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# UNION COUNTY BOARD OF COUNTY COMMISSION

15 NORTHEAST 1<sup>ST</sup> STREET • LAKE BUTLER, FL • 32054

PHONE: 386-496-4241 • FAX: 386-496-4810

UCBOCC@WINDSTREAM.NET

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## MINUTES REGULAR MEETING JUNE 17, 2013 7:00 PM

*NOTE: If any person decides to appeal any decision made with respect to any matter considered at this meeting or hearing, he or she will need a record for the proceedings and may need to insure that a verbatim record is made.*

1. MEETING CALLED TO ORDER

Chairman Tallman called the meeting to order.

2. INVOCATION AND PLEDGE

Chairman Tallman delivered the invocation and led the pledge.

3. PUBLIC COMMENTS

A Union County resident, Keith Ward stated that he was highly concerned about county finances. He told Chairman Tallman that he should expend the same amount of time and bring in the same amount of funding for Union County that Commissioner Smith did when he served as Chairman. Chairman Tallman stated that he would do his best.

4. APPROVAL OF MINUTES

May 7, 2013 Emergency Meeting and May 20, 2013 Regular Meeting.

*Commissioner Smith moved, seconded by Commissioner Croft, **to unanimously approve the minutes.***

5. FINANCE REPORT

Consideration For Approval To Pay The Bills

*Commissioner Cossey moved, seconded by Commissioner Smith, **to unanimously approve paying the bills.***

6. SERVICES PROVIDED BY ACORN CLINIC

Executive Director, Candice King, MBA, MAE

Ms. King gave her annual presentation to the Board. She stated that they usually request \$10,000.00 a year from the County, but are asking for \$12,000.00 this year. This matter will be taken under advisement.

7. LIST OF ERRORS, INSOLVENCIES, DOUBLE ASSESSMENTS AND DISCOUNTS

*Commissioner Smith moved, seconded by Commissioner Cossey, **to unanimously accept the list from the Tax Collector.***

8. AUDIT PRESENTATION

Lora Douglas

Mrs. Douglas delivered the audit presentation to the Board. The audit will remain on file for anyone that would like to review it. *Commissioner Smith moved, seconded by Commissioner Cossey, **to approve the audit as presented by Mrs. Douglas.***

Mrs. Douglas also informed the Board that Justin Stankiewicz, Audit-In-Charge was resigning to accept the position of CFO for the Clerk of Courts.

### BOARD MEMBERS:

KAREN COSSEY, District 1 • MORRIS DOBBS, District 2 • JIMMY TALLMAN, District 3 • M. WAYNE SMITH, District 4 • WILLIE CROFT, District 5  
CHAIRMAN

KELLIE HENDRICKS CONNELL  
Clerk of Court

RUSSELL WADE  
County Attorney

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Mrs. Douglas informed the Board that she would be stepping down as their auditor in order to focus more on consulting.

9. AWARDING OF BIDS FOR LEAD INSPECTION SERVICES AND TITLE SERVICES FOR CDBG

*Commissioner Smith moved, seconded by Commissioner Cossey, to unanimously accept the lowest bids as requested from the North Florida Regional Planning Council for the CDBG.*

10. REPORT FROM DEPARTMENT HEADS

**Jimmy Beasley, Solid Waste Department**

Nothing to report.

**Shelton Arnold, Jr., Road Department**

Nothing to report.

**Mary Brown, Public Library**

Mrs. Brown stated that the Children's Assistant has given her two week notice. She stated that she would like to advertise this position as part-time, but increase the pay to \$9.00 an hour instead of \$8.50. She stated that library staff is under paid. She also stated that she intended to come and seek more pay for a person that has now been with the library for 1 ½ years. Commissioner Smith stated that he thinks the salary should remain at \$8.50. He went on to say that the general fund is making payments on the library and that we need to cut every bit that we can. Mrs. Brown stated that he can't pull money from the library's budget because it is against the law and that she was trying not to lose her cool. *Commissioner Smith moved, seconded by Commissioner Cossey, to unanimously allow the library to advertise the position of Children's Assistant with a starting salary of \$8.50 an hour.*

**Chris Drum, EMS**

Nothing to report.

**John Walker, Emergency Management**

Mr. Walker informed the Board that the work on the tower is almost finished. He also informed the Board that he has to have a Debris Management Contractor and will be working on a proposal for this. Mr. Walker wanted to thank Mr. Stankiewicz for helping him catch up on grants.

**Mitch Andrews, Volunteer Fire Department**

Nothing to report.

**Basil Bactawar, Extension Office**

Absent.

**Wayne Mundorff, Building Department**

Absent.

11. REPORT FROM KELLIE HENDRICKS CONNELL, CLERK OF COURTS

Clerk Connell reported that controls are not working in keeping track of fuel. We have received findings in our last two audits, and if we don't resolve the issue by September 30, will be faced with answering to the State. She suggested that we discontinue our fuel yard and begin using Wright Express. She gave advantages of better controls, a 1.45% reimbursement on prior month's purchases and reduced repairs and maintenance costs already seen in EMS & Fire Departments. She also stated that the existing equipment already has prospective buyers. *Commissioner Smith moved, seconded by Commissioner Croft, to unanimously begin using Wright Express for all County fuel purchases.*

Clerk Connell informed the Board that there are many employees dropping health insurance because it is simply a supplementary policy, but are concerned about also losing their supplemental policies, and asked for the Board's consideration in offering the life insurance policy to all eligible employees, and not only health insurance covered employees as is currently the policy.

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*Commissioner Smith moved, seconded by Commissioner Croft, to unanimously have the Board cover the \$3.13 a month cost for any employee that has dropped their AvMed Medical Insurance, so that they will have a \$10,000.00 life insurance policy.*

The Clerk informed the Board that she has been in communication with Capital City Bank, and the bank has offered a loan modification agreement, dropping interest rates from 3.87% and 5.14% to 2.75%-2.95%. There will be a small fee involved, but would be offset by a larger savings in the reduced interest. *Commissioner Smith moved, seconded by Commissioner Cossey, to unanimously modify the two Capital City loans.*

Clerk Connell introduced her new employee Justin Stankiewicz, Chief Financial Officer.

12. REPORT FROM RUSSELL A. WADE III, COUNTY ATTORNEY

Nothing to report.

13. REPORT FROM THE COUNTY COMMISSIONERS

**Karen Cossey, District 1**

Nothing to report.

**Morris Dobbs, District 2**

Absent.

**Jimmy Tallman, District 3**

Chairman Tallman informed the Board that Mr. Wayne Mundorff has turned in his resignation and his last day will be June 27<sup>th</sup>.

Chairman Tallman stated that they should begin the milling on 240 E/W this week.

Chairman Tallman informed the Board that he had went to Washington last week and that Ted Yoho gave all of the safety patrol and parents a tour of the senate.

**M. Wayne Smith, District 4**

Commissioner Smith asked about striping on 241. Chairman Tallman informed him that Shelton and he were meeting with John Goodnight tomorrow at 10:00 a.m. and invited Commissioner Smith to attend.

*Commissioner Smith moved, seconded by Commissioner Cossey, to unanimously allow **accept** property donated by Scott River and to have the property surveyed and fenced.*

**Willie Croft, District 5**

Nothing to report.

14. ADJOURNMENT

*Commissioner Smith moved, seconded by Commissioner Cossey, to unanimously adjourn the meeting.*

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