MEETING
NOVEMBER 16, 2015**

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to insure that a verbatim record is made.

PRESIDING: Karen Cossey, Chairwoman

RECORDING: Jean Shuford, Finance Officer

ATTENDING: Commissioner Willie Croft; Commissioner Woody Kitler; Commissioner Jimmy Tallman; Dianne Hannon, Board Secretary; Kellie Connell, Clerk of Courts; Russ Wade, County Attorney

PRESS: Tracy Tate

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by Chairwoman Cossey.

2. INVOCATION AND PLEDGE

Commissioner Tallman delivered the Invocation and led the Pledge of Allegiance to the Flag.

3. PUBLIC COMMENTS

Chairwoman Cossey opened the floor for public comments.

Carrol Pittman addressed the Board asking who he needed to speak with regarding issues in his district. He stated he would like to know who to speak with during the absence of a Commissioner in District 4 and asked if the Board knew when a replacement would be appointed. Chairwoman Cossey advised Mr. Pittman to call her office with any concerns, issues or problems and gave him Director Arnold's and her contact information. She also stated that she had made two (2) phone calls trying to find out the status of the appointment and has not received a call back.

4. APPROVAL OF MINUTES

Commissioner Kitler moved to approve the meeting minutes for the September 9, 2015 Public Hearing, the October 19, 2015 Regular Meeting and the November 2, 2015

Special Meeting. Commissioner Tallman seconded the motion; the motion passed unanimously.

5. FINANCE REPORT

Commissioner Tallman made a motion to approve to pay the bills as presented, with a second by Commissioner Croft. The motion carried with none opposed.

Commissioner Tallman made a motion to approve Budget Amendment 2015-11. Commissioner Kitler seconded the motion; the motion carried unanimously.

6. STATE ROADS 100 AND 121 UPCOMING PROJECTS, REBECCA WHITE, JOE LOVELACE AND MARK SMITH, FLORIDA DEPARTMENT OF TRANSPORTATION

Rebecca White discussed with the Board the continued resurfacing of the SR 121 project, and explained the new application of rumble striping on the center lines. She also explained to the Board plans to do rumble striping in the centerline and resurfacing on SR 100 from Lake Butler to Worthington Springs. She spoke about SR 100 and improvements in the downtown area. Ms. White also invited everyone to an Open House tomorrow from 3:30 – 5:00 PM. She stated that there is \$7 million for both projects, which will include sidewalks in Worthington Springs. Commissioner Tallman asked for information on how to get on a list for future projects.

7. UNION COUNTY SHIP ANNUAL REPORT FOR THE CLOSE OUT OF 2013-14 SHIP FUNDS AND LOCAL HOUSING INCENTIVES CERTIFICATION

Commissioner Tallman made a motion to approve the SHIP Annual Report for the Close Out of 2013-14 SHIP Funds and the Local Housing Incentives Certification, with a second by Commissioner Croft. The motion carried with none opposed.

8. SOLID WASTE TEMPORARY FULL TIME ROLL OFF DRIVER POSITION

Chairwoman Cossey informed the Board that on Wednesday the employee that has been temporarily assigned as the full time Roll-Off Driver reaches his termination date and a decision has to be made to cover the position. She discussed the current situation and let the Board know that Mr. Clemons cannot come back to work at this time. Chairwoman Cossey requested that Mr. Seay be assigned the full time Roll-Off Driver position with the appropriate benefits at this time. **Commissioner Croft made a motion to approve the appointment discussed. Commissioner Tallman seconded the motion, with the motion carrying unanimously.**

9. SURPLUS PROPERTY

Commissioner Kitler made a motion to declare the list presented as surplus property with a second by Commissioner Croft. The motion carried with none opposed.

Commissioner Tallman made a motion to accept sealed bids for the sale of the listed surplus property with the right to reject any bid submitted. Commissioner Kitler seconded the motion and the motion carried with no opposition.

10. RESOLUTION 2015-12 SUPPORTING THE HEALTHIEST WEIGHT FLORIDA INITIATIVE

Commissioner Tallman made a motion to approve Resolution 2015-12, with a second made by Commissioner Kitler. The motion passed unanimously.

11. GREAT AMERICAN SMOKE OUT PROCLAMATION

Commissioner Kitler made a motion to accept the Great American Smoke Out Proclamation. Commissioner Tallman seconded the motion; the motion carried with none opposed.

12. MAS90 (READ ONLY AND PRINT REPORTS) NEEDS TO BE INSTALLED IN BOARD OFFICE

Chairwoman Cossey informed the Board that MAS90 is still not available at the Board office at this time. Clerk Connell informed the Board that she had spoken to Tyler, asked him to contact the Board Office and instructed him to do whatever he needs to do to get them a VPN and access to the MAS90 program. She stated that it is a process and it should be done soon.

13. REPORT FROM DEPARTMENT HEADS

Solid Waste Department – J. Beasley

Nothing to report at this time.

Road Department – S. Arnold, Jr.

Director Arnold asked the Board for direction on purchasing a Mini Escovator to replace the old Gradall. Mr. Todd Sandlin from Ring Power Lake City was present to answer any questions that the Board may have regarding the equipment. Mr. Sandlin gave information about the Mini Escovator and answered questions that the Board had for him. Mr. Sandlin also stated that other counties and the Florida Department of Transportation were replacing their old Gradalls with the Mini Escovator 308. Director Arnold told the Board that his department was able to demo the Escovator. Commissioner Kitler stated that he saw it work and the operator was comfortable with the equipment, the equipment worked well and the operation resulted in the ditches looking great. The total cost of the machine and the three (3) year warranty is \$112,394.00. **Commissioner Tallman made a motion to allow Clerk Connell to move forward with financing options, with a second by Commissioner Croft. The motion carried unanimously.** The financing information will be reviewed

and a vote on the purchase of the equipment will be presented at the December 21, 2015 Regular Meeting.

Public Library – M. Brown

Nothing to report at this time

EMS & Volunteer Fire Department - M. Andrews

Director Andrews spoke about the chassis for remount and the quick turn-around involved, he requests that when the invoice is received that the Clerk be allowed to cut the check for payment before the next Board meeting. Everything regarding the chassis has been approved. **Commissioner Kitler made a motion to approve payment and to allow the check to be processed, signed and sent when the invoice has been received and reviewed. Commissioner Tallman seconded the motion; the motion carried unanimously.**

Emergency Management – J. Walker

Absent

14. **REPORT FROM KELLIE HENDRICKS CONNELL, CLERK OF COURTS**

Nothing to report at this time.

15. **REPORT FROM RUSSELL A. WADE III, COUNTY ATTORNEY**

Nothing to report at this time.

16. **REPORT FROM THE COUNTY COMMISSIONERS**

District 1 – K. Cossey

Nothing to report at this time.

District 2 – W. Kitler

Nothing to report at this time.

District 3 – J. Tallman

Commissioner Tallman spoke to the Board concerning a constituent asking to have a culvert installed for irrigation on his property from CR 239. Commissioner Tallman made it clear that he opposed the expense to the County.

District 4 – Vacant


District 5 – W. Croft

Nothing to report at this time.

17. **ADJORNMENT**

Commissioner Kitler moved to adjourn the meeting. Chairwoman Cossey adjourned the meeting at 6:34 PM.

APPROVED:



Karen Cossey, Chairwoman

ATTEST:



Kellie H. Connell, Clerk of Courts